



Hazel Hawkins
MEMORIAL HOSPITAL

**FACILITIES COMMITTEE
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, DECEMBER 14, 2023 - 4:00 P.M.
SUPPORT SERVICES BUILDING, 2ND FLOOR – GREAT ROOM**

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

Presented By

1. Call to Order / Roll Call **(Hernandez)**
2. Approve Minutes of the Facilities Committee Meeting of March 16, 2023 **(Hernandez)**
 - Motion/Second
 - Action by Committee/Roll Call Vote
3. Update on Current Projects
 - Office Refresh for General Surgeons **(Pollard)**
 - HHH Autoclave Replacement **(Pollard)**
 - HHH Boiler Replacement **(Pollard)**
 - HHH Pharmacy Pyxis Locker Installation **(Pollard)**
 - HHH Lab Equipment Replacement **(Pollard)**
 - IT Split System 5T Pkg. Unit (RTU) Replacement **(Pollard)**
 - HHH Chiller Motor Installation **(Pollard)**
 - HHH Respiratory Therapy TJC POC Case Work **(Pollard)**
 - HHH Med Sur Double Door Replacement **(Pollard)**
 - HHH Radiology RTU Replacement **(Pollard)**
4. Update on Pending Projects
5. Update on Master
 - SPC-4d **(Pollard)**
6. Public Comment **(Hernandez)**

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board Committee, which are not on this agenda.

7. Adjournment **(Hernandez)**



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The next Facilities Committee meeting is scheduled for **Thursday, January 18, 2023 at 4:00 p.m.**

Committee Members

Jeri Hernandez, Board President

Bill Johnson, Board Vice President

Mary Casillas, Interim, VP, Chief Executive Officer

Andie Posey, Interim, VP, Chief Nursing Officer

Mark Robinson, VP, Chief Finance Officer

Doug Mays, Interim, Plant Operations Director

William Pollard, Plant Operations Manager

Tina Pulido, Plant Operations/Construction Coordinator

The complete Facilities Committee packet including subsequently distributed materials and presentations is available at the Facilities Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Facilities Committee. Staff and Committee recommendations are subject to change by the Facilities Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE**

**Thursday, March 16, 2023
4:00 P.M. – Great Room**

MINUTES

I. CALL TO ORDER/ROLL CALL:

The meeting of the District’s Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m.

PRESENT:

Jeri Hernandez, Board President
Rick Shelton, Treasurer
Mary Casillas, Interim, Chief Executive Officer
Mark Robinson, Chief Finance Officer
Robert Ortega, Interim, Plant Operations Director
Tiffany Rose/Executive Assistant

II. APPROVAL OF MINUTES:

The minutes of the District’s Facilities & Service Development Committee of February 16, 2023 were approved.

III. UPDATE ON CURRENT PROJECTS:

- Office Refresh for General Surgeons (Robert O.)
Robert O. reported the construction part of the project has been completed and the hospital is waiting on licensing. CMS is evaluating different criteria for allowing new rural health clinics, which is causing a delay in licensure. In the meantime, the general surgeons are located in the annex, where they are able to treat patients.

IV. UPDATE ON PENDING PROJECTS:

- No pending projects at this time. A future project will be the sterilizer, which has been purchased and needs to be installed. Engineering is currently working to determine the cost of installation.

V. UPDATE ON MASTER PLAN:

- SPC-4d (Mark R.)
Mark R. reported the hospital is looking to contract with the architect in April or May.

VI. PUBLIC COMMENT: None.

VII. OTHER BUSINESS: It was the consensus of the committee to change the Facilities Committee meetings to an as needed basis.

VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:07 PM. The next Facilities Committee meeting will be determined.