



Hazel Hawkins  
MEMORIAL HOSPITAL

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN BENITO HEALTH CARE DISTRICT  
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA  
THURSDAY, JULY 22, 2021  
5:00 P.M. – Zoom Meeting  
(TO BE HELD DURING COVID-19 EMERGENCY)**

**This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to the Governor’s Executive Orders N-25-20 and N-29-20 and the County of San Benito Public Health Officer’s Safer at Home Order (issues March 31, 2020). All votes taken during this teleconference meeting will be by roll call vote, and the vote will be publicly reported.**

**HOW TO VIEW THE MEETING:** No physical location from which members of the public may observe the meeting and offer public comment will be provided. Members of the public may participate in the public meeting via the Zoom link below.

**HOW TO PARTICIPATE BEFORE THE MEETING:** Members of the public may submit email correspondence to [lgarcia@hazelhawkins.com](mailto:lgarcia@hazelhawkins.com) up to two (2) hours before the meeting begins.

**HOW TO PARTICIPATE DURING THE MEETING:** Members of the public may also speak during the meeting through the Zoom application during the public comment time period as noticed on the agenda. Comments are limited to three (3) minutes.

**Phone Number: 1+ (669) 900-6833  
Meeting ID: 931 6668 9955  
Passcode: 564382**

**AGENDA**

**Presented By**

1. **Call to Order/Roll Call**
2. **Closed Session** (pgs. 4-6)  
(See Attached Closed Session Sheet Information)
3. **Reconvene Open Session/Closed Session Report** (estimated time 5:30 P.M.)
4. **Board Announcements**
  - A. ACHD 69th Annual Meeting, September 22-24, 2021
  - B. Propose to move the Regular Board meeting scheduled for September 23, 2021, to Thursday, September 30, 2021. – **Action**

Hernandez

5. **Public Comment**

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on an item not on the duly posted agenda.

6. **Consent Agenda—General Business** (pgs. 7-13)

(A Board Member may pull an item from the Consent Agendas for discussion.)

A. Minutes of the Meeting of the Board of Directors, June 24, 2021.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

B. Policy No. 29 Public Records Request

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

7. **Report from the Medical Executive Committee** \*\*\*

A. Medical Staff Credentials:

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

Bogey

B. Medical Staff Synopsis.

8. **President/Chief Executive Officer** (pgs. 14-40)

A. Chief Executive Officer Report

B. Board Education

- TBD

C. Director Reports

- Chief Operating Officer/VP Human Resources
- Patient Care Services (Acute Facility)
- Provider Services & Clinic Operations
- Skilled Nursing Facilities Reports (Mabie Southside/Northside)
- Home Health Care Agency
- Laboratory
- Marketing
- Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services
- Foundation Report

Hannah

9. **Report from the Finance Committee** (pgs. 41-57)

A. **Finance Committee Minutes**

1. Minutes of the Meeting of the Finance Committee, July 15, 2021.

Shelton /  
Hannah

B. **Finance Report/Financial Statement Review**

1. Review of Financial Report for June 2021.

2. Financial Updates

- A. Finance Dashboard
- B. Supplemental Funding
- C. Bad Debt (Uncompensated Care) – July 2021 write-off
- D. FYE 06/30/2022 Insurance Renewals

10. Recommendations for Board Action

- A. Contracts: No contracts to approve.
- B. Capital: No capital to approve.
- C. Physician Contracts: No contracts to approve.

11. Report from the Facilities Committee (pgs. 58-59)

- A. Minutes of the meeting of the Facilities Committee Meeting, July 15, 2021.

Hannah /  
Tawney

12. New Business \*\*\*

- A. **Consider Approval of Professional Services Agreement (PSA) for Ryan Gerry, MD – General Surgery.** Hannah

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

13. Adjournment

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, August 26, 2021**, at 5:00 p.m., a virtual meeting via Zoom (to be held during COVID-19 Emergency).

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**\*\*\* To be distributed at or before the Board meeting**

**SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS**

**JULY 22, 2021**

**AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**CLOSED SESSION AGENDA ITEMS**

[ ] **LICENSE/PERMIT DETERMINATION**

(Government Code §54956.7)

**Applicant(s):** (Specify number of applicants) \_\_\_\_\_

[ ] **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation): \_\_\_\_\_

**Agency negotiator:** (Specify names of negotiators attending the closed session): \_\_\_\_\_

**Negotiating parties:** (Specify name of party (not agent): \_\_\_\_\_

**Under negotiation:** (Specify whether instruction to negotiator will concern price, terms of payment, or both): \_\_\_\_\_

[ ] **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

(Government Code §54956.9(d)(1))

**Name of case:** (Specify by reference to claimant's name, names of parties, case or claim numbers): \_\_\_\_\_, or

**Case name unspecified:** (Specify whether disclosure would jeopardize service of process or existing settlement negotiations): \_\_\_\_\_

[ ] **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

(Government Code §54956.9)

Significant exposure to litigation pursuant to Section 54956.9(d)(2) or (3) (Number of potential cases): \_\_\_\_\_

Additional information required pursuant to Section 54956.9(e): \_\_\_\_\_

Initiation of litigation pursuant to Section 54956.9(d)(4) (Number of potential cases): \_\_\_\_\_

[ ] **LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961): \_\_\_\_\_

4.

**Agency claimed against:** (Specify name): \_\_\_\_\_

**THREAT TO PUBLIC SERVICES OR FACILITIES**  
(Government Code §54957)

**Consultation with:** (Specify name of law enforcement agency and title of officer): \_\_\_\_\_

**PUBLIC EMPLOYEE APPOINTMENT**  
(Government Code §54957)

**Title:** (Specify description of position to be filled): \_\_\_\_\_

**PUBLIC EMPLOYMENT**  
(Government Code §54957)

**Title:** (Specify description of position to be filled): \_\_\_\_\_

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Government Code §54957)

**Title:** (Specify position title of employee being reviewed): \_\_\_\_\_

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

**CONFERENCE WITH LABOR NEGOTIATOR**  
(Government Code §54957.6)

**Agency designated representative:** Jordan Wright

**Employee organization:** RE: California Nurses Association

**Unrepresented employee:** (Specify position title of unrepresented employee who is the subject of the negotiations):

**CASE REVIEW/PLANNING**  
(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

[ ] **REPORT INVOLVING TRADE SECRET**  
(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):  
Proposed new programs and services

Estimated date of public disclosure: (Specify month and year): unknown

[ ] **HEARINGS/REPORTS**  
(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

1. Report of the Medical Staff Quality and Safety Committee
2. Report of the Medical Staff Credentials Committee
3. Report of the Interdisciplinary Practice Committee

[ ] **CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW** (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

**ADJOURN TO OPEN SESSION**

6.

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN BENITO HEALTH CARE DISTRICT  
VIA TELECONFERENCE**

**THURSDAY, JUNE 24, 2021  
MINUTES**

**HAZEL HAWKINS MEMORIAL HOSPITAL**

**Directors Present Via Teleconference**

Jeri Hernandez, Board Member  
Mary Casillas, Board Member  
Bill Johnson, Board Member  
Josie Sanchez, Board Member  
Rick Shelton, Board Member (Absent)

**Also, Present Via Teleconference**

Steven Hannah, Chief Executive Officer  
Mark Robinson, Chief Financial Officer  
Jordan Wright, Chief Operating Officer  
Marie Iverson, Chief Clinical Officer  
Laura Garcia, Executive Assistant  
Dr. Mathur, Chief of Staff  
Richard Tawney, Director of Plant Operations  
Gary Ray, District Legal Counsel

1. **Call to Order**  
Board President, Jeri Hernandez called the meeting to order at 5:00 p.m., via teleconference and attendance was taken by roll call.
2. **Closed Session**  
The Board of Directors went into a closed session at 5:04 pm to discuss Public Employee Performance Evaluation and Report involving Trade Secrets.
3. **Reconvene Open Session/Closed Session Report**  
The Board of Directors reconvened into Open Session at 5:42 pm, Board President, Jeri Hernandez reported that in Closed Session the Board received a Report for a Public Employee Performance Evaluation and a Report involving Trade Secrets—Proposed new programs and services, and that no action was taken by the Board in Closed Session.
4. **Board Announcements**  
No Board announcements to report.
5. **Public Comment**  
No public comment to report.
6. **Consent Agenda-General Business**  
Director Hernandez presented the Consent Agenda and requested a motion to approve the minutes of the District Board of Directors meeting from May 27, 2021.

No Public Comment

**MOTION:** The Board of Directors moved to approve the minutes of the District Board of Directors meeting from May 27, 2021, and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Sanchez, Johnson, Casillas, Hernandez. (Roll Call)

7. **Report from the Medical Executive Committee:**

**Credentials Report:** Chief of Staff Dr. Mathur presented the Credentials Report from June 16, 2021. One (1) New Appointment, Three (3) Reappointments, and One (1) Change of Status/Department.

No public comment.

**MOTION:** The Board of Directors moved to approve the June 16, 2021 Credentials Report “One (1) New Appointment, Three (3) Reappointments, and One (1) Change of Status/Department, and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Johnson, Sanchez, Hernandez. (Roll Call)

**Medical Staff Synopsis:** Dr. Mathur, Chief of Staff provided a summary of the Medical Executive Committee Report. He thanked the Board and the Administrative team for the upgrade in the surgical center. The staff is excited about it, and the center looks amazing. As for the Perinatal report, Dr. Mathur stated that in April there were 31 deliveries. Discussions have occurred to increase deliveries.

The full report can be found as part of the Board packet.

Director Hernandez thanked Dr. Mathur for all he has done for the hospital and all his staff as Chief of Staff in the surgery department.

8. **Report from the Chief Executive Officer**

Mr. Hannah stated Dr. Mathur has been instrumental in helping him become acquainted with the hospital and the medical community. Dr. Mathur will continue to work with Mr. Hannah on a new advisory council that is being put together with community doctors. Mr. Hannah introduced Frankie Gallagher who provided The Board Education.

**Board Education-Marketing Plan**

Frankie provided the Board with a Marketing/Public Relations Presentation. The Marketing theme for 2021/2022 is “More Than Just a Hospital”. Frankie stated two billboards have been put up, one was put up on Highway 25 & Briggs Road and the other at 2<sup>nd</sup> and 4<sup>th</sup> Street. She also provided a list of service lines provided by Hazel Hawkins Memorial Hospital (HHMH). Advertising opportunities are through television, digital media, hospital website, digital marketing, radio (Spanish market), social media, newspaper ads, billboards, and movie theater ads. All marketing is done in English and Spanish. Frankie showed the new commercial that is shown on KSBW. A patient testimonial thanking Dr. Dedini was also provided. A summary of improving community perception was also provided. Frankie stated that Director Casillas was instrumental to this improvement, through Patient Experience Committee last year. Frankie is also working on building community relationships and one of them is with Twin Oaks Senior Community.

**CEO Report:**

Mr. Hannah provided a COVID-19 update using the CDC data tracker. He stated that per Public Health the UK Variant is in the community. The demand for the vaccine has continued to be lower than expected. The District continues to have zero positive Covid-19 employees.

8.



Mr. Hannah provided a summary on the following:

- The Joint Commission Accreditation Survey
- FYE 2022 Budget
- Executive Positions
- Strategic Plan and Physician Recruitment
- Corporate Compliance Plan
- Legal Counsel District Activities
- Provider Agreements
- Legislative Collaboration Efforts

Dr. Bogey will begin as the Chief of Staff on July 1<sup>st</sup>. Mr. Hannah thanked Dr. Mathur for all his time and efforts over the past 2-years and how nice it has been to work with Dr. Mathur since Mr. Hannah arrived in November 2020.

### **Director Reports**

- Chief Operating Officer/VP Human Resources
- Patient Care Services
- Provider Services & Clinical Operations
- Skilled Nursing Facilities Reports (Mabie Southside/Northside)
- Home Health Care Agency
- Laboratory
- Marketing
- Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services
- Foundation Report
- Quality Practice Committee

A full report can be found as part of the Board packet.

### 9. **Report from the Finance Committee**

Mark Robinson, Chief Financial Officer, proceeded with the finance report from June 17, 2021, Finance Committee meeting.

#### A. **District Financial Statements – May 2021**

Mark Robinson presented the May 2021 Financial Statements for the month ending May 31, 2021. Mark stated that the Average Daily Census was 16.42, and the average length of stay was 3.08. He also stated that that the District received notice that it will receive a supplemental payment of \$782,705 for the DY'15 PRIME program, and this will be the final payment under the program. One-third (\$260,901.56) will be recorded as income from April through June 2021.

A complete financial summary has been attached to the Board packet.

#### B. **Financial Updates**

Mark Robinson provided updates on the following and are included in the packet:

- a) **Finance Dashboard.**
- b) **Balance Sheet Review**
- c) **Commercial Insurance Agreements**
- d) **Supplemental Funding**
- e) **Bad Debt (uncompensated Care) – May 2021 Write-Off.**
- f) **Source of Funds / Financial Model to Support Master Plan.**

9.

g) **Discussion on District Board Spending Approval.** (This item was tabled for discussion at next month's Board meeting).

10. **Recommendation for Board Action**

A. Contracts: No contracts to approve.

B. Capital: No capital to approve.

C. Physician Contracts:

Item: **Consider Approval of Terms and Conditions for General Surgery Professional Services Agreement for Joseph Rondina, M.D.**

No public comment.

**MOTION**: The Board of Directors approves the Terms and Conditions for General Surgery Professional Services Agreement for Joseph Rondina, M.D. as presented and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Sanchez, Johnson, Casillas, Hernandez. (Roll Call)

Item: **Consider Approval of Terms and Conditions for General Surgery Professional Services Agreement for California Surgical Services for Ekai Kyle Hsu, M.D.**

No public comment.

**MOTION**: The Board of Directors approves the Terms and Conditions for General Surgery Professional Services Agreement for California Surgical Services for Ekai Kyle Hsu, M.D. as presented and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Casillas, Hernandez, Sanchez, Johnson. (Roll Call)

Item: **Consider Approval of Terms and Conditions for Recruitment Agreement for Bunry Pin, D.O.**

Mr. Hannah indicated that the recruitment agreement comes with a sign-on bonus of \$30,000 and a \$5,000 relocation expense reimbursement. Dr. Pin will be back in August for more follow up. As the next step of the recruitment process, a Professional Services Agreement will be drafted.

No public comment.

**MOTION**: The Board of Directors approves the Terms and Conditions for the Recruitment Agreement for Bunry Pin, D.O. as presented and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Sanchez, Casillas, Johnson, Hernandez. (Roll Call)

D. FYE 06/30/2022 Operating and Capital Budgets

Item: **Consider Approval for FYE 06/30/2022 Operating and Capital Budgets.**

No public Comment.

**MOTION:** The Board of Directors approves the FYE 06/30/2022 Operating and Capital Budgets and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Casillas, Hernandez, Sanchez, Johnson. (Roll Call)

11. **Report from District Facilities & Service Development Committee**

A. Minutes of the meeting of Facilities Committee Meeting, June 17, 2021.

Deanna and Richard's team completed all the work in the Surgery Center. Richard did a great job keeping 3 contractors on track with the work and has been completed.

The full report is provided in the Board packet from June 17, 2021.

12. **New Business**

Item: **Consider Approval of Terms and Conditions for Lease Agreement with Dr. Armstrong for Clinic Space at 931 Sunset Drive in Hollister.**

Mark stated that the effective date would be August 1, 2021, for a 36-month contract and will expire July 31, 2024. The funds are to be paid to the District. The base rent is \$2 per square foot for 1,330 square feet of office space. The rent amount totals \$2,660 monthly and \$31,920 annually. The base rent will be adjusted annually according to the change in the Consumer Price Index for All Urban Consumers (CPI-U) for the San Francisco Bay Area as reported by the U.S. Bureau of Labor Statistics ("CPI Index").

No Public Input.

**MOTION:** The Board of Directors Approves the Terms and Conditions for the Lease Agreement with Dr. Armstrong for Clinic Space at 931 Sunset Drive in Hollister and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Casillas, Sanchez, Johnson, Hernandez. (Roll Call)

Item: **Consider Approval of Terms and Conditions for Lease Agreement with Dr. Al-Hasan for Clinic at 930 Sunset Drive, Suite C-1 in Hollister.**

Mark stated that the effective date will be August 1, 2021, for 36-months and will expire July 31, 2024. The funds are to be paid to the District. The rental space is located at 930 Sunset Drive, Suite C-1 in Hollister, CA 95023. The base rent is \$2.00 per square foot for 2,000 square feet of office space. The rent amount is \$4,000 monthly and \$48,000 annually. The base rent shall be adjusted annually according to the change in Consumer Price Index for All Urban Consumers (CPI-U) for the San Francisco Bay Area as reported by the U.S. Bureau of Labor Statistics ("CPI Index").

No public comment.

**MOTION:** The Board of Directors approves the Terms and Conditions for Lease Agreement with Dr. Al-Hasan for Clinic at 930 Sunset Drive, Suite C-1 in Hollister, CA 95023 and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Casillas, Johnson, Sanchez, Hernandez. (Roll Call)

Item: **Consider Approval of Terms and Conditions for Lease Agreement at 901 Sunset Drive, Suite 1 in Hollister between SBHCD and Drs. Carota and Martinez.**

The purpose of the new lease agreement is to be able to provide care for the former patients of Dr. Benedict Carota in the office they are used to receiving care in. A Fair Market survey was conducted by a local independent contractor.

Your Medical Group (yMG) will staff the new Primary Care Associates location and provide family practice care to the former patients of Dr. Benedict Carota. The effective date will be October 1, 2021, for a 36-month term that will expire on September 30, 2024. The funds are to be paid by the District. The rental space is located at 901 Sunset Drive, Unit #1, Hollister, CA 95023. The base rent is \$2.27 per square foot for 1,500 square feet of office space. The rent amount is \$3,405 monthly and \$40,860 annually. The base rent shall be adjusted annually according to the change in Consumer Price Index for All Urban Consumers (CPI-U) for the San Francisco Bay Area as reported by the U.S. Bureau of Labor Statistics (“CPI Index”).

No public comment.

**MOTION:** The Board of Directors approves the Terms and Conditions for Lease Agreement at 901 Sunset Drive, Suite #1, Hollister, CA 95023 and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Sanchez, Johnson, Casillas, Hernandez. (Roll Call)

**Item: Consider Approval of Terms and Conditions for Asset Purchase Agreement between SBHCD and Dr. Carota.**

Mark Robinson stated that the District will be purchasing the furniture and equipment in Dr. Carota’s office that has been valued at \$11,521.00 by ECG consultants, and their thorough report has been provided in the Board packet. There will be no compensation for the medical records but the District will become the custodian of those medical records.

No public comment.

**MOTION:** The Board of Directors approves the Terms and Conditions for the Asset Purchase Agreement between SBHCD and Dr. Carota and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Johnson, Casillas, Sanchez, Hernandez. (Roll Call)

**Item: Consider Approval of Revisions to the Chief Executive Officer Employment Agreement.**

No public comment.

**MOTION:** The Board of Directors approves the Revisions of the Chief Executive Officer Employment Agreement and seconded. Moved/Seconded/ and Unanimously Carried. Ayes: Sanchez, Casillas, Johnson, Hernandez. (Roll Call)

13. **Adjournment:**

There being no further regular business or actions, the meeting was adjourned at 7:21 p.m.

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, July 22, 2021**, at 5:00 p.m., via teleconference only to reduce the risk of spreading COVID-19, and under the Governor’s Executive Orders N-25-20, and the County of San Benito Public Health Officer’s Safer at Home Order.

SAN BENITO HEALTH CARE DISTRICT

BOARD OF DIRECTORS

POLICY MANUAL

SUBJECT	Public Records Request		
WRITTEN BY	Board Ad Hoc Committee on Policy & Procedures	POLICY NUMBER	2021 - 29
APPROVED BY	San Benito Health Care District Board of Directors	EFFECTIVE	July 15, 2021
		NEW	7/22/21

**POLICY**

Public Records Request

**PROCEDURE**

1. Requests for public records are subject to the California Public Records Act (California Government Code Sections 6250 et seq.) and shall be processed according to the provisions of that act.
2. The District may charge a reasonable fee for copying records provided by the requesting party. The charge shall be \$0.10 per page for normal size pages and shall be adjusted for odd-sized pages or copies that require special handling. The Chief Executive Officer or designee may waive the charge for incidental copies, not exceeding 10 pages, that require minimal handling. There shall be no charge for copies of documents provided as part of a public meeting.
3. If the request is expected to involve a significant amount of copies and effort, District staff may estimate the cost. District staff may then ask the requesting party to confirm that the proposed charge and delivery time are acceptable and to signify acceptance in a reasonable manner (written approval, email, etc.). District staff may require a deposit of the estimated cost before making copies. Once the requesting party has agreed to the estimated cost and delivery date, District staff will have the copies made and will deliver the copies when full payment is received.
4. If a person requests to inspect certain documents, District staff will provide such an opportunity within a reasonable time after the request. The document inspection may, at the District staff's discretion, be conducted under the supervision of a District employee. No documents may be removed, copied, or tampered with in any way, without the District staff's permission. All copying requests will follow the procedures outlined in policies 29.1, 29.2, and 29.3.
5. The District shall issue an email address, using the District's domain name, to all employees and Directors.
  - a. Employees are required to use their District email account for all District-related communications.
  - b. Directors are encouraged to use their District email account for District-related communications. Email communications on a Director's personal or business accounts that relate to District business are subject to disclosure under the Public Records act.
  - c. Directors who do not utilize their District email account shall make their personal and/or business email accounts available for review by the District's legal counsel when necessary to comply with a request under the Public Records Act.



# Hazel Hawkins MEMORIAL HOSPITAL

## SAN BENITO HEALTH CARE DISTRICT CEO's Administrative Report

*July 22nd, 2021*

To: SBHCD Board

### **COVID-19 Pandemic Surge**

I will provide a verbal update on the infection rate, hospitalizations, and the vaccine initiative at the Board meeting (COVID – 19 online data).

### **Administrative General Updates**

#### **The Joint Commission Accreditation Survey:**

The TJC survey response is being finalized for submission by the appropriate deadlines. I would like to thank the accreditation team and the broader group of Directors and others who have participated in the survey process and development of HHMH's response to the findings. While the list of findings was quite extensive, we believe that HHMH has a solid approach for responding to the findings and improving systems and processes for maintaining a state of "continuous readiness." It is important to remember that accreditation is voluntary and that the relationship with TJC is as much a consultative approach as the process is designed to assist hospitals in maintaining compliance with the complex CMS conditions of participation as a licensed hospital. Appropriate reporting will occur at upcoming Board committees and regular meetings.

The clinical laboratory TJC survey is still expected any time as is the SNF survey.

#### **Executive Positions:**

In a follow-up to my report at the last Board meeting, Jocelyn Jones former Infection Prevention and QIP Director was selected as the surgery department Director. Jocelyn brings significant experience in surgical and other clinical leadership areas and is currently pursuing an MSN degree.

The Director of Case Management position was filled but the individual who had accepted the position chose to take another position and resigned. This has been a challenging position to fill but the HHMH recruiter has reposted the position and additional candidates are being sought.



# Hazel Hawkins

## MEMORIAL HOSPITAL

### **SBHCD Strategic Plan and Physician Recruitment:**

A third and fourth General Surgery candidate is now being interviewed to potentially join HHMH's practice within the next 90 days. As was reported at the last Board meeting, one of the existing full-time General Surgeons has signed the new professional service agreement. After the last meeting, I learned that the other full-time provider had decided not to accept the new agreement. Subsequently, a 90-day termination of agreement notice was given to that provider with the last day of the existing agreement being September 30<sup>th</sup>, 2021. Ideally, one of the current recruits would be able to start by that date, but plan B is to have a shorter-term locum tenens provider

Mark, Jordan, and I have had 1 additional zoom meeting with the master planning team through the month of July already with another planned for late in the month. The next onsite visit is being scheduled for the week of August 9th and it will include a full steering committee meeting. In addition to market share information, the architectural component of the master planning will begin to show a facility and campus plan for HHMH

As I have pointed out previously, the master plan is not considered complete until a plan to fund the various phases of service line growth, facilities, and campus updates have been identified and agreed upon. An essential first step in funding the growth of HHMH is to generate growth in existing service lines or new ones which will lead to higher earnings.

### **Corporate Compliance Plan:**

While there is no update at this time, I am reiterating the importance of the overall compliance plan and the need to now begin a robust compliance auditing process.

### **Legal Counsel District activities:**

Gary Ray has been involved with numerous provider and administrative agreements and continues to be a significant resource to the administrative team and to the District Board. I appreciate all his work on behalf of the District.

In addition, Donna Dempster, the contracting specialist who Mr. Ray identified for HHMH has been very helpful in formulating the new PSA format and in assisting Amy Breen-Lima and myself in developing the recent provider agreements.

### **Medical Staff updates**

### **Provider Agreements:**



# Hazel Hawkins MEMORIAL HOSPITAL

We are in discussion with a 2<sup>nd</sup> general surgeon as mentioned earlier and I will provide a verbal update at the meeting as more information becomes available.

## **Legislative, Community, and Regional Activities**

### **Legislative Collaboration Efforts:**

As far as is known, there has not been significant funding built into the infrastructure Bill at the Federal level. I will provide future updates as information becomes available.

### **CEO HHMH/Community Activities:**

- Hospital Rounding – At least twice weekly
- Independent Provider Meeting – July 1st
- General Surgeon Recruitment Activities – July 15<sup>th</sup>
- Physician Advisory Council – July 23<sup>rd</sup>

### **CEO Regional/National Activities:**

- Regional Referral Hospital Discussion – July 1st
- ACHD CEO Roundtable – July 1<sup>st</sup>
- Kaiser Site Visit to HHMH – July 19<sup>th</sup>
- ACHD Site Visit to HHMH – July 20<sup>th</sup>

Sincerely,

*Steven Hannah*

Steven M. Hannah, MHA  
*Chief Executive Officer*

## **Acronyms**

ACHD	Association of California Hospital Districts
ACO	Accountable Care Organization
APP	Advanced Practice Practitioners (FNP and PA)
APE	*Acronym Free Environment
ASC	Ambulatory Surgery Center
BBK	Best, Best and Krieger Law Firm
CAH	Critical Access Hospital
CCAHN	California Critical Access Hospital Network (CHA)
CDC	Center for Disease Control
CDPH	California Department of Public Health
CEO	Chief Executive Officer





# Hazel Hawkins

## MEMORIAL HOSPITAL

CFO	Chief Finance Officer
CHA	California Hospital Association
CHNA	Community Health Needs Assessment (Not applicable to Districts)
CIN	Clinically Integrated Network
CMI	Case Mix Index (CMS acuity measure)
CMMI	Centers for Medicare and Medicaid Innovation CMO Chief Medical Officer
CMS	Centers for Medicare and Medicaid (HCFA from the old days)
CNE	Chief Nurse Executive
COO VP HR	Chief Operating Officer, Vice President of Human Resources
COS	Chief of Staff (Medical)
COVID – 19	Coronavirus SARS-CoV-2
CY	Calendar Year
DHLF	District Hospital Leadership Forum
DPM	Doctor of Podiatry Medicine
ED	Emergency Department
FMV	Fair Market Value
FNP	Family Nurse Practitioner
FQHC	Federally Qualified Health Center
FY	Fiscal Year
HCA	Hospital Corporation of America
HHMH	Hazel Hawkins Memorial Hospital
HIPPA	Health Information Privacy and Portability Act
HIT	Health Information Technology
HOPD	Hospital Outpatient Department
HPF	Hospital Provider Fee Program
HR	Human Resources
ICU	Intensive Care Unit
IPA	Independent Physician Association
LLP	Limited Liability Partnership
LOI	Letter of Intent
MACRA	CMS-Medicare Access & CHIP Reauthorization Act of 2015 MAP
MAP	Management Action Plan
MD	Medical Doctor
MGMA	Medical Group Management Association
MS & Med Surg	Medical Surgical Unit
MIPs	CMS-Merit Based Incentive Payment System
MOR	Management Operating Review
MOU	Memorandum of Understanding
OR	Operating Room
OSHPD	Office of Statewide Health Planning and Development
P&L	Profit and Loss
PA	Physician Assistant
PC	Professional Corporation
PCP	Primary Care Provider
PHO	Physician Hospital Organization
PPS	Prospective Payment System
PR	Public Relations
PSA	Professional Services Agreement
RFI	Request for Information



# Hazel Hawkins

MEMORIAL HOSPITAL

RFP	Request for Proposal
RHC	Rural Health Clinic
SNF	Skilled Nursing Facility
SPC	Structural Performance Category
TBD	To Be Determined
TJC	The Joint Commission (formerly JACHO)
TPA	Third Party Administrator
USACS	US Acute Care Solutions
VEP	Pinehurst Hospitalist Medical Group d/b/a VEP Healthcare
VP	Vice President



To: San Benito Health Care District Board of Directors  
From: Jordan Wright-Interim COO/VP HR  
Date: July 2021  
Re: Compliance, EVS, Dietary Services, HR, PT, & Radiology

---

### July Updates:

- Compliance Plan:
  - Recruitment of .5 FTE support staff for periodic audits
  
- EVS:
  - Mission linen site visit July 14, 2021 related to new contract conversion
  
- Dietary services:
  - Institution of lead position to enable coverage during nights and weekends
  
- HR:
  - Conversion to Ameritas to coordinate dental and vision health care benefits.  
This represents a savings to the district with no decrease in benefits to employees
  - Exploration of COBRA benefit rate that has not been updated for several years
  
- PT:
  - Exploration of growth opportunities
  
- Radiology:
  - Recent demo of ultrasound equipment
  - Consideration of patient schedule changes to decrease wait times



**Department of Nursing Board Report**  
**07/16/2021**  
**Reported By: Marie Iverson, RN, CNO**

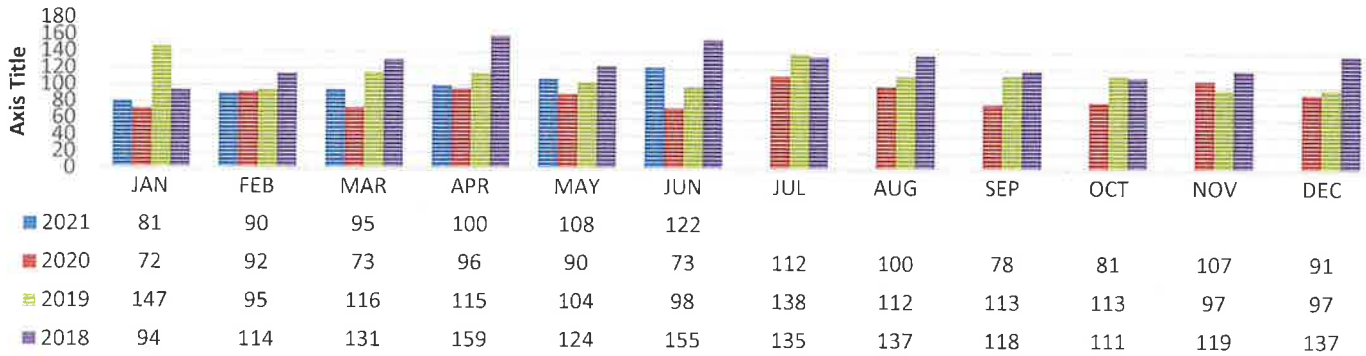
See attached reporting

**Special Welcome to:**

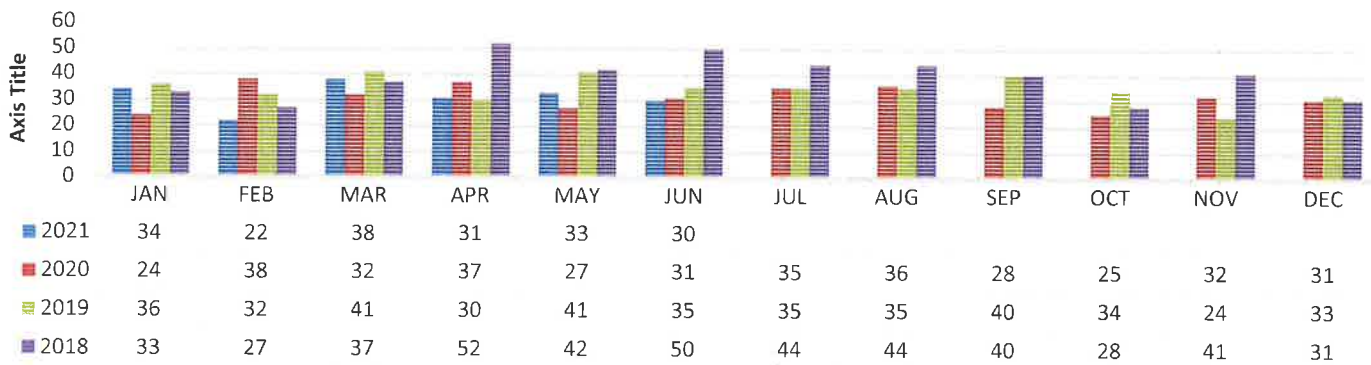
Director of Clinical Services: Quality Improvement and Patient Safety, Stephan Scharzwaelder  
Jocelynn Jones has accepted the Clinical Director for the Perioperative Services. DeeAnna  
Williams will remain in the Clinical Director of Perinatal position.

# OBSTETRICS DEPARTMENT BOARD REPORT JUNE 2021

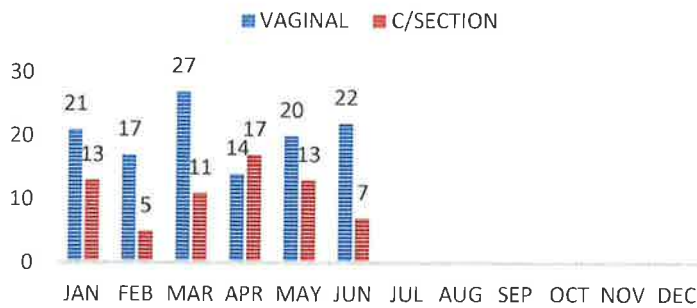
## OUTPATIENT OB TRIAGE VISITS



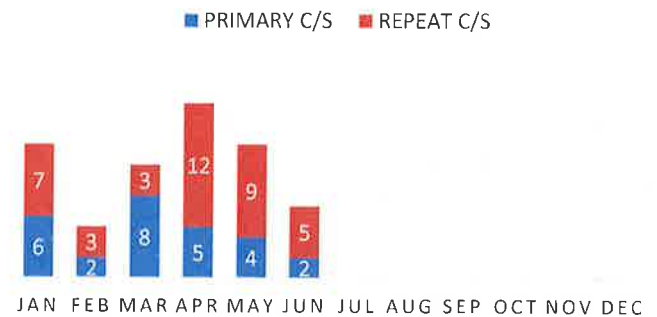
## DELIVERIES



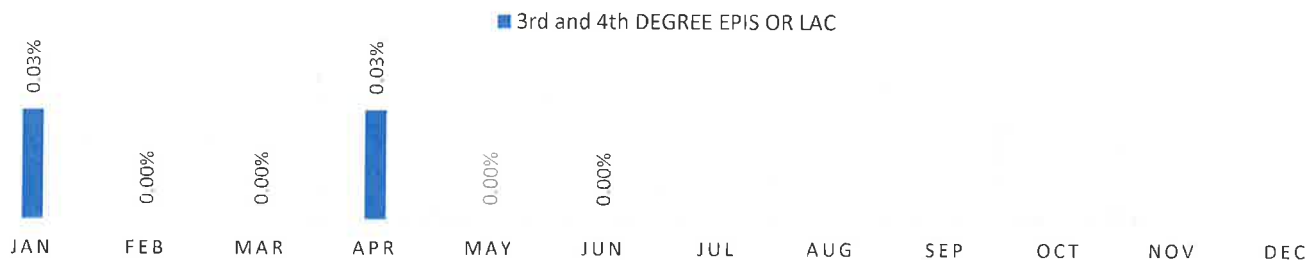
## TYPE OF DELIVERY



## CESAREAN SECTIONS



## 3RD AND 4TH DEGREE EPIS OR LAC

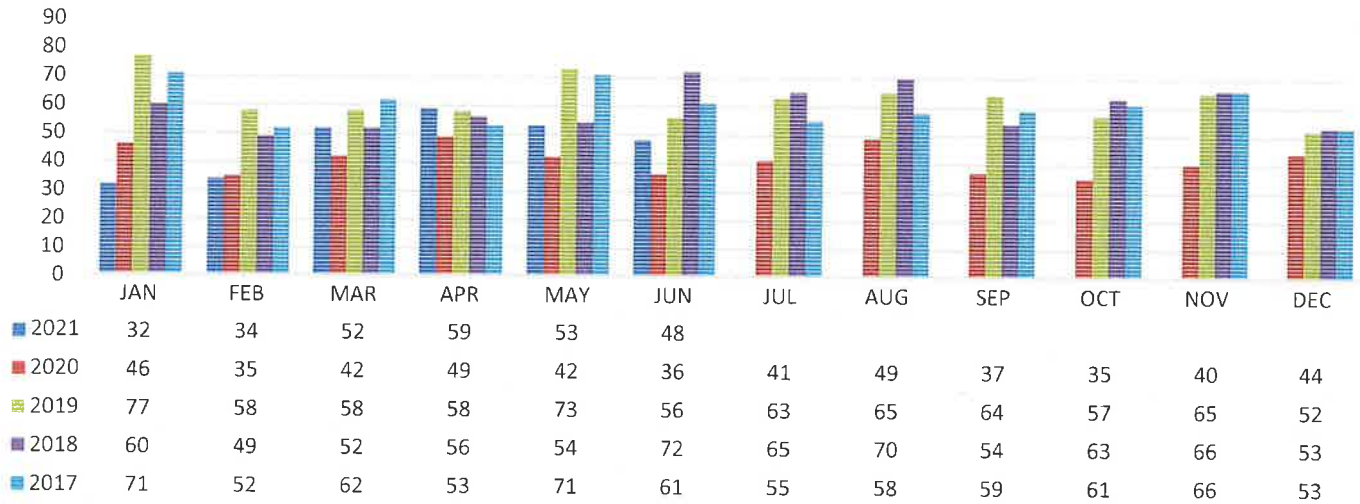


# SURGERY DEPARTMENT BOARD REPORT JUNE 2021

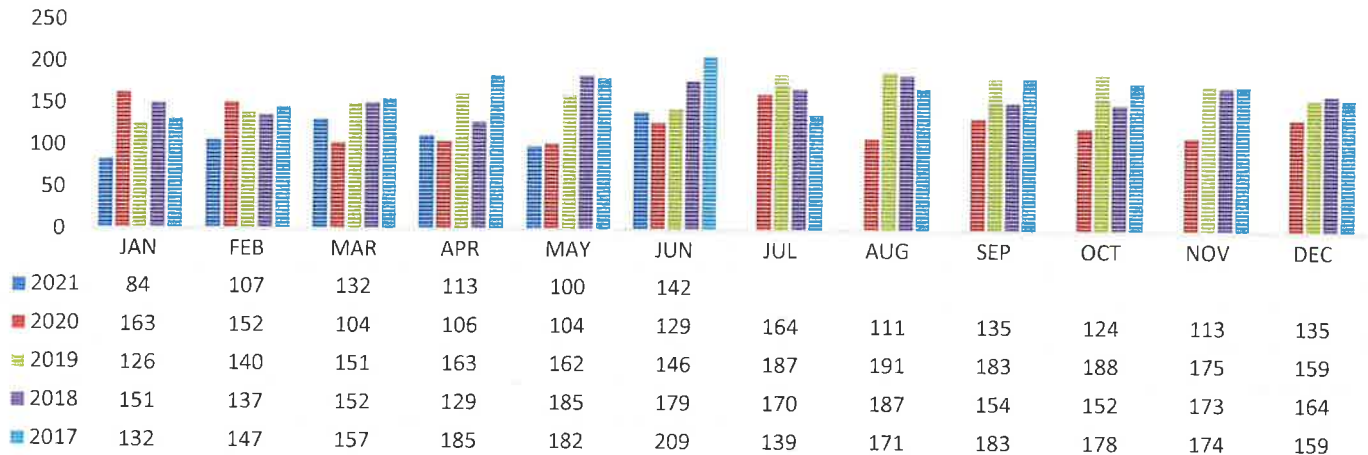
PERCENTAGE OF INPATIENT PROCEDURES/TOTAL PROCEDURES: GOAL Less than 25% for Inpatient Procedures in ASC													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>2021</b>	28%	32%	39%	33%	0%	10%							<b>18.2%</b>
<b>2021 (ASC Only)</b>	17%	27%	31%	14%	0%	10%							<b>16.5%</b>
<b>2020</b>	22%	18%	29%	32%	29%	22%	20%	31%	22%	22%	26%	25%	<b>24.0%</b>
<b>2020 (ASC Only)</b>	20%	13%	21%	25%	25%	18%	15%	24%	17%	17%	24%	18%	<b>19.0%</b>
<b>2019</b>	38%	29%	28%	26%	31%	28%	25%	25%	26%	23%	27%	25%	<b>27%</b>
<b>2018</b>	28%	26%	25%	30%	23%	29%	28%	27%	29%	29%	28%	24%	<b>27%</b>
<b>2017</b>	26%	26%	28%	22%	28%	23%	28%	29%	24%	26%	28%	25%	<b>26%</b>

**\* PRIOR TO JANUARY 2020; INPATIENT PROCEDURES WERE BEING DONE IN THE MAIN OR. GOAL OF INPATIENT PROCEDURES PERFORMED IN ASC IS 25% OR LESS OF TOTAL PROCEDURES**

## SURGERY DEPARTMENT INPATIENT PROCEDURES



## SURGERY DEPARTMENT OUTPATIENT PROCEDURES



23.



# Hazel Hawkins

MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors  
 From: Amy Breen-Lema, Director, Provider Services & Clinic Operations  
 Date: July 2021  
 Re: All Clinics – June 2021

## 2021 Rural Health and Specialty Clinics' visit volumes

Total clinic visits for June 2021 in all outpatient clinics = 7,318. We had an increase of 1,037 patient visits compared to last month (May 2021).

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021
Sunset/Annex	860	855	967	924	856	1021
San Juan Btsta	199	200	226	150	195	194
1st Street	865	842	1009	989	981	941
4th Street	1259	1305	1416	1397	1326	1516
Barragan	663	612	820	709	586	762
<b>Totals</b>	<b>3846</b>	<b>3814</b>	<b>4438</b>	<b>4169</b>	<b>3944</b>	<b>4434</b>
<b>Specialty Clinics</b>						
Orthopedic Specialty	341	398	398	470	415	464
Multi-Specialty	578	684	684	603	572	683
Primary Care Associates	1367	2387	2387	1829	1350	1512
<b>Totals</b>	<b>2286</b>	<b>3469</b>	<b>3469</b>	<b>2902</b>	<b>2337</b>	<b>2884</b>

- COVID vaccination efforts are continuing using the My Turn application, although the demand is very slow.
- Barragan Family Health Care & Diabetes Center hours are expanded to 8pm Monday-Thursday. Operating hours for the 4<sup>th</sup> Street and Sunset clinics will expand over the next few months.
- On June 10, 2021, the clinics received additional Rural COVID-10 Response funding in the amount of \$500,000 (\$100,000 per rural health clinic).

24.





**WILLIAM & INEZ MABIE SKILLED NURSING FACILITY**

**JULY 2021**

**BOARD REPORT**

**JULY 13, 2021**

**To:  
San Benito Health Care District  
Board of Directors**

**From:  
Sherry Hua, RN, MSN, DON for William & Inez Mabie SNF**

**I. Management Activities:**

1. The current SNF Psych Nurse Practitioner (NP) service contract was terminated by the Psych NP. So far no potential applicants are identified. It will be challenging for SNF to manage behavioral residents without psych medical service's support.
2. SNF management continues to work with staff for quality improvement. Both SNFs remain top rating (5 Stars) from CMS.
3. SNF management continues to work closely with SNF Medical Director, Local Public Health, and CDPH and HHH other departments for managing infection control and COVID mitigation.
4. Preparing for unannounced annual CMS/State Title 22 Annual Survey which have been overdue for 2 years and 3 months.
5. Residents of both SNFs enjoy using the 3 medal Gazebos funded by the CMS that were placed in the back patios.

**II. In-services for the month of July:**

1. 7/14 Stress Reduction of Resident Family & Staff  
Review Covid-19 Infection Control  
Mandatory All Staff
2. 7/21 CARP Train the Trainer  
Review Covid-19 Infection Control  
Mandatory All Staff
3. 7/28 Dementia: Weight Loss Management & Prevention  
Review Covid-19 Infection Control  
Mandatory All Staff

**III. Census Statistics for June:**

<b>Statistics:</b>	<b>2021</b>	<b>2020</b>
Total Number of Admissions:	8	5
Number of Transfers from HHH:	6	2
Number of Transfers to HHH:	1	0
Number of Deaths:	2	0
Number of Discharges:	4	5
Total Discharges:	6	5
<b>Total Census Days:</b>	<b>1312</b>	<b>1106</b>

Note: Transfers are included in the number of admissions and discharges.  
Deaths are included in the number of discharges. Total census excludes bed hold days.

<b>Total Discharged by Payer Status Category:</b>	
Medicare:	3
Medicare MC:	1
Medical:	1
Medical MC:	0
Private (self pay):	1
Insurance:	0
<b>Total:</b>	<b>6</b>

<b>Total Patient Days by Payer Status Category:</b>	
Medicare:	114
Medicare MC:	22
Medi-Cal:	1061
Medi-Cal MC:	0
Private:	115
Insurance:	0
Bed Hold/LOA	0
<b>TOTAL:</b>	<b>1312</b>
<b>Average Daily Census</b>	<b>43.73</b>

#### IV. Palliative Care Referral Statistics for June:

<b>Referral Sources:</b>	
New Referrals	7
Acute Hospital	6
Mabie Southside	1
Mabie Northside	0

Patients Served	32
Patients Discharged	3
Patients Deceased	6
Grief Support	21
<b>Total Patient Visits</b>	<b>200</b>



## **MABIE NORTHSIDE SKILLED NURSING FACILITY**

**July 2021**

### **BOARD REPORT**

**July 8, 2021**

**To:**

**San Benito Health Care District  
Board of Directors**

**From:**

**Sherry Hua, RN, MSN, DON for Mabie Northside SNF**

#### **1. Management Activities**

- 1. The current SNF Psych Nurse Practitioner (NP) service contract was terminated by the Psych NP. So far no potential applicants are identified. It will be challenging for SNF to manage behavioral residents without psych medical service's support.**
- 2. SNF management continues to work with staff for quality improvement. Both SNFs remain top rating (5 stars) from CMS.**
- 3. SNF management continues to work closely with SNF Medical Director, Local Public Health, CDPH and HHH other departments for managing Infection Control and COVID mitigation.**
- 4. Preparing for unannounced annual CMS/State Title 22 Annual Survey which have been overdue for 2yrs and 3months.**
- 5. Residents of both SNF's enjoy using the 3 medal gazebos funded by the CMS that were placed in the back patios.**

## **2. In-services for the month of June 2021**

1. Disaster Preparedness & Emergency Response. Review of COVID 19 Infection Control Mitigation Plan & Survey Prep.
2. ADL Coding & Documentation, Review COVID 19 Infection Control Mitigation Plan & Survey Prep.



MEMORIAL HOSPITAL  
CONVALESCENT HOSPITAL  
HOME HEALTH AGENCY

San Benito Health Care District

**Mabie Northside Skilled Nursing Facility  
Monthly Reports**

**Admissions and Discharges**

**June 2021**

<b>Total Number of Admissions</b>	<b>9</b>
<b>Number of Transfers from HHH</b>	<b>8</b>
<b>Number of Transfers to HHH</b>	<b>2</b>
<b>Number of Deaths</b>	<b>0</b>
<b>Number of Discharges</b>	<b>6</b>
<b>Total Census Days (excludes Bed Holds)</b>	<b>1,147</b>
<b>Total Discharges</b>	<b>6</b>

**Note:** Transfers are included in the number of admissions and discharges.  
Deaths are included in the number of Total Discharges.

**TOTAL PATIENT DAYS BY PAY  
STATUS CATEGORY:**

**TOTAL DISCHARGES BY  
PAY STATUS CATEGORY:**

MEDICARE	2
MEDICARE MC	0
MEDI-CAL	4
MEDI-CAL MC	0
PRIVATE (SELF PAY)	0
INSURANCE	0
<b>TOTAL</b>	<b>6</b>

MEDICARE	98
MEDICARE MC	0
MEDI-CAL	1,019
MEDI-CAL MC	0
PRIVATE (SELF PAY)	30
INSURANCE	0
BEDHOLD /LOA	7
WORKERS COMP	0
<b>TOTAL</b>	<b>1,154</b>

<b># days</b>	<b>Tot. Census</b>	<b>Average</b>
<b>30</b>	<b>1154</b>	<b>38.47</b>

# Board Report

## San Benito Home Health Care - June 2021

**To: San Benito Health Care District Board of Directors**

**From: Anita Frederick RN  
Director - San Benito Home Health Care**

HOME HEALTH STATS				
	Mar-21	Apr-21	May-21	Jun-21
<b>Total Admissions</b>	53	50	41	17
<b>Total Home Visits</b>	573	519	488	382
<b>Census /Total Patients</b>	91	91	70	56

REFERRAL SOURCES				
<b>Hazel Hawkins</b>	58%	44%	54%	23%
<b>Other Hospitals</b>	11%	22%	12%	18%
<b>Southside SNF</b>	2%	10%	7%	6%
<b>Northside SNF</b>	4%	8%	7%	12%
<b>Other SNF</b>	2%	0%	0%	12%
<b>MD / Clinics</b>	23%	16%	16%	29%

**START OF CARE/VISIT STATISTICS  
SAN BENITO HOME HEALTH  
JUNE 1<sup>ST</sup> THRU JUNE 30<sup>TH</sup> 2021**

**TOTAL NUMBER OF ADMISSIONS \_\_\_\_\_ 17**  
**\*TOTAL NUMBER OF VISITS \_\_\_\_\_ 382**

**PAYOR REFERRAL SOURCES**

**MEDICARE \_\_\_\_\_ 65 %**  
**PVT \_\_\_\_\_ 6 %**  
**MEDICARE MANAGED \_\_\_\_\_ 23 %**  
**MEDICAL \_\_\_\_\_ 1 %**  
**WORKER COMP \_\_\_\_\_ 0 %**

**REFERRAL SOURCES**

**HAZEL HAWKINS HOSPITAL \_\_\_\_\_ 23 %**  
**OTHER HOSPITALS \_\_\_\_\_ 18 %**  
**SOUTHSIDE SNF \_\_\_\_\_ 6 %**  
**NORTHSIDE SNF \_\_\_\_\_ 12 %**  
**MD REFERRALS \_\_\_\_\_ 29 %**  
**OTHER SNF \_\_\_\_\_ 12 %**  
**INSURANCE \_\_\_\_\_ 0 %**

**\*PAYOR SOURCE OF VISITS MADE**

**MEDICARE \_\_\_\_\_ 89 %**  
**MEDI-CAL \_\_\_\_\_ 1 %**  
**PRIVATE \_\_\_\_\_ 10 %**  
**MANAGED MEDICARE \_\_\_\_\_ 0 %**  
**WORKER COMP \_\_\_\_\_ 0 %**

Referrals declined due to staffing shortage: 60





Hazel Hawkins  
MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors  
From: Bernadette Enderez, Director of Laboratory Services  
Date: July 2021  
Re: Laboratory



June Updates:

1. Service/Outreach
  - Patient waiting time study for outpatient locations initiated in collaboration with IT and Registration
  
2. Covid Testing
  - Period: June
  - Total Samples tested: 1968
  - Positivity Rate: 1.37%
  - Six positive covid samples, from San Benito Public health and HHMH, were sent for gene sequencing
    - (2) samples identified as Alpha (formerly UK variant)
    - (3) samples identified as Delta (formerly India variant)
    - (1) sample identified as Iota (formerly New York variant)
  
3. New Tests/Analyzers
  - Validation completed for Women's health Testing
  - Projected to be available 7/2021
  
4. Quality Assurance/Performance Improvement Activities
  - Ongoing monitoring for blood contamination rate as well as other quality indicators like proficiency testing, turn around time for STAT tests, blood product usage, and critical values.
  
5. Laboratory Statistics
  - See attached report

MAIN LABORATORY													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	845	748	873	849	857	754	871	846	898	975	836	802	10154
2020	1019	840	799	602	801	875	1138	925	903	1080	942	1059	10983
2021	891	739	1020	939	955	1058							5602

HHH EMPLOYEE HEALTH WEEKLY COVID TEST (INCLUDING SNF_NEW SNF LOCATION ONLY)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019													0
2020							89	478	725	560	565	2599	5016
2021	1888	1566	1443	1110	1031	1122							8160

MC CRAY LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	1106	997	1141	1107	1126	985	1070	1104	1074	1105	1012	922	12749
2020	1074	1019	941	921	1143	1125	1111	1028	1061	1260	999	1073	12755
2021	1263	1274	1394	1125	1119	1193							7368

SUNNYSLOPE LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	644	615	625	637	683	638	647	700	624	653	564	490	7520
2020	671	652	424	2	135	472	437	426	463	498	377	470	5027
2021	699	601	624	590	479	636							3629

ER AND ASC													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	970	854	1152	979	867	877	847	863	880	947	991	1045	11272
2020	1199	1034	943	931	909	1163	1909	1490	1145	1114	1186	1186	14209
2021	1628	1162	1126	1077	1083	1089							7165

TOTAL OUTPATIENT													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	3565	3214	3791	3572	3533	3254	3435	3513	3476	3680	3403	3259	41695
2020	3963	3545	3107	2456	2988	3635	4684	4347	4297	4512	4069	6387	47990
2021	6369	5342	5607	4841	4667	5098							31924

TOTAL INPATIENT (ICU,MEDSURG,OB,SNF)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2019	609	529	536	555	564	545	585	562	546	480	481	447	6439
2020	443	409	412	353	473	508	814	700	494	442	653	1146	6847
2021	1116	1053	603	654	705	751							



**LABORATORY DEPARTMENT**  
REQUISITION STATISTICS

Bernadette Enderez  
Director of Laboratory Services

Michael McGinnis, M.D.  
Medical Director

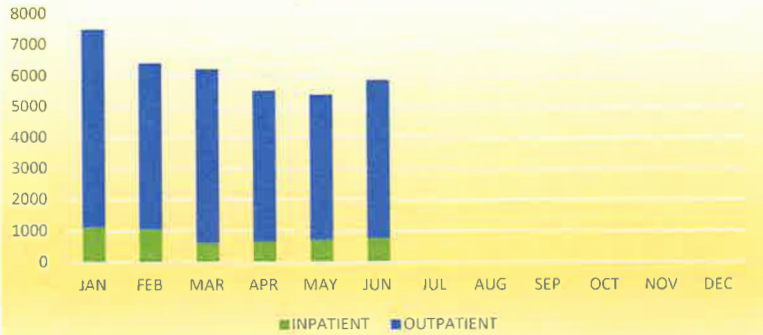
78

### INPATIENT VS OUTPATIENT LABORATORY STATISTICS

YR 2021														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	1116	1053	603	654	705	751							4882	INPATIENT
OUTPATIENT	6369	5342	5607	4841	4667	5098							31924	OUTPATIENT

YR 2020														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	443	409	412	353	473	508	814	700	494	442	653	1146	6847	INPATIENT
OUTPATIENT	3963	3545	3107	2456	2988	3635	4684	4347	4297	4512	4069	6387	47990	OUTPATIENT

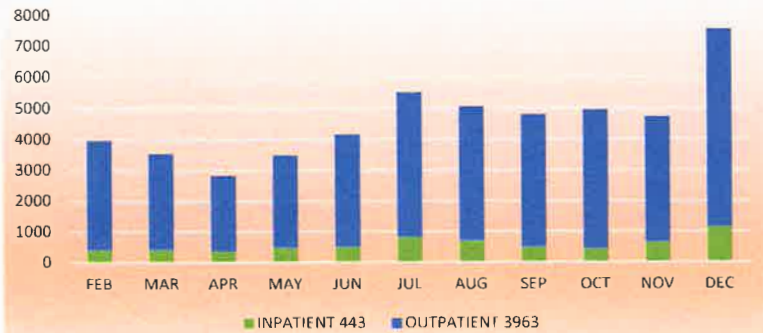
YR 2021 INPATIENT VS OUTPATIENT STATS



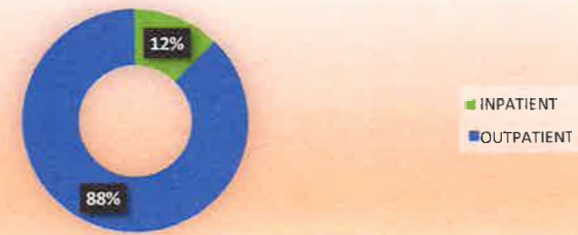
YR 2021 INPATIENT VS OUTPATIENT TOTALS



YR 2020 INPATIENT VS OUTPATIENT STATS



YR 2020 INPATIENT VS OUTPATIENT TOTALS

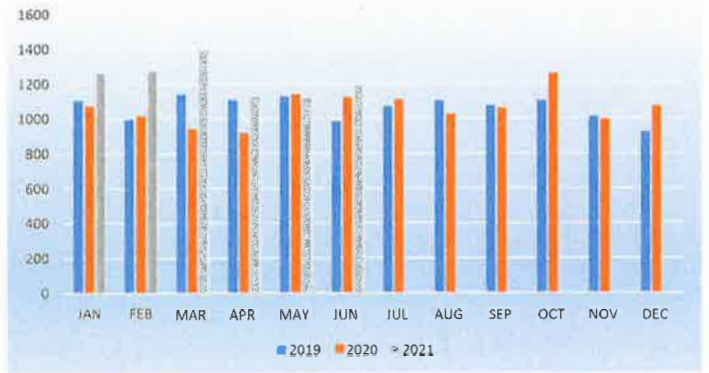


35.

**MAIN LAB OUTPATIENT STATISTICS**



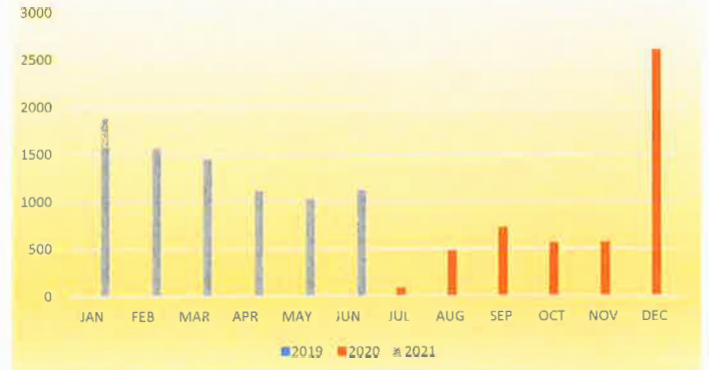
**MC CRAY OUTPATIENT STATISTICS**



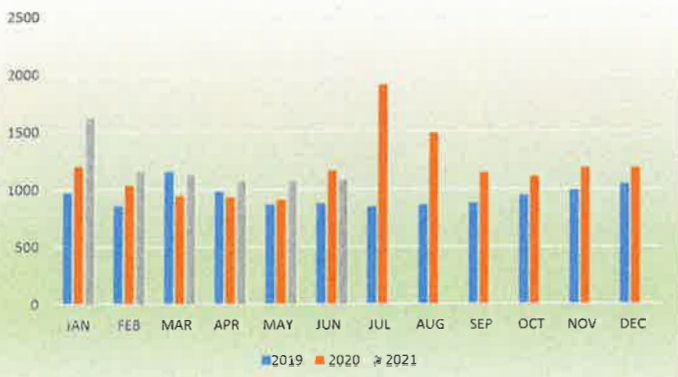
**SUNNYSLOPE LAB STATISTICS**



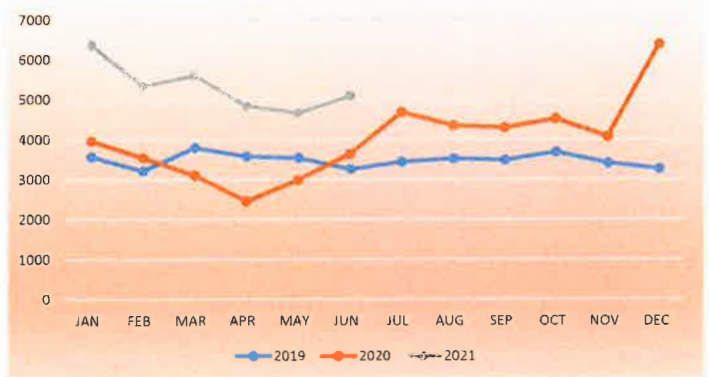
**HHH EMPLOYEE COVID19 SURVEILLANCE STATISTICS**



**ER AND ASC LAB STATISTICS**



**OUTPATIENT LAB STATISTICS**



**LABORATORY DEPARTMENT**

**OUTPATIENT STATISTICS**

**Bernadette Enderez**  
Director of Laboratory Services

**Michael McGinnis, M.D.**  
Medical Director



TO: San Benito Health Care District Board of Directors  
FROM: Frankie Gallagher, Director of Marketing  
DATE: July 16, 2021  
RE: **MARKETING REPORT FOR JULY 2021**

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- Created new billboard ads with new tagline “More than Just a Hospital” We are an Orthopedic Specialty Center.
- Filming new commercial highlighting orthopedic services.
- Creating new ads for BenitoLink and FreeLance websites for orthopedic services.
- Creating ads for FreeLance and Mission Village voice for orthopedic services.
- Creating ads in conjunction with our new digital marketing partner.
- Provided 500 first aid kits for Public Health to do presentations on safety at Hollister School District summer school programs.
- Completed updates of Hospital Capability Booklet to provide to realtors, new residential developments and Twin Oaks.
- Working with Laura to finalize documentation and update website for ACHD certification
- Social Media posts for July:
  - Hazel’s Thrift Shop Commercial
  - Helmet Safety
  - Pool Safety
  - Sunscreen Protection
  - Heatstroke Awareness
  - Fireworks Safety
  - Dehydration Warning Signs
  - Foodborne Illnesses
  - COVID Protection
  - Snake Bite Awareness



*Hazel Hawkins Hospital Auxiliary*

7/15/21

To Hospital Board:

Our current membership status is:

- 87 Active Volunteers
- 113 Associates

The Auxiliary Board of Directors are currently on hiatus for the summer. Their next meeting will be on Monday, September 13.

Madelyn's Gift Shop has a great variety of baby items, stuffed toys, coffee mugs and candy. Please stop by and check out their great assortment!

Madelyn's Gift Shop sponsored a scrub sale on June 24 & 25. The sale was held in the Klauer Courtyard. The final numbers aren't out yet but it appears that they did very well. The Auxiliary thanks Hazel's staff for their support.

Hazel's Thrift Shop is doing very well. The shop looks fantastic and the volunteers are happy to be back at work. I would encourage you to pay them a visit on one of their open days Tuesdays, Thursdays & Saturdays. The address is: 898 San Benito Street. Gently used donations are appreciated.

**Save The Dates:**

- September 13 ~ BOD Meeting

As always, please feel free to contact me anytime. I am in my office on Mondays, Tuesdays & Thursdays, 9-4. You can also reach me at: [aoliveira@hazelhawkins.com](mailto:aoliveira@hazelhawkins.com).

Best Regards,

*Alice Oliveira*

Alice Silva Oliveira  
Coordinator of Volunteer Services  
(831)636-2681  
[aoliveira@hazelhawkins.com](mailto:aoliveira@hazelhawkins.com)

*Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for.  
We are the change that we seek. – Barack Obama*



TO: San Benito Health Care District Board of Directors  
 FROM: Liz Sparling, Foundation Director  
 DATE: July 2021  
 RE: Foundation Report

The Hazel Hawkins Hospital Foundation Board of Trustees does not meet during the month of July but will resume their monthly Board Meeting on August 10, 2021.

**Financial Report June**

1. Income	\$	28,892.96
2. Expenses	\$	26,823.42 (Includes \$11,500 in Scholarships)
3. New Donors		2
4. Total Donations		51

**Approved Allocations**

1. No Allocations this month.

**Directors Report**

- Submitted a federal grant for COVID Vaccination Confidence Program in our Rural Health Clinics. Worked with Amy Breen-Lema on the application. We are supposed to hear very soon. Was able to obtain a SAM number for the District. The Foundation has a SAM number which allows your organization to apply for federal grants at grants.gov. In the past, the Hospital was able to use the Foundation’s number but some grants now are not allowing that. Karen Gambetta and I got all the necessary applications in and the District now has their own number.
- I am also working with Amy Breen-Lema and Kristi Mathews on getting all the equipment ordered to start the Diabetes Education and Prevention Program at the Diabetes Center.
- Still waiting to hear from Hospice Giving Foundation about our grant application. They usually let us know in late July.

**Dinner Dance Report**

Met with the committee and we selected the honorees at this year’s fundraiser. They are: Donors of the Year - Jon and Jeanette Whorley, Business Donors of the Year - VEP Healthcare (which is now US Acute Care Solutions) and our Heart for Hazel Award will go to Sylvia Marquez. After much thought of having an in person event this year, and insight of the ongoing pandemic concerns, we have decided to move forward with an event similar to last year, a Gourmet Dinner Pick-Up. Many challenges affected the decision and we believe that this is the most responsible decision for the Hospital Fundraiser for this year. Sponsor letters will go out in a couple weeks.

- Organized all the Auction Items for the Community wide online auction that we will participate in on August 27-30<sup>th</sup>. Details on how to register will be available soon.

**Our Fantastic Auction Items**

- Dining Experience for 10 in the Private Guest House at the Inn at Tres Pinos with Wine and Transportation donated by the Inn at Tres Pinos, Don and Dianne Winn and Greenwood Chevrolet.
- Milady Nails & Spa Package for services accompanied with local soaps, lotions, chocolates and wine donated by Milady Nails and Jeri Hernandez.
- Calera Wine Company Cave Tour, Tasting and Beautiful Lunch donated by Calera Wine Company and Thyme Catering.
- La Selva Beach Bungalow for three nights, two blocks from the bluff with a private beach. Sleeps 6 with a living room, family room and gourmet kitchen donated by Ann Marie Barragan.
- San Juan Oaks Golf Club Package for a Foursome and lunch at Smoke Point BBQ in San Juan Bautista donated by San Juan Oaks Golf Club and Joyce and Luciano Medeiros.
- Dinner for Two at the Inn at Tres Pinos with transportation to and from dinner in a 1965 Rolls Royce Silver Cloud donated by Robert and Lisa Poelker.
- Two Oakland Athletics Diamond Level Seats for Game on September 12<sup>th</sup> against the Texas Rangers donated by Ann Marie Barragan.
- Parking for a year at Hazel Hawkins Hospital in your own selected spot donated by the HHH Foundation.





**FINANCE COMMITTEE**  
**Thursday, July 15, 2021, 5:00 p.m**  
**Online Zoom Meeting**  
**Agenda**

**Call to Order**

**I. Financial Reports:**

- A. Financial Statements – Preliminary June 2021**

**II. Financial Updates**

- A. Finance Dashboard**
- B. Supplemental Funding**
- C. Bad Debt (Uncompensated Care) – July 2021 write-off**
- D. FYE 06/30/2022 Insurance Renewals**

**III. Contracts**

**IV. Capital**

**V. Physician Contracts**

**Adjournment**

4.

San Benito Health Care District  
Finance Committee Minutes  
July 15, 2021

Zoom Meeting - 5:00pm

Present: Rick Shelton, Board Treasurer  
Mary Casillas, Board Vice President  
Steven Hannah, Chief Executive Officer  
Mark Robinson, Vice President-Finance\Support Services  
Jordan Wright – Chief Operations Officer  
Karen Gambetta, Controller

Public: None

**CALL TO ORDER**

The meeting of the Finance Committee was called to order at 5:00pm as a virtual meeting due to the COVID-19 outbreak. Instructions to log in were posted with the agenda on the Public Notice bulletin board.

I. **FINANCIAL STATEMENTS**

**A. Preliminary June 2021**

The Preliminary Financial Statements for June 2021 were presented for review. For the month ending June 30, 2021, the District's Net Surplus (**Loss**) is \$854,587 compared to a budgeted Surplus (**Loss**) of (\$104,358). The District exceeded its budget for the month by \$958,945.

YTD ending June 30, 2021, the District's Net Surplus (**Loss**) is \$36,347 compared to a budgeted Surplus (**Loss**) of \$874,829. The District is under budget for the year by \$838,482.

Acute discharges were over budget for the month by 21 discharges or 13%. The Average Daily Census was 16.57 compared to a budget of 15.23. The average length of stay was 2.84. The Acute I/P gross revenue was over budget by \$1 million while O/P services gross revenue exceeded budget by \$3.7 million or 22%. Inpatient ER visits were over budget by 41 visits while ER O/P visits were under budget by 6 visits or 0%. The Rural Health Clinics treated 4,333 patients (includes 760 visits at the Diabetes Clinic) while the other clinics treated 2,658 outpatients. The District received \$500,000 in US HHS Stimulus funds for the 5 RHCs. The Anthem Blue Cross M-Cal managed care Rate Range IGT returned \$421,510.81 more than budgeted. The final payment for the PRIME DY'15 program of \$260,902 was recorded as income in June 2021. Other Operating revenue exceeded budget by \$755,989 due mainly to the additional PRIME supplemental payment as well as the RHCs' Stimulus. Operating expenses exceeded budget by \$2.1 million due to variances in: Employee Benefits by \$931,191 due to healthcare costs, Salaries & Wages of \$472,600 due to the increase in volume, Registry of \$189,138 which was needed to cover shortages in ICU, Med/Surg, OB and Respiratory Therapy. Non-operating Revenue was over budget by \$82,403 due mainly to donations from the Foundation totaling \$92,496.

The Skilled Nursing Facilities had an average daily census of 81.97 with a budgeted ADC of 76. The SNFs Net Surplus (Loss) for the year is (\$1.07 million) compared to a budgeted loss of (\$241,194). The SNF Employee Benefits exceeded the annual budget by \$856,903.

Fiscal year ending June 30, 2021 is budgeted to meet or exceed all of the Cal- Mortgage 2021 bond covenant targets. They are a 1.25 DSR, 30 days cash-on-hand and a 1.5 current ratio.

II. **FINANCIAL UPDATES**

- A. **Finance Dashboard** – The Finance Dashboard and Cash Flow statement were reviewed by the Committee in detail.
- B. **Supplemental Funding** – The District received \$500,000 in US HHS Stimulus funds for the 5 RHCs. An additional \$421,510.81 was received in July 2021 for the Anthem Blue Cross Medi-Cal Managed Care Rate Range program.
- C. **Bad Debt (Uncompensated Care) – July 2021 Write-Off** – The write-off request for July 2021 is for 353 accounts totaling \$407,278.48. The CCS Bad Debt Recovery rate is 15.4%. The Charity Care write-offs are now broken out into two categories: Charity \$57,312.91 and Sliding Fee Scale–Clinics \$23,608.00 for a total Charity amount for the month of \$80,920.91.
- D. **FYE 06/30/2022 Insurance Renewals** – The insurance renewal information worksheet is attached for your review. Overall, the insurance market had a difficult year with most policies coming in at significant increases from prior year. The most substantial increase was for the property insurance policy where increases in rates were compounded by the hospital's loss history with the two large claims in the prior year: ICU water damage and Northside flood.

III. **CONTRACTS** - There were no contracts to review this month.

IV. **CAPITAL** – There were no capital requests to review this month.

V. **PHYSICIAN CONTRACTS** – There were no physician contracts to review this month.

**ADJOURNMENT**

There being no further business, the Committee was adjourned at 5:22pm.

Respectfully submitted,



Karen Gambetta  
Controller



July 15, 2021

**CFO “Pre-audit” Financial Summary for the Finance Committee:**

For the month ending June 30, 2021, the District’s Net Surplus (Loss) is \$854,587 compared to a budgeted Surplus (Loss) of (\$104,358). The District exceeded its budget for the month by \$958,945.

YTD ending June 30, 2021, the District’s Net Surplus (Loss) is \$36,347 compared to a budgeted Surplus (Loss) of \$874,829. The District is under budget for the year by \$838,482.

Acute discharges were 175 for the month, over budget by 21 discharges or 13%. The ADC was **16.57** compared to a budget of **15.23**. The ALOS was 2.84. The acute I/P gross revenue was over budget by **\$1million** while O/P services gross revenue exceeded budget by **\$3.7** or 22% over budget. ER I/P visits exceeded budget by 41 visits and ER O/P visits were under budget by just 6 visits or 0%. The RHCs & Specialty Clinics treated **4,333** (includes 760 visits at the Diabetes Clinic) and **2,658** visits respectively.

The District received \$500,000 in US HHS Stimulus funds for the 5 RHCs. The Anthem Blue Cross M-Cal managed care Rate Range IGT returned \$421,510.81 more than budgeted. The final payment for the PRIME DY’15 program of \$260,901.56 was recorded as income in June 2021.

**Other Operating** revenue was over budget by **\$755,989** mainly due to the RHCs’ Stimulus and PRIME supplemental payments previously noted.

**Operating Expenses** exceeded budget by **\$2.1 million** due to the variances in: Employee Benefits by **\$931,191** due to healthcare costs. S&W of **\$472,600** due to the increase in volume. Registry of **\$189,138** which was needed to cover shortages in the ICU, Med/Surg, OB and Respiratory departments.

**Non-operating Revenue** was exceeded budget by **\$82,403** due mainly to donations from the Foundation totaling \$92,496.

The SNFs ADC was **81.97** for the month compared to a budget of 76. The Net Surplus (Loss) for the year is **(\$1.07 million)** compared to a budgeted loss of **(\$241,194)**. The SNF Employee Benefits cost exceeded the annual budget by **\$856,903**.

The debt service ratio for the fiscal year ending June 30, 2021 is estimated to exceed **1.25**, the days-cash-on-hand is estimated to exceed **30 days** and the current ratio is estimated to be less than **1.5**. The Cal- Mortgage **2021** bond covenant targets are a **1.25** DSR, **30** days cash-on-hand and a **1.50** current ratio.

44.

HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED  
 HOLLISTER, CA 95023  
 FOR PERIOD 06/30/21

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20
GROSS PATIENT REVENUE:										
ACUTE ROUTINE REVENUE	3,356,794	2,840,208	516,586	18	2,073,702	40,482,173	36,295,003	4,187,170	12	24,758,936
SNF ROUTINE REVENUE	1,551,660	1,425,000	126,660	9	1,424,125	17,334,610	17,654,688	(320,078)	(2)	19,084,635
ANCILLARY INPATIENT REVENUE	4,222,369	3,852,671	369,698	10	3,276,674	56,053,591	49,119,879	6,933,712	14	41,560,385
HOSPITALIST\PEDS I\P REVENUE	155,598	123,347	32,251	26	148,551	1,971,964	1,576,246	395,718	25	1,196,966
TOTAL GROSS INPATIENT REVENUE	9,286,420	8,241,226	1,045,194	13	6,923,052	115,842,338	104,645,816	11,196,522	11	86,600,922
ANCILLARY OUTPATIENT REVENUE	20,733,898	17,044,729	3,689,169	22	17,185,845	218,103,903	224,582,145	(6,478,243)	(3)	209,694,250
HOSPITALIST\PEDS O\P REVENUE	49,535	24,287	25,248	104	39,532	304,685	320,005	(15,320)	(5)	324,373
TOTAL GROSS OUTPATIENT REVENUE	20,783,433	17,069,016	3,714,417	22	17,225,377	218,408,588	224,902,150	(6,493,563)	(3)	210,018,623
TOTAL GROSS PATIENT REVENUE	30,069,853	25,310,242	4,759,611	19	24,148,430	334,250,926	329,547,966	4,702,960	1	296,619,545
DEDUCTIONS FROM REVENUE:										
MEDICARE CONTRACTUAL ALLOWANCES	7,295,946	7,156,847	139,099	2	6,019,558	87,160,240	93,552,465	(6,392,225)	(7)	88,668,671
MEDI-CAL CONTRACTUAL ALLOWANCES	6,583,997	5,230,912	1,353,085	26	5,847,809	69,918,900	68,775,827	1,143,073	2	61,459,360
BAD DEBT EXPENSE	171,470	293,084	(121,614)	(42)	429,913	3,138,679	3,829,911	(691,232)	(18)	3,596,324
CHARITY CARE	80,921	63,827	17,094	27	50,168	836,086	834,073	2,013	0	709,574
OTHER CONTRACTUALS AND ADJUSTMENTS	4,094,706	3,291,878	802,828	24	3,392,428	46,738,987	43,072,368	3,666,619	9	37,938,750
HOSPITALIST\PEDS CONTRACTUAL ALLOW	(19,969)	36,908	(56,877)	(154)	7,392	62,205	474,063	(411,858)	(87)	(57,890)
TOTAL DEDUCTIONS FROM REVENUE	18,207,071	16,073,456	2,133,615	13	15,747,268	207,855,097	210,538,707	(2,683,610)	(1)	192,314,789
NET PATIENT REVENUE	11,862,782	9,236,786	2,625,996	28	8,401,161	126,395,829	119,009,259	7,386,570	6	104,304,756
OTHER OPERATING REVENUE	1,327,606	571,617	755,989	132	2,535,577	12,447,804	6,570,225	5,877,579	90	13,933,166
NET OPERATING REVENUE	13,190,388	9,808,403	3,381,985	35	10,936,738	138,843,633	125,579,484	13,264,149	11	118,237,922
OPERATING EXPENSES:										
SALARIES & WAGES	4,375,167	3,924,325	450,842	12	4,258,054	51,675,997	50,263,544	1,412,453	3	48,997,153
REGISTRY	326,534	118,512	208,022	176	247,390	8,863,777	1,422,135	7,441,642	523	2,647,966
EMPLOYEE BENEFITS	3,402,686	2,132,046	1,270,640	60	2,530,610	30,175,567	27,422,761	2,752,806	10	27,385,123
PROFESSIONAL FEES	1,519,620	1,352,547	167,073	12	1,368,033	16,666,720	16,230,558	436,162	3	15,596,203
SUPPLIES	1,155,106	904,713	250,393	28	874,394	12,375,287	11,724,216	651,071	6	10,942,052
PURCHASED SERVICES	1,050,605	910,616	139,989	15	973,875	12,011,279	10,858,068	1,153,211	11	10,868,872
RENTAL	144,567	148,868	(4,301)	(3)	163,830	1,912,002	1,786,419	125,583	7	1,877,179
DEPRECIATION & AMORT	328,931	361,288	(32,357)	(9)	335,901	3,998,974	4,335,443	(336,469)	(8)	4,152,450
INTEREST	2,544	2,000	544	27	11,215	35,905	24,000	11,905	50	60,408
OTHER	332,798	275,030	57,768	21	267,419	3,345,996	3,263,709	82,287	3	3,076,116
TOTAL EXPENSES	12,638,558	10,129,945	2,508,613	25	11,030,721	141,061,506	127,330,853	13,730,653	11	125,603,522
NET OPERATING INCOME (LOSS)	551,830	(321,542)	873,372	(272)	(93,983)	(2,217,873)	(1,751,369)	(466,504)	27	(7,365,600)

45.

HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED  
 HOLLISTER, CA 95023  
 FOR PERIOD 06/30/21

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	92,496	25,000	67,496	270	24,356	229,097	320,000	(90,904)	(28)	435,105
PROPERTY TAX REVENUE	171,868	171,868	0	0	393,628	2,062,419	2,062,419	0	0	2,063,285
GO BOND PROP TAXES	155,365	155,365	0	0	220,128	1,864,380	1,864,380	0	0	1,878,957
GO BOND INT REVENUE\EXPENSE	(77,865)	(77,865)	0	0	(80,386)	(934,380)	(934,380)	0	0	(964,631)
OTHER NON-OPER REVENUE	7,866	3,750	4,116	110	5,015	33,100	45,000	(11,900)	(26)	48,131
OTHER NON-OPER EXPENSE	(47,475)	(61,826)	14,351	(23)	(102,553)	(996,397)	(741,921)	(254,476)	34	(848,319)
INVESTMENT INCOME	502	892	(390)	(44)	2,208	(4,000)	10,700	(14,700)	(137)	100,478
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	302,758	217,184	85,574	39	462,396	2,254,220	2,626,198	(371,979)	(14)	2,713,005
NET SURPLUS (LOSS)	854,587	(104,358)	958,945	(919)	368,413	36,347	874,829	(838,482)	(96)	(4,652,595)
EBIDA	\$ 1,153,494	\$ 241,256	\$ 912,238	378.12%	\$ 667,124	\$ 4,101,718	\$ 5,022,193	\$ (920,475)	(18.32)%	\$ (566,152)
EBIDA MARGIN	8.74%	2.46%	6.29%	255.52%	6.10%	2.95%	4.00%	(1.05)%	(26.13)%	(0.48)%
OPERATING MARGIN	4.18%	(3.28)%	7.46%	(227.61)%	(0.86)%	(1.60)%	(1.39)%	(0.20)%	14.53%	(6.23)%
NET SURPLUS (LOSS) MARGIN	6.48%	(1.06)%	7.54%	(708.90)%	3.37%	0.03%	0.70%	(0.67)%	(96.25)%	(3.93)%

440



HAZEL HANKINS MEMORIAL HOSPITAL - ACUTE FACILITY  
 HOLLISTER, CA 95023  
 FOR PERIOD 06/30/21

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20
GROSS PATIENT REVENUE:										
ROUTINE REVENUE	3,356,794	2,840,208	516,586	18	2,073,702	40,482,173	36,295,003	4,187,170	12	24,758,936
ANCILLARY INPATIENT REVENUE	4,021,152	3,561,760	459,392	13	3,145,362	53,529,658	45,515,704	8,013,954	18	38,188,457
HOSPITALIST I\ P REVENUE	155,598	123,347	32,251	26	148,551	1,971,964	1,576,246	395,718	25	1,196,966
<b>TOTAL GROSS INPATIENT REVENUE</b>	<b>7,533,544</b>	<b>6,525,315</b>	<b>1,008,229</b>	<b>16</b>	<b>5,367,615</b>	<b>95,983,795</b>	<b>83,386,953</b>	<b>12,596,842</b>	<b>15</b>	<b>64,144,359</b>
ANCILLARY OUTPATIENT REVENUE	20,733,898	17,044,729	3,689,169	22	17,185,845	218,103,903	224,582,145	(6,478,243)	(3)	209,694,250
HOSPITALIST O\ P REVENUE	49,535	24,287	25,248	104	39,532	304,685	320,005	(15,320)	(5)	324,373
<b>TOTAL GROSS OUTPATIENT REVENUE</b>	<b>20,783,433</b>	<b>17,069,016</b>	<b>3,714,417</b>	<b>22</b>	<b>17,225,377</b>	<b>218,408,588</b>	<b>224,902,150</b>	<b>(6,493,563)</b>	<b>(3)</b>	<b>210,018,623</b>
<b>TOTAL GROSS ACUTE PATIENT REVENUE</b>	<b>28,316,977</b>	<b>23,594,331</b>	<b>4,722,646</b>	<b>20</b>	<b>22,592,993</b>	<b>314,392,383</b>	<b>308,289,103</b>	<b>6,103,280</b>	<b>2</b>	<b>274,162,982</b>
DEDUCTIONS FROM REVENUE ACUTE:										
MEDICARE CONTRACTUAL ALLOWANCES	7,309,944	7,029,322	280,622	4	5,886,926	86,075,334	91,665,149	(5,589,816)	(6)	86,233,028
MEDI-CAL CONTRACTUAL ALLOWANCES	6,022,340	5,233,935	788,405	15	6,281,527	70,299,972	68,437,181	1,862,791	3	61,969,171
BAD DEBT EXPENSE	159,975	293,084	(133,109)	(45)	437,459	3,164,851	3,829,911	(665,060)	(17)	3,617,731
CHARITY CARE	80,921	63,827	17,094	27	50,168	836,086	834,073	2,013	0	707,999
OTHER CONTRACTUALS AND ADJUSTMENTS	4,051,726	3,260,044	791,682	24	3,385,728	46,346,290	42,684,337	3,661,953	9	37,553,863
HOSPITALIST\ PEDS CONTRACTUAL ALLOW	(19,969)	36,908	(56,877)	(154)	7,392	62,205	474,063	(411,858)	(87)	(57,890)
<b>TOTAL ACUTE DEDUCTIONS FROM REVENUE</b>	<b>17,604,936</b>	<b>15,917,120</b>	<b>1,687,816</b>	<b>11</b>	<b>16,049,201</b>	<b>206,784,737</b>	<b>207,924,714</b>	<b>(1,139,977)</b>	<b>(1)</b>	<b>190,023,902</b>
<b>NET ACUTE PATIENT REVENUE</b>	<b>10,712,040</b>	<b>7,677,211</b>	<b>3,034,829</b>	<b>40</b>	<b>6,543,792</b>	<b>107,607,646</b>	<b>100,364,389</b>	<b>7,243,257</b>	<b>7</b>	<b>84,139,079</b>
OTHER OPERATING REVENUE	1,327,606	571,617	755,989	132	2,535,577	12,447,804	6,570,225	5,877,579	90	13,933,166
<b>NET ACUTE OPERATING REVENUE</b>	<b>12,039,646</b>	<b>8,248,828</b>	<b>3,790,818</b>	<b>46</b>	<b>9,079,369</b>	<b>120,055,450</b>	<b>106,934,614</b>	<b>13,120,836</b>	<b>12</b>	<b>98,072,245</b>
OPERATING EXPENSES:										
SALARIES & WAGES	3,538,011	3,065,411	472,600	15	3,435,850	41,661,813	40,053,358	1,608,455	4	38,735,500
REGISTRY	307,650	118,512	189,138	160	247,390	8,609,979	1,422,135	7,187,844	505	2,610,799
EMPLOYEE BENEFITS	2,571,672	1,640,481	931,191	57	2,030,962	23,330,845	21,434,941	1,895,904	9	21,098,710
PROFESSIONAL FEES	1,517,580	1,350,507	167,073	12	1,365,812	16,641,211	16,206,078	435,133	3	15,571,357
SUPPLIES	991,561	828,437	163,124	20	808,228	11,411,083	10,824,558	586,525	5	10,060,998
PURCHASED SERVICES	991,816	826,256	165,560	20	917,887	11,060,711	9,915,122	1,145,589	12	10,076,565
RENTAL	143,597	147,468	(3,871)	(3)	160,477	1,896,002	1,769,615	126,387	7	1,842,912
DEPRECIATION & AMORT	288,803	320,617	(31,814)	(10)	295,065	3,511,019	3,847,398	(336,379)	(9)	3,671,825
INTEREST	2,544	2,000	544	27	11,215	35,905	24,000	11,905	50	60,408
OTHER	312,149	238,050	74,099	31	233,051	2,904,291	2,819,942	84,349	3	2,644,151
<b>TOTAL EXPENSES</b>	<b>10,665,382</b>	<b>8,537,739</b>	<b>2,127,643</b>	<b>25</b>	<b>9,505,936</b>	<b>121,062,859</b>	<b>108,317,147</b>	<b>12,745,712</b>	<b>12</b>	<b>106,373,224</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>1,374,264</b>	<b>(288,911)</b>	<b>1,663,175</b>	<b>(576)</b>	<b>(426,567)</b>	<b>(1,007,409)</b>	<b>(1,382,533)</b>	<b>375,124</b>	<b>(27)</b>	<b>(8,300,979)</b>

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HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY  
 HOLLISTER, CA 95023  
 FOR PERIOD 06/30/21

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	92,496	25,000	67,496	270	24,356	229,097	320,000	(90,904)	(28)	435,105
PROPERTY TAX REVENUE	147,685	147,685	0	0	338,240	1,772,221	1,772,221	0	0	1,772,959
GO BOND PROP TAXES	155,365	155,365	0	0	220,128	1,864,380	1,864,380	0	0	1,878,957
GO BOND INT REVENUE\EXPENSE	(77,865)	(77,865)	0	0	(80,386)	(934,380)	(934,380)	0	0	(964,631)
OTHER NON-OPER REVENUE	7,866	3,750	4,116	110	5,015	33,100	45,000	(11,900)	(26)	48,131
OTHER NON-OPER EXPENSE	(37,099)	(48,280)	11,181	(23)	(88,542)	(842,809)	(579,365)	(263,444)	46	(671,633)
INVESTMENT INCOME	502	892	(390)	(44)	2,208	(4,000)	10,700	(14,700)	(137)	100,478
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	288,950	206,547	82,403	40	421,019	2,117,610	2,498,556	(380,946)	(15)	2,599,366
NET SURPLUS (LOSS)	1,663,214	(82,364)	1,745,578	(2,119)	(5,548)	1,110,200	1,116,023	(5,823)	(1)	(5,701,614)

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HAZEL HAWKINS SKILLED NURSING FACILITIES  
HOLLISTER, CA

FOR PERIOD 06/30/21

	CURRENT MONTH			PRIOR YR			YEAR-TO-DATE		
	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/20	ACTUAL 06/30/21	BUDGET 06/30/21	POS/NEG VARIANCE	PERCENT VARIANCE

GROSS SNF PATIENT REVENUE:

ROUTINE SNF REVENUE	1,551,660	1,425,000	126,660	9	1,424,125	17,334,610	17,654,688	(320,078)	(2)	19,084,635
ANCILLARY SNF REVENUE	201,217	290,911	(89,694)	(31)	131,312	2,523,933	3,604,175	(1,080,242)	(30)	3,371,929
TOTAL GROSS SNF PATIENT REVENUE	1,752,877	1,715,911	36,966	2	1,555,437	19,858,543	21,258,863	(1,400,320)	(7)	22,456,564

DEDUCTIONS FROM REVENUE SNF:

MEDICARE CONTRACTUAL ALLOWANCES	(13,988)	127,525	(141,523)	(111)	132,632	1,084,907	1,887,316	(802,409)	(43)	2,435,643
MEDI-CAL CONTRACTUAL ALLOWANCES	561,657	(3,023)	564,680	(18,680)	(433,718)	(381,073)	338,646	(719,719)	(213)	(509,811)
RAD DEBT EXPENSE	11,495	0	11,495	(7,546)	0	(26,172)	0	(26,172)	0	(21,407)
CHARITY CARE	0	0	0	0	0	0	0	0	0	1,575
OTHER CONTRACTUALS AND ADJUSTMENTS	42,980	31,834	11,146	35	6,700	392,697	388,031	4,666	1	384,887
TOTAL SNF DEDUCTIONS FROM REVENUE	602,135	156,336	445,799	285	(301,932)	1,070,360	2,613,993	(1,543,633)	(59)	2,290,887

NET SNF PATIENT REVENUE

NET SNF PATIENT REVENUE	1,150,742	1,559,575	(408,833)	(26)	1,857,369	18,788,183	18,644,870	143,313	1	20,165,677
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OTHER OPERATING REVENUE

OTHER OPERATING REVENUE	0	0	0	0	0	0	0	0	0	0
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NET SNF OPERATING REVENUE

NET SNF OPERATING REVENUE	1,150,742	1,559,575	(408,833)	(26)	1,857,369	18,788,183	18,644,870	143,313	1	20,165,677
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OPERATING EXPENSES:

SALARIES & WAGES	837,156	858,914	(21,758)	(3)	822,204	10,014,184	10,210,186	(196,002)	(2)	10,261,653
REGISTRY	18,884	0	18,884	0	0	253,798	0	253,798	0	37,168
EMPLOYEE BENEFITS	831,015	491,565	339,450	69	499,648	6,844,723	5,987,820	856,903	14	6,286,414
PROFESSIONAL FEES	2,040	2,040	0	0	2,221	25,509	24,480	1,029	4	24,846
SUPPLIES	163,546	76,276	87,270	114	66,167	964,204	899,658	64,546	7	881,055
PURCHASED SERVICES	58,720	84,360	(25,571)	(30)	55,988	950,569	942,946	7,623	1	792,307
RENTAL	970	1,400	(430)	(31)	3,353	16,000	16,804	(804)	(5)	34,268
DEPRECIATION	40,128	40,671	(543)	(1)	40,836	487,956	488,045	(90)	0	480,625
INTEREST	0	0	0	0	0	0	0	0	0	0
OTHER	20,649	36,980	(16,331)	(44)	34,369	441,705	443,767	(2,062)	(1)	431,964
TOTAL EXPENSES	1,973,177	1,592,206	380,971	24	1,524,785	19,998,647	19,013,706	984,941	5	19,230,298

NET OPERATING INCOME (LOSS)

NET OPERATING INCOME (LOSS)	(822,434)	(32,631)	(789,803)	2,420	332,584	(1,210,463)	(368,836)	(841,627)	228	935,379
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NON-OPERATING REVENUE/EXPENSE:

DONATIONS	0	0	0	0	0	0	0	0	0	0
PROPERTY TAX REVENUE	24,183	24,183	0	0	55,388	290,198	290,198	0	0	290,326
OTHER NON-OPER EXPENSE	(10,376)	(13,546)	3,170	(23)	(14,011)	(153,588)	(162,556)	8,968	(6)	(176,686)
TOTAL NON-OPERATING REVENUE/(EXPENSE)	13,808	10,637	3,171	30	41,377	136,610	127,642	8,968	7	113,639

NET SURPLUS (LOSS)

NET SURPLUS (LOSS)	(808,627)	(21,994)	(786,633)	3,577	373,961	(1,073,854)	(241,194)	(832,660)	345	1,049,019
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HAZEL HAWKINS MEMORIAL HOSPITAL  
 HOLLISTER, CA  
 For the month ended 06/30/21

	CURR MONTH 06/30/21	PRIOR MONTH 05/31/21	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/20
<b>CURRENT ASSETS</b>					
CASH & CASH EQUIVALENT	18,775,197	16,939,666	1,835,531	11	21,908,678
PATIENT ACCOUNTS RECEIVABLE	41,504,936	41,716,903	(211,967)	(1)	32,972,811
BAD DEBT ALLOWANCE	(3,410,983)	(3,484,142)	73,160	(2)	(4,012,098)
CONTRACTUAL RESERVES	(24,852,045)	(24,270,988)	(581,057)	2	(19,873,757)
OTHER RECEIVABLES	1,547,428	245,192	1,302,236	531	(1,059,446)
INVENTORIES	2,908,149	3,050,277	(142,128)	(5)	2,793,341
PREPAID EXPENSES	504,949	665,502	(160,553)	(24)	593,363
DUE TO\FROM THIRD PARTIES	1,118,176	984,869	133,307	14	329,050
<b>TOTAL CURRENT ASSETS</b>	<b>38,095,807</b>	<b>35,847,277</b>	<b>2,248,530</b>	<b>6</b>	<b>33,651,942</b>
<b>ASSETS WHOSE USE IS LIMITED</b>					
BOARD DESIGNATED FUNDS	3,014,633	5,100,287	(2,085,654)	(41)	4,412,585
<b>TOTAL LIMITED USE ASSETS</b>	<b>3,014,633</b>	<b>5,100,287</b>	<b>(2,085,654)</b>	<b>(41)</b>	<b>4,412,585</b>
<b>PROPERTY, PLANT, AND EQUIPMENT</b>					
LAND & LAND IMPROVEMENTS	3,237,474	3,237,474	0	0	3,231,774
BLDGS & BLDG IMPROVEMENTS	96,537,723	96,509,020	28,703	0	96,240,421
EQUIPMENT	40,828,227	41,346,644	(518,418)	(1)	39,181,962
CONSTRUCTION IN PROGRESS	1,299,195	1,111,936	187,259	17	253,647
<b>GROSS PROPERTY, PLANT, AND EQUIPMENT</b>	<b>141,902,619</b>	<b>142,205,074</b>	<b>(302,455)</b>	<b>0</b>	<b>138,907,805</b>
ACCUMULATED DEPRECIATION	(83,306,227)	(83,730,618)	424,390	(1)	(80,019,004)
<b>NET PROPERTY, PLANT, AND EQUIPMENT</b>	<b>58,596,392</b>	<b>58,474,456</b>	<b>121,935</b>	<b>0</b>	<b>58,888,801</b>
<b>OTHER ASSETS</b>					
UNAMORTIZED LOAN COSTS	622,665	629,422	(6,757)	(1)	904,282
PENSION DEFERRED OUTFLOWS NET	2,276,065	2,276,065	0	0	2,276,065
<b>TOTAL OTHER ASSETS</b>	<b>2,898,730</b>	<b>2,905,487</b>	<b>(6,757)</b>	<b>0</b>	<b>3,180,347</b>
<b>TOTAL UNRESTRICTED ASSETS</b>	<b>102,605,562</b>	<b>102,327,507</b>	<b>278,054</b>	<b>0</b>	<b>100,133,675</b>
<b>RESTRICTED ASSETS</b>	<b>104,290</b>	<b>104,266</b>	<b>23</b>	<b>0</b>	<b>107,723</b>
<b>TOTAL ASSETS</b>	<b>102,709,851</b>	<b>102,431,774</b>	<b>278,078</b>	<b>0</b>	<b>100,241,398</b>

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HAZEL HAWKINS MEMORIAL HOSPITAL  
 HOLLISTER, CA  
 For the month ended 06/30/21

	CURR MONTH 06/30/21	PRIOR MONTH 05/31/21	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/20
<b>CURRENT LIABILITIES</b>					
ACCOUNTS PAYABLE	7,525,932	6,585,828	(940,104)	14	5,823,407
ACCRUED PAYROLL	1,629,838	1,263,304	(366,534)	29	1,615,598
ACCRUED PAYROLL TAXES	2,444,406	3,187,895	743,490	(23)	994,295
ACCRUED BENEFITS	6,400,072	5,395,332	(1,004,740)	19	5,252,081
ACCRUED PENSION (CURRENT)	1,321,074	1,110,592	(210,482)	19	1,350,250
OTHER ACCRUED EXPENSES	69,880	63,588	(6,292)	10	69,650
DUE TO\FROM THIRD PARTIES	9,651,576	10,694,706	1,043,131	(10)	7,648,381
OTHER CURRENT LIABILITIES	181,679	541,224	359,545	(66)	263,355
<b>TOTAL CURRENT LIABILITIES</b>	<b>29,224,456</b>	<b>28,842,469</b>	<b>(381,987)</b>	<b>1</b>	<b>23,017,017</b>
<b>LONG-TERM DEBT</b>					
BONDS PAYABLE	40,363,842	41,322,362	958,520	(2)	44,135,741
<b>TOTAL LONG TERM DEBT</b>	<b>40,363,842</b>	<b>41,322,362</b>	<b>958,520</b>	<b>(2)</b>	<b>44,135,741</b>
<b>OTHER LONG-TERM LIABILITIES</b>					
DEFERRED REVENUE	0	0	0	0	0
LONG-TERM PENSION LIABILITY	12,855,495	12,855,495	0	0	12,855,495
<b>TOTAL OTHER LONG-TERM LIABILITIES</b>	<b>12,855,495</b>	<b>12,855,495</b>	<b>0</b>	<b>0</b>	<b>12,855,495</b>
<b>TOTAL LIABILITIES</b>	<b>82,443,793</b>	<b>83,020,326</b>	<b>576,533</b>	<b>(1)</b>	<b>80,008,253</b>
<b>NET ASSETS:</b>					
UNRESTRICTED FUND BALANCE	20,125,422	20,125,422	0	0	20,125,422
RESTRICTED FUND BALANCE	104,290	104,266	(23)	0	107,723
NET REVENUE/(EXPENSES)	36,347	(818,241)	(854,587)	(104)	0
<b>TOTAL NET ASSETS</b>	<b>20,266,058</b>	<b>19,411,448</b>	<b>(854,611)</b>	<b>4</b>	<b>20,233,145</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>102,709,851</b>	<b>102,431,774</b>	<b>(278,078)</b>	<b>0</b>	<b>100,241,398</b>

51.



San Benito Health Care District  
 Hazel Hawkins Memorial Hospital  
 JUNE 2021

Description	Target	MTD Actual	YTD Actual	YTD Target
Average Daily Census - Acute	15.23	16.57	16.92	16.00
Average Daily Census - SNF	76.00	81.97	75.16	77.39
Acute Length of Stay	2.96	2.84	3.43	2.97
<b>ER Visits:</b>				
Inpatient	95	136	1,351	1,208
Outpatient	1,643	1,637	21,131	20,986
Total	1,738	1,773	22,482	22,194
Days in Accounts Receivable	45.0	44.1	44.1	45.0
Productive Full-Time Equivalents	474.47	477.63	479.93	474.47
Net Patient Revenue	9,236,786	11,862,782	126,395,829	119,009,259
Medicare Traditional Payor Mix	30.86%	32.48%	30.86%	34.70%
Commercial Payor Mix	25.78%	24.95%	26.73%	23.83%
Bad Debt % of Gross Revenue	1.16%	0.60%	0.95%	1.16%
EBIDA	241,256	1,153,494	4,101,718	5,022,193
EBIDA %	2.46%	8.74%	2.95%	4.00%
Operating Margin	-3.28%	4.18%	-1.60%	-1.39%
Salaries, Wages, Registry & Benefits %: by Net Operating Revenue	62.96%	61.44%	65.34%	62.99%
by Total Operating Expense	60.96%	64.12%	64.31%	62.13%
<b>Bond Covenants:</b>				
Debt Service Ratio	1.25	2.03	2.03	1.25
Current Ratio	1.50	1.30	1.30	1.50
Days Cash on hand	30.00	49.41	49.41	30.00
<b>Met or Exceeded Target</b>				
<b>Within 10% of Target</b>				
<b>Not Within 10%</b>				

**Statement of Cash Flows**  
**Hazel Hawkins Memorial Hospital**  
**Hollister, CA**  
**Twelve months ending June 30, 2021**

	CASH FLOW		COMMENTS
	Current Month 6/30/2021	Current Year-To-Date 6/30/2021	
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Net Income (Loss)	\$854,587	\$36,347	
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:			
Depreciation	(424,390)	3,267,225	
(Increase)/Decrease in Net Patient Accounts Receivable	719,863	(4,154,960)	
(Increase)/Decrease in Other Receivables	(1,302,236)	(2,606,873)	
(Increase)/Decrease in Inventories	142,128	(114,808)	
(Increase)/Decrease in Pre-Paid Expenses	160,553	88,415	
(Increase)/Decrease in Due From Third Parties	(133,307)	(789,126)	
Increase/(Decrease) in Accounts Payable	940,104	1,702,525	
Increase/(Decrease) in Notes and Loans Payable	0	0	
Increase/(Decrease) in Accrued Payroll and Benefits	838,267	2,583,168	
Increase/(Decrease) in Accrued Expenses	6,292	234	
Increase/(Decrease) in Patient Refunds Payable	0	0	
Increase/(Decrease) in Third Party Advances/Liabilities	(1,043,131)	2,003,195	
Increase/(Decrease) in Other Current Liabilities	(359,545)	(81,676)	Semi-Annual Interest - 2013 Insured Revenue Bonds
<b>Net Cash Provided by Operating Activities:</b>	<b>(455,402)</b>	<b>1,917,319</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of Property, Plant and Equipment	302,455	(2,994,816)	
(Increase)/Decrease in Limited Use Cash and Investments	0	0	
(Increase)/Decrease in Other Limited Use Assets	2,085,654	1,397,952	Bond Principal & Int Payment - 2014 & 2021 Bonds
(Increase)/Decrease in Other Assets	6,757	281,816	Amortization
<b>Net Cash Used by Investing Activities</b>	<b>2,394,866</b>	<b>(1,315,248)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Increase/(Decrease) in Bond/Mortgage Debt	(958,520)	(3,771,899)	Refinancing of 2013 Bonds with 2021 Bonds
Increase/(Decrease) in Capital Lease Debt	0	0	
Increase/(Decrease) in Other Long Term Liabilities	0	0	
<b>Net Cash Used for Financing Activities</b>	<b>(958,520)</b>	<b>(3,771,899)</b>	
(INCREASE)/DECREASE IN RESTRICTED ASSETS	0	0	
<b>Net Increase/(Decrease) in Cash</b>	<b>1,835,531</b>	<b>(3,133,481)</b>	
Cash, Beginning of Period	16,939,666	21,908,678	
<b>Cash, End of Period</b>	<b>\$18,775,197</b>	<b>\$18,775,197</b>	

Cost per day to run the District **\$379,962**  
Operational Days Cash on Hand 49.41

53.

Hazel Hawkins Memorial Hospital  
 Supplemental Payment Programs  
 As of June 30, 2021

	FY 2021	FY 2020	FY 2019	Notes:
<b>Intergovernmental Transfer Programs:</b>				
- AB 113 Non-Designated Public Hospital (NDPH)				Requires District to fund program and wait for the federal match before being returned.
- SFY 2019/2020 Interim	346,081	226,566	648,519	
- NDPH Medi-Cal managed care capitation for Jul 1, 2019 through December 31, 2020	4,154,775			IGT due December 18, 2020.
- SB 239 Hospital Quality Assurance Fund (HQAF)		1,499,935	2,130,951	
- Rate Range July 1, 2018 through June 30, 2019		643,123	753,824	
- Rate Range July 1, 2019 through December 31, 2020	695,462			Advancing payment - received 07/2021
- PRIME DY 15 1st payment		250,538	589,500	DY 15 had less funding than DY 14.
- PRIME DY 15 2nd payment		844,812	589,500	DY 15 adjusted due to COVID.
- PRIME DY 14 Supplemental Payment		1,179,000		Funds rec'd by 08/31/2020.
- PRIME DY 15 Supplemental Payment	1,004,292			Funds rec'd 05/21/2021
<b>IGT sub-total</b>	<b>6,200,610</b>	<b>4,643,974</b>	<b>4,712,294</b>	
<b>Non-Intergovernmental Transfer Programs:</b>				
- AB 915	3,037,516	2,853,813	2,958,798	Direct Payments.
- SB 239 Hospital Quality Assurance Fund (HQAF)	2,492,901	1,683,223	2,704,998	
- Distinct Part, Nursing Facility (DP/NF)		195,983	645,551	Based on actual cost difference.
- Medi-Cal Disproportionate Share (DSH)	631,757	904,051	968,687	
- Medicare Cost Report Settlement FY 2020	1,299,192			
- Medicare Interim Adjustment 07/01/2020 - 02/05/2021	2,907,000			
<b>Non-IGT sub-total</b>	<b>10,368,366</b>	<b>5,637,070</b>	<b>7,278,034</b>	
<b>CARES Act (COVID-19) Programs:</b>				
- 100 Billion Hospital Assistance		2,244,764	-	Does not need to be repaid.
- Rural Relief Funding		5,627,590	-	Does not need to be repaid.
- Stimulus FY 2020		347,500	-	Does not need to be repaid.
- Stimulus FY 2021	8,243	204,634	-	
- Rural Health Clinic (s)	500,000	247,307	-	Does not need to be repaid.
- SHIP Grant		84,317	-	Will be used for COVID testing kits/reagents.
- Accelerated Payment		6,885,476	-	CMS repayment starts June 11, 2021.
- Payroll Tax delay April Pay dates 4/3 - 12/31/2020		2,287,922	-	Liability: 50% due 12/31/21 & 50% due 12/31/22.
- Blue Shield of CA Advance		2,850,000	-	Repayment begins April 2021.
<b>CARES ACT sub-total</b>	<b>508,243</b>	<b>20,779,510</b>	<b>-</b>	
<b>Program Grand Totals</b>	<b>17,077,219</b>	<b>31,060,554</b>	<b>11,990,329</b>	
Total Received	16,381,757	31,060,554		
Total Pending	695,462	-		
	17,077,219	31,060,554		

**HAZEL HAWKINS HOSPITAL  
BAD DEBT WRITE OFF  
JULY  
2021**

<u>CCS BAD DEBT RECOVERY %:</u>		15.40%
<u>BAD DEBT RECOVERY \$: JUNE 2021</u>	\$	100,368.67

COLLECTION CONSULTING SERVICES:

353 Accounts Ready for Collections	\$	407,278.48
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<b>TOTAL BAD DEBT</b>	\$	407,278.48
<b>WRITE-OFF COUNT</b>	#	353

CHARITY CARE JUNE 2021

30 Accounts W/O to Charity	\$	57,312.91
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SLIDING FEE SCALE CLINICS JUNE 2021

60 Accounts W/O to Sliding Fee Scale	\$	23,608.00
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<b>TOTAL CHARITY CARE JUNE 2021</b>	\$	
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**\*NOTE**

<b>TOTAL WRITE-OFF</b>	\$	488,199.39
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55.

Hazel Hawkins Memorial Hospital  
 Bad Debt Expense  
 For the Year Ending June 30, 2021

SNF budget was revised October through June 30, 2021.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total		
Budgeted Gross Revenue	28,743,919	28,951,537	28,455,785	29,878,669	27,210,214	27,569,478	29,860,619	27,731,397	28,583,755	22,265,797	24,986,554	25,310,242	329,547,966		
Budgeted Bad Debt Expense	332,553	334,397	328,364	350,474	317,886	321,685	349,632	325,303	333,501	254,958	288,074	293,084	3,829,911		
BD Exp as a percent of Gross Revenue	1.16%	1.16%	1.15%	1.17%	1.17%	1.17%	1.17%	1.17%	1.17%	1.15%	1.15%	1.16%	1.16%		
Actual Gross Revenue	27,463,662	27,147,858	24,518,044	24,282,105	25,363,241	31,571,271	30,233,177	26,783,517	28,986,606	27,757,447	28,002,628	29,864,720	331,974,276		
Actual Bad Debt Expense	506,062	144,156	200,317	254,076	215,431	321,985	245,868	295,895	285,675	240,977	256,769	171,470	3,138,681		
BD Exp as a percent of Gross Revenue	1.84%	0.53%	0.82%	1.05%	0.85%	1.02%	0.8%	1.1%	1.0%	0.9%	0.9%	0.6%	0.95%		
Budgeted YTD BD Exp	3,829,911	1.16%													
Actual YTD BD Exp	3,138,681	0.95%													
													YTD Charity Exp Budget	834,073	
													YTD Charity Exp Actual	836,086	
Amount under (over) budget	691,230	0.22%													
														Amt under (over) budget	(2,013)
Prior Year percent of Gross Revenue	1.17%													Charity Exp % of Gross Rev	0.25%
Percent of Decrease (Inc) from Prior Year	19.2%														

510-



**HAZEL HAWKINS MEMORIAL HOSPITAL**  
**INSURANCE RENEWAL INFORMATION**  
**FY 2022**

INSURANCE TYPE	CURRENT CARRIER	FY 2022 PREMIUM	FY 2021 PREMIUM	FY 2020 PREMIUM	FY 2019 PREMIUM
<b>Hospital Comprehensive Liability:</b>		\$507,221	\$503,675	\$493,273	\$494,778
- Less Dividend		-\$166,968	-\$196,433	-\$223,219	-\$262,610
- Special Dividend		\$0	\$0	\$0	\$0
- Less ER Physicians' Coverage		\$0	\$0	\$0	\$0
Net Annual Premium	BETA HEALTHCARE	\$340,253	\$307,242	\$270,054	\$232,168
- Net 3.4% rate increase					
<b>Directors &amp; Officers Liability</b> - 8% increase due to base rate increase to all members. - \$10 million annual aggregate	BETA HEALTHCARE	\$107,101	\$99,168	\$88,549	\$82,757
Policies work together for full coverage	TOTAL	<b>\$447,354</b>	<b>\$406,410</b>	<b>\$358,603</b>	<b>\$314,925</b>
<b>Automobile - five vehicles</b>	BETA HEALTHCARE	\$7,405	\$7,053	\$6,717	\$6,717
- 5% base rate increase					
<b>Property and Boiler</b>	ALLIANT - HARPP	\$427,931	\$161,794	\$105,967	\$86,948
- change to Water damage and Flood deductible	\$413,000				
- major increase in rates due to hard market and two major losses					
- Boiler	\$13,448				
- Pollution only	\$1,483				
<b>Cyber Excess Limit</b>	ALLIANT - APIP, PEPIP, HARPP	\$9,018			
- Cyber Claims Reporting only & Breach Response					
- change in policy limits from \$2 million annual aggregate to \$2 million annual aggregate plus \$2,000,000 dedicated limit		Coverage Not Available	\$17,591	\$17,586	\$17,586
<b>Crime</b> - \$5,000,000 annual aggregate, increased from \$1M in 3/21	AJ GALLAGHER - CHUBB	\$22,900	\$5,877	\$5,257	\$5,257
<b>Fiduciary Liability</b> - \$1 million annual aggregate	AJ GALLAGHER - CHUBB	\$6,769	\$5,034	\$4,399	\$4,399
<b>Active Shooter Insurance</b> - \$500,000 per claim and annual aggregate for bodily injury or property damage	ALLIANT - HARPP	\$5,666	\$5,485	\$5,506	\$5,305
<b>Stop Loss Health Insurance</b> - Specific Excess Coverage with an individual deductible of \$165,000, also includes an aggregating Specific Deductible of \$305,000	HM LIFE Single Family	\$107.96 \$279.46	\$85.93 \$224.01	\$85.93 \$224.01	\$85.93 \$224.01
<b>Total</b>		<b>\$927,043</b>	<b>\$609,243</b>	<b>\$480,943</b>	<b>\$418,246</b>

**Board of Directors  
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE  
VIA TELECONFERENCE**

**Thursday, July 15, 2021  
4:00 P.M. – Zoom Meeting**

**MINUTES**

**PRESENT:** Josie Sanchez, Board Assistant Secretary  
Bill Johnson, Board Secretary  
Steven Hannah, Chief Executive Officer  
Mark Robinson, Chief Financial Officer  
Jordan Wright, VP/Chief Operating Officer  
Richard Tawney, Plant Operations Director  
Laura Garcia, Executive Assistant  
Tina Pulido, Plant Operations Coordinator

**I. CALL TO ORDER:**

The meeting of the District's Facilities & Service Development Committee was called to order by Josie Sanchez at 4:02 p.m. via Zoom.

**II. REVIEW OF MINUTES:**

The minutes of the District's Facilities & Service Development Committee of June 17, 2021, were reviewed.

**III. MASTER PLAN:**

Steve Hannah reported that the Master Planning Steering Committee will meet on July 16, 2021. Mr. Hannah also mentioned that he will speak with Thomas Yates from Adams in regards to the completion date of the report.

**IV. UPDATE ON CURRENT PROJECTS:**

- Main Hospital Roofing Repair:  
Richard Tawney reported that we are going out to bid September/October. There are five small roof repairs scheduled for August.
- CAT Scanner:  
Richard Tawney reported that he met with the Mechanical Engineer to discuss HVAC options for the new CT room.
- Main Entry Canopy Demolition:  
Richard Tawney reported that we are waiting for the OSHPD Building Permit and there will be a Hospital pre-construction meeting within the next two weeks.

- Meditation Garden Renovation:  
Richard Tawney reported that on July 22, 2021 OSHPD will be on site to complete the final inspection.
- Southside SNF Refresh:  
Richard Tawney reported that he met with Sherry Hua and discussed new flooring options and a nurse's station remodel. He is getting bids.

**V. CURRENT PROJECTS ON HOLD:**

- SPC-4d:  
Richard Tawney reported that this is on hold.
- Meditation Garden "Open Area":  
Richard Tawney reported that on July 22, 2021 OSHPD will be on site to complete the final inspection.
- Northside Generator:  
Richard Tawney reported that the project is on hold.
- Northside Chiller:  
Richard Tawney reported that the project is on hold.
- Northside Boiler:  
Richard Tawney reported that the project is on hold.
- ER 51-50 Room Refresh:  
Richard Tawney reported that he met with Shanell Kerkes the ED Director and we are going to patch and paint the room which is scheduled to be completed by 8/6/2021.
- MRI Chiller Repairs:  
Richard Tawney reported that the repairs were completed on 7/6/2021.

**VI. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 4:16 p.m.