



Hazel Hawkins
MEMORIAL HOSPITAL

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, FEBRUARY 24, 2022 – 5:00 P.M.
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
IN-PERSON AND BY VIDEO CONFERENCE**

Mission Statement - The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

Vision Statement - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

This meeting will be held in-person and by video conference in order to reduce the risk of spreading COVID-19 and pursuant to the Governor’s Executive Orders and the County of San Benito Public Health Officer’s Orders. All votes taken during this meeting will be by roll call vote, and the vote will be publicly reported.

There is limited capacity for the public to attend at the physical location of the meeting. Members of the public may also participate in the public meeting using the Zoom link and information set forth below. Members of the public may submit email correspondence to lgarcia@hazelhawkins.com up to two (2) hours before the meeting begins. Members of the public may also speak during the meeting through the Zoom application during the public comment time period. Comments are limited to three (3) minutes.

**Phone Number: 1+ (669) 900-6833
Meeting ID: 931 6668 9955
Passcode: 564382**

AGENDA

AMENDED

Presented By

- | | |
|---|-----------|
| 1. <u>Call to Order/Roll Call</u> | Hernandez |
| 2. <u>Closed Session</u> (pgs. 1-3)
(See Attached Closed Session Sheet Information) | Hernandez |
| 3. <u>Reconvene Open Session/Closed Session Report</u> (estimated time 5:45 P.M.) | Hernandez |
| 4. <u>Public Comment</u>
This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on an item not on the duly posted agenda. | Hernandez |

5. **Board Resolution No. 2022-02** (pgs. 4-5) Hernandez
 Consider Approval of PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD FEBRUARY 24, 2022 THROUGH MARCH 31, 2022.
- Report
 - Board Questions
 - Motion/Second
 - Public Comment
 - Action/Board Vote-Roll Call
6. **Consent Agenda—General Business** (pgs. 6-11) Hernandez
 (A Board Member may pull an item from the Consent Agenda for discussion.)
- A. Minutes of the Special Meeting of the Board of Directors February 14, 2022.
 B. Minutes of the Regular Meeting of the Board of Directors January 27, 2022.
- Motion/Second
 - Public Comment
 - Action/Board Vote-Roll Call
7. **Report from the Medical Executive Committee** (pgs. 12-17) Dr. Bogey
 A. Medical Staff Credentials:
- Report
 - Board Questions
 - Motion/Second
 - Public Comment
 - Action/Board Vote-Roll Call
- B. Medical Staff Synopsis.
- C. Consider Approval of Application for Clinical Privileges for Obstetrics and Gynecology.
- Report
 - Board Questions
 - Motion/Second
 - Public Comment
 - Action/Board Vote-Roll Call
8. **President/Chief Executive Officer (CEO)** (pgs. 18-41) Hannah
Furness
 A. Board Education – Patient Registration / Melinda Furness
- B. Comments on Officer/Director Reports Hannah
- Chief Clinical Officer/Patient Care Services (Acute Facility)
 - Provider Services & Clinic Operations
 - Skilled Nursing Facilities Reports (Mabie Southside/Northside)
 - Home Health Care Agency
 - Laboratory
 - Marketing
 - Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services
 - Foundation Report
- C. CEO Written Report and Verbal Updates Hannah
- Administrative Dashboard
9. **Report from the Finance Committee** (pg. 42-68) Robinson
 A. Finance Committee Minutes

Minutes of the Meeting of the Finance Committee, February 17, 2022.

B. Finance Report/Financial Statement Review

1. Finance Dashboard
2. Review of Financial Report for January 2022.
3. Financial Updates

10. Recommendations for Board Action

A. Capital:

1. Consider Approval of New Surgery Clinic on Sunset Drive.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

Robinson

B. Contracts:

None.

C. Physician Agreements:

1. Consider Approval of Ryan Gerry, M.D. – Special General Surgery Call Coverage.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

Hannah

2. Consider Approval of Nick Gabriel, D.O. – Special General Surgery Call Coverage.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

11. Report from the Facilities Committee (pgs. 69-75)

- A. Minutes of the Meeting of the Facilities Committee, February 17, 2022.

Robinson

- B. Consider Approval for Re-Roofing Project BID.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

12. Adjournment

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, March 24, 2022**, at 5:00 p.m., an in-person and video conference in order to reduce the risk of spreading COVID-19.

Hernandez

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

***** To be distributed at or before the Board meeting**

SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS

FEBRUARY 24, 2022

AGENDA FOR CLOSED SESSION

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

CLOSED SESSION AGENDA ITEMS

- LICENSE/PERMIT DETERMINATION**
(Government Code §54956.7)

Applicant(s): (Specify number of applicants) _____

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code §54956.8)

Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation): _____

Agency negotiator: (Specify names of negotiators attending the closed session): _____

Negotiating parties: (Specify name of party (not agent): _____

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both): _____

- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
(Government Code §54956.9(d)(1))

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers): _____, or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations): _____

- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
(Government Code §54956.9)

Significant exposure to litigation pursuant to Section 54956.9(d)(2) or (3) (Number of potential cases): 1

Additional information required pursuant to Section 54956.9(e): _____

Initiation of litigation pursuant to Section 54956.9(d)(4) (Number of potential cases): _____

- LIABILITY CLAIMS**
(Government Code §54956.95)

Claimant: (Specify name unless unspecified pursuant to Section 54961): _____

Agency claimed against: (Specify name): _____.

[] **THREAT TO PUBLIC SERVICES OR FACILITIES**
(Government Code §54957)

Consultation with: (Specify name of law enforcement agency and title of officer): _____

[] **PUBLIC EMPLOYEE APPOINTMENT**
(Government Code §54957)

Title: (Specify description of position to be filled): _____

[] **PUBLIC EMPLOYMENT**
(Government Code §54957)

Title: (Specify description of position to be filled): _____

[X] **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Government Code §54957)

Title: (Specify position title of employee being reviewed): Chief Executive Officer

[] **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

[] **CONFERENCE WITH LABOR NEGOTIATOR**
(Government Code §54957.6)

Agency designated representative:

Employee organization:

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations):

[] **CASE REVIEW/PLANNING**
(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

[X] **REPORT INVOLVING TRADE SECRET**
(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):

Trade Secrets, Strategic Planning, Proposed New Programs and Services.

Estimated date of public disclosure: (Specify month and year): unknown

HEARINGS/REPORTS

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

1. Report from Quality and Compliance.

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED

BY FEDERAL LAW (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

ADJOURN TO OPEN SESSION

**RESOLUTION NO. 2022-03
OF THE BOARD OF DIRECTORS OF
SAN BENITO HEALTH CARE DISTRICT**

**PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A
STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION
ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS
FOR THE PERIOD FEBRUARY 24, 2022 THROUGH MARCH 31, 2022**

WHEREAS, San Benito Health Care District ("District") is a public entity and local health care district organized and operated pursuant to Division 23 of the California Health and Safety Code;

WHEREAS, the District Board of Directors is committed to preserving and nurturing public access and participation in its meetings;

WHEREAS, all meetings of the District's governing body are open and public, as required by The Ralph M. Brown Act, so that members of the public may attend, participate, and observe the District's public meetings;

WHEREAS, The Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the boundaries of the District, caused by natural, technological, or human-caused disasters;

WHEREAS, it is further required that (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) the legislative body meeting in person would present imminent risks to the health and safety of attendees;

WHEREAS, such conditions now exist within the District Boundaries of San Benito Health Care District;

WHEREAS, the District Board of Directors does hereby acknowledge the current state of emergency and is following the September 30, 2021 Recommendations on Social Distancing and Hybrid Meetings issued by San Benito County Health and Human Services Agency recommending that public agencies continue to utilize remote meetings for the purpose of preventing the transmission of COVID-19;

WHEREAS, as a consequence of the local emergency, the District Board of Directors may conduct meetings without compliance with Government Code Section 54953(b)(3), as authorized by Section 54953(e), and that the District shall comply with the requirements to provide the public with access to the meetings pursuant to Section 54953(e) (2);

WHEREAS, meetings of the District Board of Directors will be available to the public via zoom link listed on the agenda;

NOW THEREFORE IT IS HEREBY ORDERED AND DIRECTED THAT:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The District hereby proclaims that a local emergency continues to exist throughout San Benito County, and as of September 30, 2021, the San Benito County Health Department continues to recommend that physical and social distancing strategies be practiced in San Benito County, which includes remote meetings of legislative bodies, to the extent possible.
3. Ratification of Governor's Proclamation of a State of Emergency. The District hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The District Board of Directors is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of The Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 31, 2022, or such time the District adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to meet via teleconference meeting all the requirements of Section (3)(b).

This Resolution was adopted at a duly noticed Special Meeting of the Board of Directors of the District on February 24, 2022, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Board Member
San Benito Health Care District



Hazel Hawkins

MEMORIAL HOSPITAL

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
WOMENS CENTER BUILDING, 2ND-FLOOR, HORIZON ROOM
In-person and Video Conference**

MONDAY, FEBRUARY 14, 2022

MINUTES

HAZEL HAWKINS MEMORIAL HOSPITAL

Directors Present

Jeri Hernandez, Board Member
Mary Casillas, Board Member
Bill Johnson, Board Member
Josie Sanchez, Board Member
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Gary Ray, District Legal Counsel
Anne Olsen, Legal Counsel
Thomas Yates, ADAMS Management Services Corporation

1. **Call to Order – Roll Call**

The special meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Hernandez, Casillas, Johnson, Sanchez, and Shelton were present. A quorum was present and the special meeting was called to order at 9:00 a.m. by Board President, Jeri Hernandez.

2. **Closed Session:**

The Board of Directors went into Closed Session at 9:030 a.m. to discuss Report Involving Trade Secrets, Strategic Planning, and Proposed New Programs and Services.

3. **Reconvene Open Session/Closed Session Report**

The Board of Directors reconvened into Open Session at 10:29 a.m., Board President, Jeri Hernandez reported that in Closed Session the Board discussed Report Involving Trade Secrets, Strategic Planning, and Proposed New Programs and Services with Thomas Yates and Legal Counsel. No action was taken.

4. **Adjournment:**

There being no further special business or actions, the meeting was adjourned at 10:29 a.m.

6.

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
In-person and Video Conference**

**THURSDAY, JANUARY 27, 2022
MINUTES**

HAZEL HAWKINS MEMORIAL HOSPITAL

Directors Present

Jeri Hernandez, Board Member
Mary Casillas, Board Member
Bill Johnson, Board Member
Josie Sanchez, Board Member
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Dr. Bogey, Chief of Staff
Matt Ottone, District Legal Counsel
Anne Frasseto Olsen, Legal Counsel
Bernadette Enderez, Director of Laboratory Services
Stephan Schwarzwaelder, Directory of Quality
Sherrie Bakke, Patient & Community Engagement/Business Development
Dan Price, Director of Medical Surgical/ICU
Jocelyn Jones, Director of Surgical Services
Deanna Williams, Director of Obstetrics

Pursuant to Executive Order N-25-20 issued by the Governor of the State of California in response to concerns regarding COVID-19, Board Members of San Benito Health Care District, a local health care district, are permitted to participate in this duly noticed public meeting via teleconference and certain requirements of The Brown Act are suspended.

1. Call to Order

The meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Hernandez, Sanchez, Casillas, Shelton, and Johnson were present. A quorum was present and the meeting was called to order at 5:00 p.m. by Board President, Jeri Hernandez.

2. Closed Session

The Board of Directors went into a closed session at 5:03 pm to discuss California Nurses Association (CNA) and reports from Risk, Quality, and Compliance.

3. Reconvene Open Session/Closed Session Report

The Board of Directors reconvened into Open Session at 5:33 pm, Board President, Jeri Hernandez reported that in Closed Session the Board discussed California Nurses Association (CNA) and Risk, Quality, and Compliance reports, with legal counsel. No action was taken.

4. Public Comment

No public comment.

5. **Board Resolution No. 2022-01**

Item: **Consider Approval for RESOLUTION NO. 2022-01 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD JANUARY 27 THROUGH FEBRUARY 28, 2022.**

No public comment.

MOTION: The Board of Directors moved to approve RESOLUTION NO. 2022-01 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD JANUARY 27, 2022 THROUGH FEBRUARY 28, 2022 and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Hernandez, Sanchez, Casillas, Johnson, Shelton. (Roll Call)

6. **Consent Agenda-General Business**

Director Hernandez presented the Consent Agenda and requested a motion to approve the Consent Agenda.

- A. Minutes of the Special Meeting of the Board of Directors, November 15, 2021.
- B. Minutes of the Meeting of the Board of Directors, November 18, 2021.
- C. Minutes of the Special Meeting of the Board of Directors, December 6, 2021.
- D. Minutes of the Special Meeting of the Board of Directors, January 17, 2022.

No public comment.

MOTION: The Board of Directors moved to approve the Consent Agenda, and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Hernandez, Casillas, Sanchez, Shelton, Johnson. (Roll Call)

7. **Report from the Medical Executive Committee**

A. **Credentials Report:** Chief of Staff, Dr. Bogey presented the Credentials Report from January 19, 2022.

Item: **Consider Approval of Credentials Report, one (1) New Appointment, five (5) Reappointments, two (2) Additional Privileges, one (1) Allied Health – New Appointment, two (2) AHP-Reappointments, and three (3) Change of Status/Department.**

No public comment.

MOTION: The Board of Directors moved to approve the Credentials Report as presented and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Sanchez, Shelton, Johnson, Casillas, Hernandez. (Roll Call)

B. **Medical Staff Synopsis:** Dr. Bogey, Chief of Staff, provided a summary of the Medical Executive Committee Report. Dr. Bogey said that as of January 1, 2022, the Emergency Department was approved as a Level IV Trauma Center. The full report can be found as part of the Board packet.

C. **Consider Approval for Clinical Privileges for Physician Assistants in the Emergency Department.**

No public comment.

8

MOTION: The Board of Directors moved to approve the Clinical Privileges for Physician Assistants in the Emergency Department and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Hernandez, Johnson, Shelton, Sanchez, Casillas. (Roll Call)

D. Patient Experience Celebration

Ms. Vogelsang shared that on January 7th, there was a 39- year old woman who was 31 weeks gestation with bleeding, and there was a decision made that she needed to go into a C-Section. The baby was born and delivered within an hour. The baby was resuscitated by the team. The OB, Surgery, RT, and Radiology teams showed outstanding team work. She indicated that Good Samaritan sent a note stating that they were impressed how the staff was so calm and professional, and how they went above and beyond during this situation. Ms. Vogelsang reiterated how great of a team the District has.

8. President/Chief Executive Officer

Mr. Hannah introduced Bernadette Enderez, Director of Laboratory Services who provided Board Education.

Board Education: Laboratory Services

Bernadette discussed the Outpatient Laboratory Services and what their functionality is at each site, there are currently five (5) sites. She also reviewed the test workflow from the moment a patient receives their provider requisition to the results being sent to the ordering provider or primary care physician. She also provided a summary of the role of the clinical laboratory, and their departments. Bernadette also provided information on COVID-19 testing and the platforms that are used for the testing of COVID. She also went over the national blood crisis and what the plan of action she is currently working on. Bernadette indicated that she, Sherrie Bakke, and Diane Beck are working with Stanford to schedule a date for a blood drive. A full report can be found as part of the Board packet.

Leadership Reports

Mr. Hannah stated that under the Foundation report, it was noted that Mary Ann Barragan made another gracious donation to the Foundation.

CEO Report

Mr. Hannah stated that the Public Health Officer indicated that the numbers for COVID infections seem to be plateauing.

Mr. Hannah also indicated that there are two to three finalists for the COO VP of Ambulatory Services, and there may be 2 candidates who will have an onsite interview.

Mr. Hannah said that the Anesthesia agreement is coming up for renewal by June 30, 2022. There is still an option to renew or transition. There will be a Request for Proposal (RFP) process, and responses will be assessed once they are received.

Mr. Hannah indicated that he requested input from the Board leadership on what type of strategic planning process is preferred for the next planning cycle. He stated that Board leadership gave direction to use the existing strategic plan for another 6 months, and to plan for a new plan in conjunction with finishing the Master Plan.

A full written CEO report can be found in the Board packet.

Administration Dashboard

Mr. Hannah asked Sherrie Bakke to discuss the Patient scores on the Administrative Dashboard that represent the overall rating of the hospital and the likelihood to recommend the hospital. She indicated

that her main charge is to have excellent patient satisfaction. First impressions are important, and having a good nursing team. She complimented the nurses and indicated that the hospital has a great nursing team. The nurses are using her to communicate with patients. Sherrie stated that when doctors are happy jobs become easier then recruitment is done with success.

Stephan Schwarzwaelder also discussed the CMS 30-day all cause readmission rate and noted that the specific patient population is 65-years or older. Currently, the rate is 11.36 and the observed rate is 15%. He stated that surgical site infections are calculated every 6-months based on algorithm and based on volume. The rate for this is currently 1.01 and will be updated twice a year. The next update will be next month.

Mr. Hannah thanked Stephan for all he does and indicated that Dan Price is also instrumental to the District. He also said that the District has a 2 full-time surgeon model and Dr. Pin will be the third full-time surgeon.

9. **Report from the Finance Committee**

Minutes from January 20, 2022, Finance Committee meeting have been provided to the Board. A full report can be found in the Board packet.

A. **District Financial Statements – December 2021**

A complete financial summary has been attached to the Board packet.

B. **Financial Updates**

Mark Robinson provided Updates on the following and are included in the packet:

a) Finance Dashboard

Mr. Robinson stated that it has been a busy 6 months.

b) Conduent – Midas High Level Project Timeline

Mr. Robinson said that the process to get the program up and running before end-of-calendar year, and Suzie Mays will be the Midas leader.

10. **Recommendation for Board Action**

A. **Capital:**

Item: **Consider Approval for Meditech Expense for Home Health Care.**

Mr. Robinson indicated that by having the Meditech Expense for Home Health Care will bring them to the internal ledger. He stated that the total amount of \$183,729 is for the purchase of the software and service agreement.

No public comment.

MOTION: The Board of Directors moved to approve Meditech Expense for Home Health Care in the amount of \$183,729 for the purchase of software and service agreement and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Shelton, Casillas, Sanchez, Johnson, Hernandez. (Roll Call)

B. **Contracts:**

No contracts to approve.

E. **Physician Agreements**

Item: Consider Approval of Professional Services and Recruitment Agreements for Julian Nguyen, M.D. – Primary Care.

No public comment.

MOTION: The assistance by San Benito Health Care District in the recruitment of Dr. Nguyen is in the best interest of the public health of the communities served by the District; and
The recruitment incentives for this recruitment are necessary in order to attract and relocate this qualified physician to practice in the communities served by the District. The Board of Directors Approved the Professional Services Agreement and Recruitment Agreement and Recruitment Incentives and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Hernandez, Sanchez, Shelton, Johnson.

Item: Consider Approval of Professional Services Agreement for Jiwu Sun M.D. – Respiratory and Special Care Medical Director.

No public Comment.

MOTION: The Board of Directors Approved the Professional Services Agreement for Dr. Jiwu Sun for Respiratory and Special Care Medical Director and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Sanchez, Johnson, Casillas, Hernandez, Shelton.

11. Report from District Facilities & Service Development Committee

A. No report for December.

12. Adjournment

There being no further regular business or actions, the meeting was adjourned at 6:29 p.m.

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, February 24, 2022** at 5:00 p.m., and will be conducted in-person and via teleconference to reduce the risk of spreading COVID-19, and pursuant to SBHCD Board Resolution No. 2022-02.



MEMORIAL HOSPITAL
SKILLED NURSING FACILITIES
HOME HEALTH AGENCY

San Benito Health Care District

**MEDICAL EXECUTIVE COMMITTEE
CREDENTIALS REPORT
FEBRUARY 16, 2022**

NEW APPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS REQUEST	PROCTOR ASSIGNED

REAPPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS	TERM
Gerbino, Peter MD	Surgery/Orthopedics	Courtesy	2 yr
Hosohama, B. Misa MD	Radiology/Radiology	Provisional to Active	2 yr
Hsu, E-kai MD	Surgery/Surgery	Active to Courtesy	2 yr
Moheyuddin, Ghulam MD	Surgery/Surgery	Active	2 yr

ALLIED HEALTH – NEW APPOINTMENT

PRACTITIONER	FIELD	SERVICE

AHP – REAPPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS	TERM

RESIGNATIONS/RETIREMENTS

PRACTITIONER	DEPT/SERVICE	CURRENT STATUS/DEPT	REQUESTED STATUS/DEPT
Akhbari, Kaveh DPM	Surgery/Podiatry	Courtesy	Resigned-did not apply for reappt
Gladden, Jennifer MD	Emergency/Emergency	Active	Resigned - Retired
Lao-Domingo, Felicidad MD	Medicine/Allergy	Affiliate	Resigned-did not apply for reappt
Sharma, N. Parveen MD	Surgery/Ophthalmology	Affiliate	Resigned-did not apply for reappt



HAZEL HAWKINS MEMORIAL HOSPITAL APPLICATION FOR CLINICAL PRIVILEGES

OBSTETRICS AND GYNECOLOGY

Name of Applicant: _____

In order to be eligible to request clinical privileges for both initial appointment and reappointment, a practitioner must meet the following minimum threshold criteria:

- Education: M.D. or D.O.
- Formal Training: The applicant must demonstrate successful completion of an ACGME or AOA approved post-graduate residency program in Obstetrics & Gynecology.
- Certification: Board Certification by the American Board of Obstetrics and Gynecology, or active participation in the process leading to certification.
- Successful completion of an ACOG-endorsed course that includes current NICHD nomenclature
- Current NRP certification recommended
- Required Clinical Experience: The applicant for **initial appointment or reappointment** must be able to demonstrate that he/she has satisfactorily performed services as an attending physician in the **past 24 months for at least:**
 1. 50 obstetrical hospital patients for the Obstetric Core, *including 5 cesarean sections*
 2. 30 gynecologic hospital patients for the Gynecology Core, *including 5 major abdominal adnexal or uterine surgeries, laparotomy or laparoscopic*

If the applicant meets the above criteria, he/she may request privileges as specified below.

I hereby request privileges as follows:

OB/GYN Core Privileges
<p>Obstetric Core: Privileges include admission, workup, consultation, diagnosis, and the treatment of female patients of all ages presenting in any condition of pregnancy. These privileges include cesarean sections, vacuum extraction Low/Outlet, forceps extraction Low/Outlet, <i>version-of-breech-intrapartum</i>, <i>external cephalic version</i>, OB ultrasound (limited, AFI, fetal position), resuscitation of infant, newborn circumcision, amniocentesis, post-partum bilateral tubal ligation, simple repair of umbilical or incisional hernia at time of another OB/Gyn procedure, repair at delivery of rectovaginal fistula, and all other procedures related to normal and complicated pregnancies. Also included are privileges for ICU management of patients in any phase of pregnancy, including post partum.</p> <p style="text-align: center;"> <input type="checkbox"/> Requested <input type="checkbox"/> Approved </p>
<p>Gynecology Core: Privileges also include admission, workup, consultation, diagnosis, and preoperative, intraoperative, and postoperative care necessary to correct or treat female patients of all ages presenting with illnesses, injuries, and disorders of the gynecologic system, surgical treatment of urinary stress incontinence, cystoscopy including biopsy, <i>laparoscopy</i>, <i>Laparoscopic-Assisted Vaginal Hysterectomy</i>, <i>endometrial ablation</i>, simple minor surgical procedures and nonsurgical treatment of illness and injuries of the mammary glands and urinary tract. Also included are privileges for ICU management of GYN and post-surgical patients</p> <p style="text-align: center;"> <input type="checkbox"/> Requested <input type="checkbox"/> Approved </p>
<p>NOTE: If last 24-months experience does not meet requirements for core privileges listed above and still request privileges, please clarify below.</p> <hr/> <hr/> <hr/>

Core privileges do not include any of the following **specific** privileges. For each, the applicant must demonstrate the minimum training and experience as defined below.

OB/GYN Specific Privileges				
PROCEDURE	TRAINING	EXPERIENCE INITIAL Approx. Number Performed in Last 24 Months	REQUESTED	APPROVED
Moderate sedation	Passing score on hospital exam			
<i>Level-1 Ultrasound</i>	<i>Documented post-graduate training > 30 hours at an approved ACGME or AOA program</i>	<i>30</i>		
<i>Version of Breech Antepartum</i>	<i>Ob/Gyn residency with training and experience in procedure.</i>	<i>5</i>		

15.

OB/GYN Specific Privileges			
Laparoscopy: Operative LAVH	Specific post-graduate training in a residency or ACGME or AOA approved course in laparoscopic surgery for the procedure requested.	10	
<p>NOTE: If last 24-months experience does not meet requirements for privileges listed above and still request privileges, please clarify below.</p> <hr/> <hr/> <hr/>			

ADDITIONAL AND SPECIFIC PRIVILEGES REQUESTED

PROCEDURE	REQUESTED	APPROVED
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that I have had the necessary training and experience to perform the procedures I have requested.

Name of Applicant: _____ Date: _____

Signature of Applicant: _____

APPROVALS:

All privileges delineated have been individually considered and have been recommended based upon the physician's specialty, licensure, specific training, experience, health status, current competence and peer recommendations.

Applicant may perform privileges as indicated.

Exceptions/Limitations: None Specify below

Perinatal Chair _____

Date _____

*Approved Perinatal Department:
Approved Medical Executive Committee:
Approved Board of Directors:*

*3/27/07, revised 03/27/12, revised 5/22/18, revised 02/01/2022
4/17/07, revised 04/18/12, revised 6/20/18, revised 02/16/2022
4/19/07, revised 05/31/12, revised 6/28/18*



Hazel Hawkins
MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors
 From: Amy Breen-Lema, Director, Provider Services & Clinic Operations
 Date: February 14, 2022
 Re: All Clinics – January 2022

2022 Rural Health and Specialty Clinics' visit volumes

Total visits for January 2022 in all outpatient clinics =7,514

	Jan 2022	Feb 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022
Sunset/Annex	1234					
San Juan Bautista	394					
1st Street	915					
4th Street	1458					
Barragan	698					
Totals	4699					
Specialty Clinics						
Orthopedic Specialty	374					
Multi-Specialty	730					
Primary Care Associates	1711					
Totals	2815					

- Despite an uptick in COVID cases after the holidays, monthly clinic visits increased by 1379 year over year from January of 2021 (6135).
- COVID vaccination efforts for 1st, 2nd & booster shots continue in the Sunset Annex clinic per CDC guidance. A total of 388 injections were given for the month of January.
- Recruitment efforts continue for a full-time Family Practice/Sports Medicine physician Dr. Jullian Nguyen. A Profession Services Agreement along with a Professional Recruitment Agreement are on the agenda for approval at the February Board of Directors Meeting.
- General Surgeon Nick Gabriel, DO joined the District on a full-time basis January 3rd. He is currently seeing surgery patents at both the Multi-Specialty and Sunset clinics.



WILLIAM & INEZ MABIE SKILLED NURSING FACILITY

FEBRUARY 2022

BOARD REPORT

February 16, 2022

**To:
San Benito Health Care District
Board of Directors**

**From:
Sherry Hua, RN, MSN, DON for William & Inez Mabie SNF**

I. Management Activities:

- 1. No Covid Outbreaks for residents at both facilities.**
- 2. Recently our SNF was recognized by HSAG (Health Services Advisory Group, Partner of CMS for Quality Improvement) for the award of High COVID-19 Vaccination Rate for both residents and staff.**
- 3. Closely working with local Public Health, our two facilities provides Antigen testing to accommodate resident's family in door visitation when possible, in addition to existing outdoor visitation, face time and phone calls.**
- 4. SNF Activity Department and all staff demonstrate compassion and professionalism for providing quality care to all residents and promoting their physical and mental well-being. Great job to all staff at SNFs!**

II. In-services for the month of February:

- 1. 2/3 Visual Impairment
Mandatory All Staff**
- 2. 2/17 Covid-19 Antigen Testing
Mandatory Licensed Nurses**
- 3. 2/24 Nutritional Needs of Elderly Meal % Calculation & Documentation
Mandatory All Staff**

III. Census Statistics for January:

Statistics:	2021	2020
Total Number of Admissions:	6	7
Number of Transfers from HHH:	4	7
Number of Transfers to HHH:	2	1
Number of Deaths:	1	1
Number of Discharges:	7	3
Total Discharges:	8	4
Total Census Days:	1300	1089

Note: Transfers are included in the number of admissions and discharges.

Deaths are included in the number of total discharges. Total census excludes bed hold days.

Total Discharged by Payer Status Category:	
Medicare:	4
Medicare MC:	0
Medical:	3
Medical MC:	0
Private (self pay):	1
Insurance:	0
Total:	8

Total Patient Days by Payer Status Category:	
Medicare:	59
Medicare MC:	9
Medi-Cal:	1156
Medi-Cal MC:	0
Private:	73
Insurance:	0
Bed Hold/LOA	6
TOTAL:	1306
Average Daily Census	42.13

IV. Palliative Care Referral Statistics for January:

Referral Sources:	
New Referrals	8
Acute Referrals	5
Southside Referrals	2
Northside Referrals	1

Patients Served	33
Patients Discharged	1
Patients Deceased	5
Grief Support	21
Total Patient Visits	130



Certificate of Achievement

This Certificate Is Awarded To

Hazel Hawkins Memorial Hospital D/P SNF

for exceeding a 90% staff COVID-19 vaccination rate for four consecutive weeks during fourth quarter of 2021 thereby demonstrating your commitment to protecting the lives of residents.


Jennifer Wieckowski, MS
Senior Executive Director, HSAG



February 9, 2022

Date





Certificate of Achievement

This Certificate Is Awarded To

Hazel Hawkins Memorial Hospital D/P SNF

for exceeding a 90% resident COVID-19 vaccination rate for four consecutive weeks during fourth quarter of 2021 thereby demonstrating your commitment to protecting the lives of residents.

Jennifer Wieckowski
Jennifer Wieckowski, MS
Senior Executive Director, HSAG



February 9, 2022

Date





Hazel Hawkins

MEMORIAL HOSPITAL

MABIE NORTHSIDE SKILLED NURSING FACILITY
FEBRUARY 2022
BOARD REPORT

February, 2022

To:

**San Benito Health Care District
Board of Directors**

From:

Sherry Hua, RN, MSN, DON for Mabie Northside SNF

1. Management Activities

1. No Covid Outbreaks for residents at both facilities.
2. Recently our SNF was recognized by HSAG (Health Services Advisory Group, Partner of CMS for Quality Improvement) for the award of High Covid-19 Vaccination Rate for both residents and staff.
3. Closely working with local Public Health, our two facilities provides Antigen testing to accommodate resident's family in door visitation when possible, in addition to existing outdoor visitation, face time and phone calls.
4. SNF Activity Department and all staff demonstrate compassion and professionalism for providing quality care to all residents and promoting their physical and mental well- being. Great job to all staff at SNFs!

2. In-services for the month of February 2022:

1. Care for Resident with Visual Impairment; Infection Control and Covid-19 Mitigation Plan
2. Nutritional Needs of Resident
3. Pressure Ulcer Management & Prevention; Infection Control and Prevention, Covid -19 Mitigation Plan.



MEMORIAL HOSPITAL
CONVALESCENT HOSPITAL
HOME HEALTH AGENCY

San Benito Health Care District

Mabie Northside Skilled Nursing Facility Monthly Reports

Admissions and Discharges

JAN 2022

Total Number of Admissions	11
Number of Transfers from HHH	11
Number of Transfers to HHH	4
Number of Deaths	0
Number of Discharges	4
Total Census Days (excludes Bed Holds)	971
Total Discharges	4

Note: Transfers are included in the number of admissions and discharges.
Deaths are included in the number of Total Discharges.

TOTAL PATIENT DAYS BY PAY STATUS CATEGORY:

TOTAL DISCHARGES BY PAY STATUS CATEGORY:

MEDICARE	3
MEDICARE MC	1
MEDI-CAL	0
MEDI-CAL MC	0
PRIVATE (SELF PAY)	0
INSURANCE	0
TOTAL	4

MEDICARE	53
MEDICARE MC	12
MEDI-CAL	875
MEDI-CAL MC	0
PRIVATE (SELF PAY)	31
INSURANCE	0
BEDHOLD /LOA	19
WORKERS COMP	0
TOTAL	990

# days	Tot. Census	Average
31	990	31.94

25.



Hazel Hawkins

MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors

From: Anita Frederick, Administrator, San Benito Home Health

Date: January 2022

HOME HEALTH STATS

	October 2021	November 2021	December 2021	January 2022
Total Admissions	42	43	44	39
Total Home Visits	477	588	556	513
Census / Total Patients	52	82	86	78

REFERRAL SOURCES

	October 2021	November 2021	December 2021	January 2022
Hazel Hawkins	29%	56%	38%	57%
Other Hospitals	26%	12%	27%	10%
Southside SNF	2%	7%	7%	10%
Northside SNF	12%	5%	2%	0%
Other SNFs	2%	2%	2%	0%
M.D. / Clinics	29%	20%	24%	23%

START OF CARE / VISIT STATISTICS

Total Number of Admissions	39
*Total Number of Visits	513

PAYOR REFERRAL SOURCE

Medicare	75%
PVT	12%
Medicare Managed	11%
Medical	2%
Workers Comp	0%

REFERRAL SOURCES

Hazel Hawkins Hospital	57%
Other Hospitals	10%
Southside SNF	10%
Northside SNF	0%
MD Referrals	23%
Other SNF	0%
Insurance	0%

***PAYOR SOURCE OF VISITS MADE**

Medicare	77%
Medi-Cal	5%
Private	5%
Managed Medicare	13%
Workers Comp	0%



Hazel Hawkins
MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors
From: Bernadette Enderez, Director of Laboratory Services
Date: February 2022
Re: Laboratory

Updates:

1. Service/Outreach
 - Planned re-opening of Sunnyslope Lab to full hours starting march 2022
 - Continued planning phase for implementing a mobile phlebotomy program
 - Coordinate blood drive to increase blood product inventory

2. Covid Testing
 - Period: January 2022
 - Total Samples tested: 6064
 - Positivity Rate: 18.42%

3. New Tests/Analyzers
 - Ongoing research and site visits for potential chemistry analyzer replacements.
 - Validation of new high sensitivity troponin test as well as the point of care INR test for stroke
 - Training and competency assessment on SNF RN/LVNs to perform covid antigen test for their visitors

4. Quality Assurance/Performance Improvement Activities
 - Ongoing discussion with Sunquest for the Atlas solution to be a candidate for the connectivity project that would enable electronic ordering and advance beneficiary notice.
 - Purchase for the handheld devices to be used to electronic patient identification

5. Laboratory Statistics
 - See attached report

MAIN LABORATORY													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1019	840	799	602	801	875	1138	925	903	1080	942	1059	10983
2021	891	739	1020	939	955	1058	1080	1272	1563	1504	1491	1584	14096
2022	2035												

HHH EMPLOYEE HEALTH WEEKLY COVID TEST (INCLUDING SNF_NEW SNF LOCATION ONLY)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020							89	478	725	560	565	2599	5016
2021	1888	1566	1443	1110	1031	1122	1045	1656	2143	1695	1842	2458	18999
2022	2987												

MC CRAY LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1074	1019	941	921	1143	1125	1111	1028	1061	1260	999	1073	12755
2021	1263	1274	1394	1125	1119	1193	1165	1248	1192	1187	1100	1099	14359
2022	1230												

SUNNYSLOPE LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	671	652	424	2	135	472	437	426	463	498	377	470	5027
2021	699	601	624	590	479	636	553	613	580	574	462	487	6898
2022	536												

ER AND ASC													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1199	1034	943	931	909	1163	1909	1490	1145	1114	1186	1186	14209
2021	1628	1162	1126	1077	1083	1089	1174	1415	1272	1139	1059	1279	14503
2022	1434												

TOTAL OUTPATIENT													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	3963	3545	3107	2456	2988	3635	4684	4347	4297	4512	4069	6387	47990
2021	6369	5342	5607	4841	4667	5098	5778	6204	6750	6750	5945	6907	70258
2022	8222												

TOTAL INPATIENT (ICU, MEDSURG, OB, SNF)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	443	409	412	353	473	508	814	700	494	442	653	1146	6847
2021	1116	1053	603	654	705	751	761	803	791	986	874	1301	10398
2022	1311												



LABORATORY DEPARTMENT
REQUISITION STATISTICS

Bernadette Enderex
Director of Laboratory Services

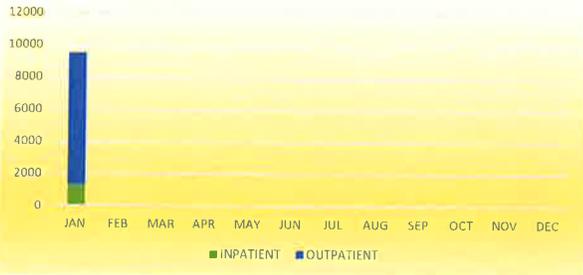
Michael McGinnis, M.D.
Medical Director

INPATIENT VS OUTPATIENT LABORATORY STATISTICS

YR 2022														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	1311												1311	INPATIENT
OUTPATIENT	8222												8222	OUTPATIENT

YR 2021														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	1116	1053	603	654	705	751	946	803	791	986	874	1301	10583	INPATIENT
OUTPATIENT	6369	5342	5607	654	705	5098	5778	6204	6750	6750	5954	6907	62118	OUTPATIENT

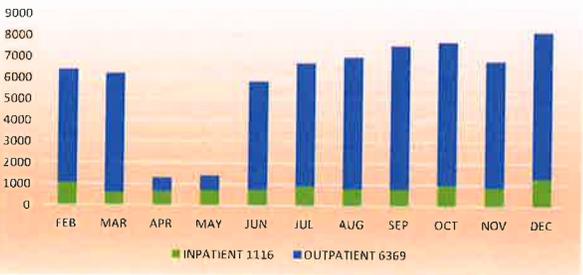
YR 2022 INPATIENT VS OUTPATIENT STATS



YR 2022 INPATIENT VS OUTPATIENT TOTALS



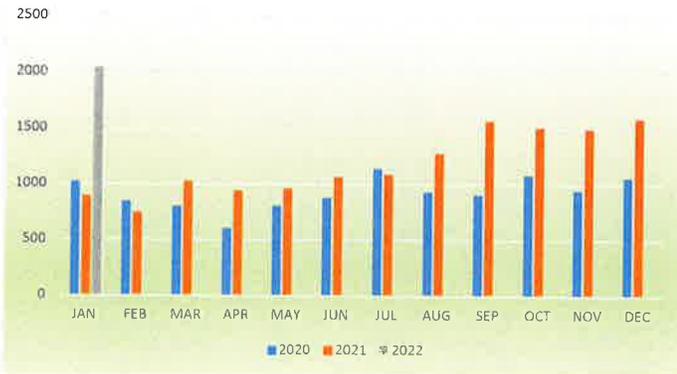
YR 2021 INPATIENT VS OUTPATIENT STATS



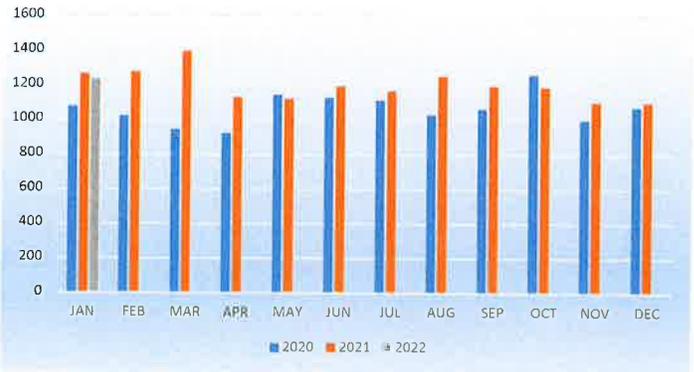
YR 2021 INPATIENT VS OUTPATIENT TOTALS



MAIN LAB OUTPATIENT STATISTICS



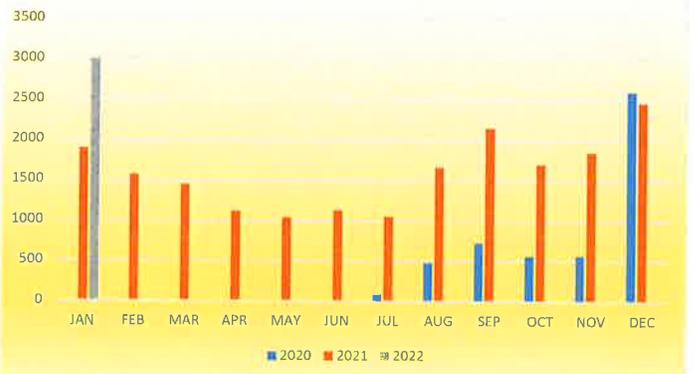
MC CRAY OUTPATIENT STATISTICS



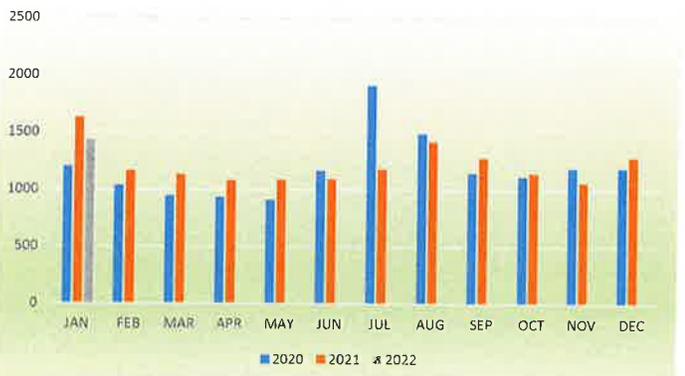
SUNNYSLOPE LAB STATISTICS



HHH EMPLOYEE COVID19 SURVEILLANCE STATISTICS



ER AND ASC LAB STATISTICS



OUTPATIENT LAB STATISTICS



LABORATORY DEPARTMENT

OUTPATIENT STATISTICS

Bernadette Enderz
Director of Laboratory Services

Michael McGinnis, M.D.
Medical Director

PATIENT ENGAGEMENT | SATISFACTION

- Rounding & Facilitating
Care • Communication • Dietary • Medication • Visitation • Wait Time Concerns • Transition of Care Concerns
- Foundation Request for Blanket Warmers in ED and Med-Surg | Critical Care
- Patient Portal Access Instructions for COVID-19 Test Results
- Updated Entrance Signage reflecting Public Health Officer Orders for Visitation
- Emergency Department Phone Message Scripting for routing COVID-19 testing calls.
- Surgical Services Portfolio Refresh
- Press Ganey Comments and Results Distribution to Directors
- Value Based Purchasing/Patient Satisfaction Presentation to Leadership
- Patient Advisory Council—Draft Purpose Statement



<p>WHO: <u>Required:</u> Inpatients</p> <p><u>Voluntary:</u> Emergency Department Outpatient & Ambulatory Surgery (CY2024)</p> <p>WHEN:</p> <ul style="list-style-type: none"> • 6 Weeks post Discharge • Five Attempts <p>WHY:</p> <ul style="list-style-type: none"> • Provide Patients with information to make informed decisions on hospital choice. • Incentivize Hospitals to improve quality through public reporting. 	<p>WHAT:</p> <ul style="list-style-type: none"> • 32 Questions <ul style="list-style-type: none"> • 22 Experience (Pain Removed) • 07 About You • Telephone Survey. • No Homeless, 5150 or SNF Discharge <p>How:</p> <ul style="list-style-type: none"> • Telephone Survey
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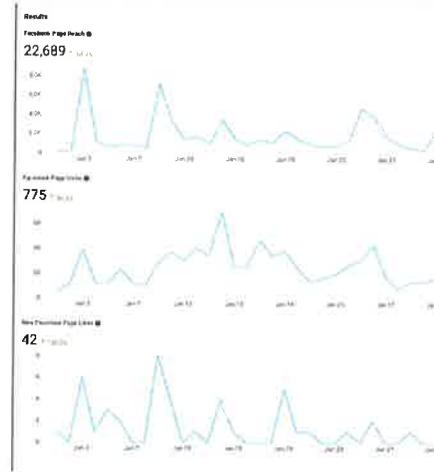
HCAHPS
Hospital Consumer Assessment of Healthcare Providers and Systems

BUSINESS DEVELOPMENT

- Review and assess referral patterns for Home Health Care
- Governor Newsom and Kaiser Agreement - Advocacy with National Association of Rural Health Clinics & California Primary Care Association.

MARKETING

- Social Media Postings
- Contracted with Reputation.Com
- Ads currently running for Dr. Gabriel and Surgical Services
- Billboards displaying Surgical Services
- KSBW - Hospital commercial highlighting all clinics and service lines
- Look Out Santa Cruz "Santa Cruz County, health officials confident a district will save Watsonville Community Hospital."



COMMUNITY ENGAGEMENT

Employees:

- Launched Hawkins Happenings Internal Printed Briefings
- Monthly Birthday Celebration
- Department | Workforce Shout Out on Social Media
- Workforce CEO Acknowledgement: Medical Imaging
- Wear Red Day - Senator Caballero
- Quest for Zero Celebrations: Emergency and Labor & Delivery

Physicians:

- Medical Staff Acknowledgement: Dr. Armstrong, Ray Kusumoto
- Social Media: Gabriel Video, Gustafson Photo
- Surgeon Photo Shoot

Volunteers:

- Social Media:
 - * Hazel's Treasures Team
 - * Volunteers assembling first aid kits.

Public:

- Community Services and Workforce Investment Relationship
- Business Council Participation and meeting with Director
- Migrant Labor Housing Site Visit— Healthcare access survey to pending workforce
- Public Health Department Program Review and Council Participation
- Attended Epicenter Opening
- Assembled and provided 100 first aid kits as an in-kind sponsorship for Hollister Little League and Hollister Heat ball teams.
- Support with coordinating annual calendar of Stanford Blood Drives on Campus





2.15.22

To: HHMH District Board

Total Current Auxiliary Members:

- 80 Active
- 119 Associates

The next Auxiliary Board Meeting will be held on Monday, March 14. The meeting begins at 10:00 a.m. in the McCullough Library. We encourage all Auxiliary members to attend.

I am in the process of bringing all of the active volunteers into compliance with Employee Health. Currently I am finishing up flu compliance. The annual TB screening and COVID booster mandate compliance are also coming in. All volunteers should be completely compliant soon. Those that aren't compliant are getting pulled from their duties.

The volunteer service area coordinators and I will be returning to our quarterly 'coffee breaks' later this month. If you would like to attend please let me know.

Our quarterly social is also coming up on March 14. We will be playing Bunco at former Auxiliary President, Patty Rice's home.

This year as part of our National Volunteer Week activities, Frankie Gallagher and I are working on the Volunteer Appreciation Reception to be held on Wednesday, April 20 at 2pm in the Horizon Room. I hope you can join us in expressing our gratitude for our wonderful volunteers.

Save the Dates:

- Tuesday, February 22 @ 10:00 a.m. ~ Coordinator Coffee Break
- Sunday, March 13 @ 1pm ~ Bunco at Patty Rice's house
- March 14 @ 10:00 a.m. ~ Auxiliary Board Meeting in the Great Room
- April 17-23 ~ National Volunteer Appreciation Week
- Wednesday, April 20 at 2pm – Volunteer Appreciation Reception in the Horizon Room

As always, please feel free to contact me anytime. I am in my office on Mondays, Tuesdays & Thursdays, 9-4.

My Best,

Alice

Alice Silva Oliveira
Auxiliary Volunteer Services Coordinator
Hazel Hawkins Memorial Hospital
636-2681
aoliveira@hazelhawkins.com



"All you need is love. But a little chocolate now and then doesn't hurt." - Charles M. Schulz



TO: San Benito Health Care District Board of Directors
 FROM: Liz Sparling, Foundation Director
 DATE: February 2022
 RE: Foundation Report

The Hazel Hawkins Hospital Foundation Board of Trustees met on Thursday, February 10 for their monthly meeting via zoom. Dr. Bogey, Chief of Emergency Medicine, Chief Medical Officer, Chief of Staff - HHMH, gave a report on the Hospital’s Level IV Trauma Designation. He thanked the Foundation for purchasing the software that is required for this designation and also thanked his team for their work to obtain the designation. Dan Price, RN, Clinical Director, Medical Surgical Department at HHMH attended the meeting and requested Blanket Warmers for the Med/Surg and Emergency Department and also an Electrolarynx Devise (a devise that helps individuals with a tracheotomy communicate).

Financial Report	January
1. Income	\$ 5,067.10
2. Expenses	\$ 125,577.50 (includes Diabetes Center Donation)
3. New Donors	1
4. Total Donations	133

Approved Allocations

1. \$21,000 for Blanket Warmers for Med/Surg & Emergency Departments
2. \$500 Electrolarynx Devise from General Fund

Directors Report

- The Foundation received a room naming for the OB Department in Memory of Linda Sparling Morrissey. She passed in 2020 and her granddaughters made the donation in memory of her as she was a strong supporter of the Foundation and the Hospital.
- All of the Foundations tax documents have been submitted to our CPA.
- We received an extension for our grant report for the Monterey Peninsula Foundation Grant until March as the team is still setting up the new EKG equipment. The equipment went “live” on February 15. Data will start to be collected for the report. This equipment will be a wonderful addition to EKGs at HHMH.
- Our FLEX grant report for the Diabetes Education Program has been extended until July. The program is hoping to be able to get more classes underway as the restrictions from the pandemic are lifted.
- The Interim Hospice Giving Foundation report was due January 31. I worked with Sunny Underwood, Palliative Care Coordinator, to complete that report.
- Our Annual Mailing, which mails all donors a list of their donations in 2021 for their tax records, was mailed mid-January.
- The All for 1 Employee Giving Campaign will kick off April 1st. Letters to all employees will go out mid-March. Last year over \$60,500 was raised through this campaign where most employee’s select payroll deduction and can give to a Hospital Department of their choice.
- Kyle Sharp will be joining us at our March Board meeting to go over our Edward Jones accounts.

Scholarship Committee

The 2022 Scholarship application is now posted on our website. It is due by April 1st 2022. Last year the Foundation gave out \$11,500 in scholarships to students in the medical field. Selections will be made in May.



Hazel Hawkins

MEMORIAL HOSPITAL

SAN BENITO HEALTH CARE DISTRICT

Mission Statement -The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

Vision Statement - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

CEO's Administrative Report – February 24th, 2022

To: San Benito Health Care District Board of Directors

COVID-19 Pandemic Surge

I will provide a verbal update on the infection rate, hospitalizations, and the vaccine initiative at the Board meeting (COVID – 19 online data).

- CDC data and San Benito County data

Administrative General Updates

Administration Dashboard:

Please find the newly developed Administrative Dashboard included as the final page of the CEO report.

This is the 2nd month that we have had this dashboard available and we have worked out a few discrepancies from last month to make the information presented more informative. I and other members of our team will discuss the various metrics along with MTD and YTD results at the Board meeting.

Organizational Leadership:

We interviewed two onsite candidates for the COO VP Ambulatory Services position over the past few weeks. After reviewing the feedback from the various interview teams and having discussed the recruitment effort with the administrative team, I've decided to keep screening additional candidates. While this position is vital to the success of HHMH with responsibilities both in overseeing assigned inpatient departments and also leading HHMH's physician practices and other outpatient services, we need to find the best overall fit. I've included the summary below for your reference of the position responsibilities:



Hazel Hawkins

MEMORIAL HOSPITAL

COO Vice President Ambulatory Services – The COO VP Ambulatory Services, under the direction of the CEO, is responsible for managing the organization’s day-to-day operations through direct and indirect reports. While the position has several Inpatient Department Directors as direct reports, the COO VP Ambulatory Services will also have indirect operational oversight and responsibility across the organization. The COO will work collaboratively with the CCO and CFO to ensure strong operational processes and oversight is in place across the organization. The position may represent the organization in the absence of the CEO in collaboration with other executives and as assigned by the CEO.

The position provides leadership, direction, and administration of operations to ensure compliance with established objectives and the realization of quality, economical health care services. It is responsible for developing and implementing short and long-range goals to improve the overall operations of assigned department services, The COO provides leadership of assigned department directors to assure that patient care and operations contribute to cooperative, effective and efficient results with operational oversight that is focused on quality of patient care and service improvement. The COO works in collaboration with the CEO and in conjunction with medical staff and overall leadership in developing and implementing service line goals and improvements.

The COO VP Ambulatory Services has direct accountability for the oversight of the organization's provider clinics and other ambulatory services such as diagnostic imaging, clinical laboratory, medical office buildings, and related functions. Under the direction of the CEO and in collaboration with other executives, this position will be responsible for developing and implementing strategic initiatives for expansion of HHMH’s offsite and community-wide services such as additional medical office, diagnostic imaging, physical rehabilitation, urgent care, and related services.

We are interviewing a candidate onsite for the Associate VP of Human Resources, prior to the Board meeting. In addition, we continue to screen additional candidates.

SBHCD Master Plan:

I am working with Thomas Yates of Adams Management Services to begin structuring an RFP for adding additional consulting resources to the master planning team. This new function will further assess HHMH’s strengths and weaknesses and guide the development of a strategic focus for ensuring the fulfillment of the overall master plan. This RFP development process will take 30-60 days and will occur in parallel with our internal community engagement team as we begin to frame our communication strategy by updating internal and external groups on the key outcomes of the master planning effort as they develop.

SBHCD Strategic Plan:



Hazel Hawkins

MEMORIAL HOSPITAL

Based on last month's Board discussion, the admin team is continuing to focus our strategic efforts on the further development of the current strategic plan.

Legal Counsel District activities:

Gary Ray, District general counsel, and Anne Olson, District labor counsel have both assisted in various contracting and policy development efforts during the past month. In addition, Glenda Zarbock of Hanson Bridgett has assisted with a couple of medical staff-related issues. The District is well served with capable and knowledgeable legal counsel.

Medical Staff updates

Provider Agreements/Updates:

Our recruitment efforts continue with the orthopedic provider I mentioned last month who has been providing locum tenens coverage to HHMH's orthopedic practice. This provider has a strong interest in Hollister and HHMH. With experience in sports medicine orthopedics and he desires to be actively involved with the local high school's sports program. In addition, he is well trained and experienced in general orthopedics, hip replacement, and upper extremity orthopedics. In addition, we are sourcing candidates who are fellowship trained and interested in providing joint replacement coverage for our community.

Because of the urgent nature of the need to recruit additional OB/GYN provider(s), we decided this month to engage a retained recruitment resource for OB/GYN. This is in addition to our internal recruiter who continues to source candidates for the myriad of openings that we currently have across medical specialties. It will take a couple of weeks to engage a firm and for them to begin the retained search.

Legislative, Community, and Regional Activities

Community/Public Health

The weekly Zoom update with public health was initiated in early January to ensure continual communication is occurring during a very challenging surge in COVID – 19 infection rates. While the infection rates are showing strong signs of declining, we are still experiencing some impact with staffing at the hospital.

Legislative Collaboration Efforts:

State Assembly Member Rivas reached out to our administrative team in order to further discuss seismic issues and a meeting is being coordinated to continue the dialogue that has ensued over the past 14 months.



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CEO HHMH/Community Activities:

Hospital Rounding – Daily
Public health – Weekly and as needed
HHH Foundation Board meeting – Feb 10th

CEO Regional/National Activities:

DHLF Board meeting – Feb 1st
San Benito Business Council – Feb 3rd
ACHD CEO Roundtable – Feb 3rd

Sincerely,

Steven Hannah

Steven M. Hannah, MHA
Chief Executive Officer

Acronyms

ACHD	Association of California Hospital Districts
ACO	Accountable Care Organization
APP	Advanced Practice Practitioners (FNP and PA)
APE	*Acronym Free Environment
ASC	Ambulatory Surgery Center
BBK	Best, Best and Krieger Law Firm
CAH	Critical Access Hospital
CCAHN	California Critical Access Hospital Network (CHA)
CDC	Center for Disease Control
CDPH	California Department of Public Health
CEO	Chief Executive Officer
CFO	Chief Finance Officer
CHA	California Hospital Association
CHNA	Community Health Needs Assessment (Not applicable to Districts)
CIN	Clinically Integrated Network
CMI	Case Mix Index (CMS acuity measure)
CMMI	Centers for Medicare and Medicaid Innovation CMO Chief Medical Officer
CMS	Centers for Medicare and Medicaid (HCFA from the old days)
CNE	Chief Nurse Executive
COO VP HR	Chief Operating Officer, Vice President of Human Resources
COS	Chief of Staff (Medical)
COVID – 19	Coronavirus SARS-CoV-2
CY	Calendar Year
DHLF	District Hospital Leadership Forum



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MEMORIAL HOSPITAL

DPM	Doctor of Podiatry Medicine
ED	Emergency Department
FMV	Fair Market Value
FNP	Family Nurse Practitioner
FQHC	Federally Qualified Health Center
FY	Fiscal Year
HCA	Hospital Corporation of America
HCP	Healthcare personnel
HMMH	Hazel Hawkins Memorial Hospital
HIPPA	Health Information Privacy and Portability Act
HIT	Health Information Technology
HOPD	Hospital Outpatient Department
HPF	Hospital Provider Fee Program
HR	Human Resources
ICU	Intensive Care Unit
IPA	Independent Physician Association
LLP	Limited Liability Partnership
Locum Tenens	Temporary physician – “in place of another”
LOI	Letter of Intent
MACRA	CMS-Medicare Access & CHIP Reauthorization Act of 2015 MAP
MAP	Management Action Plan
MD	Medical Doctor
MGMA	Medical Group Management Association
MS & Med Surg	Medical Surgical Unit
MIPs	CMS-Merit Based Incentive Payment System
MOB	Medical Office Building
MOR	Management Operating Review
MOU	Memorandum of Understanding
OR	Operating Room
OSHPD	Office of Statewide Health Planning and Development
P&L	Profit and Loss
PA	Physician Assistant
PC	Professional Corporation
PCP	Primary Care Provider
PHO	Physician Hospital Organization
PPS	Prospective Payment System
PR	Public Relations
PSA	Professional Services Agreement
Q1, Q2, etc.	Quarter 1, quarter 2, etc.
QIP	Quality Incentive Program
RA	Recruitment Agreement
RFI	Request for Information
RFP	Request for Proposal
RHC	Rural Health Clinic
SNF	Skilled Nursing Facility
SPC	Structural Performance Category
TBD	To be Determined
TJC	The Joint Commission (formerly JACHO)
TPA	Third Party Administrator
USACS	US Acute Care Solutions
VEP	Pinehurst Hospitalist Medical Group d/b/a VEP Healthcare



Hazel Hawkins

MEMORIAL HOSPITAL

VP

Vice President



Hazel Hawkins
MEMORIAL HOSPITAL

FINANCE COMMITTEE
Thursday, February 17, 2022, 5:00 p.m
Online Zoom Meeting
Agenda

Call to Order

I. Financial Reports:

A. Financial Statements – January 2022

II. Financial Updates

A. Finance Dashboard

B. Russell Dedini, M.D. - Orthopedic Surgeon Agreement Extension

C. Luke Bi, M.D. – Gastroenterologist Agreement Extension

D. USACS/Pinehurst Hospitalist Medical Group Agreement Extension

E. Nursing Services of Silicon Valley Agreement Extension

III. Capital

A. New Surgery Clinic on Sunset Drive (**Action item**)

B. Maple Street Building (**Action item**)

IV. Contracts

V. Physician Agreements

A. Ryan Gerry, M.D. – Special General Surgery call coverage (**Action item**)

B. Nick Gabriel, D.O. – Special General Surgery call coverage (**Action item**)

Adjournment

San Benito Health Care District
A Public Agency

911 Sunset Drive • Hollister, CA 95023 • (831) 637-5711 • hazelhawkins.com



San Benito Health Care District
Finance Committee Minutes
February 17, 2022

Zoom Meeting - 5:00pm

Present: Rick Shelton, Board Treasurer
Mary Casillas, Board Vice President
Steven Hannah, Chief Executive Officer
Mark Robinson, Vice President-Finance\Support Services
Barbara Vogelsang, Chief Clinical Officer
Amy Breen-Lema, Provider Services & Clinic Operations
Richard Tawney, Director of Plant Operations
Karen Gambetta, Controller

Public: None

CALL TO ORDER

The meeting of the Finance Committee was called to order at 5:00pm as a hybrid virtual meeting due to the COVID-19 outbreak. Instructions to log in were posted with the agenda on the Public Notice bulletin board.

I. **FINANCIAL STATEMENTS**

A. January 2022

The Financial Statements for January 2022 were presented for review. For the month ending January 31, 2022, the District's Net Surplus (Loss) is \$1,054,067 compared to a budgeted Surplus (Loss) of \$236,280. The District exceeded its budget for the month by \$817,787.

For the YTD ending January 31, 2022, the District's Net Surplus (Loss) is \$3.7 million compared to a budgeted Surplus (Loss) of \$792,446. The District exceeded its budget YTD by \$2.9 million.

Acute discharges were over budget for the month by 50 or 34%. The Average Daily Census was 24.00 compared to a budget of 14.26. The average length of stay was 3.8. The Acute I/P gross revenue was over budget by \$4.9 million while O/P services gross revenue was below budget by \$1.2 million or 6%. Inpatient ER visits were over budget by 41 visits while ER O/P visits exceeded budget by 194. The Rural Health Clinics treated 4,697 patients (includes 695 visits at the Diabetes Clinic) while the other clinics treated 2,815 outpatients. Other Operating revenue exceeded budget by \$86,584 due mainly to an Anthem Blue Cross RHC bonus of \$18,909 and silver recovery valued at \$18,698 in addition to physician collections exceeding budget. Operating expenses were over budget by \$353,545 due to variances in: Registry by \$232,488 and Supplies by \$111,406 due to the increase in COVID-19 patients. This offset the savings of \$127,017 in Salaries and Wages. Non-operating Revenue exceeded budget by \$5,151 due to larger other non-operating revenue.

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LPS

The Skilled Nursing Facilities had an average daily census of 73.26 with a budgeted ADC of 84. The SNFs Net Surplus (Loss) is \$180,896 compared to a budgeted surplus of (\$45,160). YTD, the SNF's Net Surplus (Loss) is \$99,366. During the month, a \$194,244 Supplemental settlement was recorded for FYE June 30, 2020.

Fiscal year ending June 30, 2022 is budgeted to meet or exceed all of the Cal- Mortgage 2021 bond covenant targets. They are a **1.25 DSR**, **30 days cash-on-hand** and a **1.5 current ratio**.

II. **FINANCIAL UPDATES**

- A. **Finance Dashboard** – The Finance Dashboard and Cash Flow statement were reviewed by the Committee in detail.
- B. **Russell Dedini, M.D. – Orthopedic Surgeon Agreement Extension** – Dr. Dedini has been with the District for 5 years. This contract extension is for two years with the understanding that a productivity model will be added to his agreement in the future.
- C. **Luke Bi, M.D. – Gastroenterologist Agreement Extension** – The current agreement will be extended by a one-year extension. The District is interested in having a full-time Gastroenterologist presence in San Benito County and will be looking at bringing in a GI group. There is the possibility that Dr. Bi may be included in the GI group.
- D. **USACS/Pinehurst Hospitalist Medical Group Agreement Extension** – An agreement extending this contract for 90-days through June 30, 2022 has been approved allowing for time to work on modifying incentive metrics.
- E. **Nursing Services of Silicon Valley Agreement Extension** – This mutual extension of the current agreement brings the ending date of the contract through January 2023.

III. **CAPITAL**

- A. **New Surgery Clinic on Sunset Drive** - The Finance Committee recommends the Sunset Complex Refresh project for Board Action. The office, which is owned by the District, is located at 930 Sunset Drive, Suite C-1 and is 2,050 square feet. It can accommodate four providers, more specifically, three general surgeons and primary care. The refresh will include licensure as a Rural Health Clinic from the California Department of Public Health. Architect, construction and permit fees are estimated at \$196,060. Furniture and equipment are not included in the construction cost.
- B. **Maple Street Building** – This 11,167 square foot building is located adjacent to the Hollister Post Office at 190 Maple Street. The 24-year old building is being considered for a Physical Therapy\Rehab Center with a possibility of Home Health Care on the second floor. The asking price is \$2 million with estimated buildout costs of \$750,000. The most recent appraisal was completed in 2019 at \$1 million. The Finance Committee recommends that this project be presented for Board action and that a new appraisal be completed so that an offer can be made in a timely manner.

IV. **CONTRACTS** – There were no contracts on the agenda.

V. **PHYSICIAN AGREEMENTS**

- A. **Ryan Gerry, M.D. – Special General Surgery Call Coverage** – Drs. Gerry and Gabriel have agreed to provide an additional seven weeks of ER Call coverage to fill the gap between now and when Dr. Bunry Pin will arrive. This agreement allows for \$1,500/additional ER

Call shift. This will be a temporary adjustment to a 1:2 rotation schedule from mid-March 2022 until October 2022. The Finance Committee recommends both of these agreements for Board action.

- B. **Nick Gabriel, D.O. – Special General Surgery Call Coverage** – Please see above comments. The Finance Committee recommends this agreement for Board action.

ADJOURNMENT

There being no further business, the Committee was adjourned at 5:47pm.

Respectfully submitted,



Karen Gambetta
Controller

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Hazel Hawkins
MEMORIAL HOSPITAL

February 17, 2022

CFO Financial Summary for the Finance Committee:

For the month ending January 31, 2022, the District's Net Surplus (Loss) is \$1,054,067 compared to a budgeted Surplus (Loss) of \$236,280. The District exceeded its budget for the month by \$817,787.

For the YTD ending January 31, 2022, the District's Net Surplus (Loss) is \$3.7 million compared to a budgeted Surplus (Loss) of \$792,446. The District exceeded its budget YTD by \$2.9 million.

Acute discharges were 196 for the month, exceeding budget by 50 discharges or 34%. The ADC was 24.00 compared to a budget of 14.26. The ALOS was 3.8. The acute I/P gross revenue was over budget by \$4.9 million while O/P services gross revenue was \$1.2 million or 6% under budget. ER I/P visits were 143 and ER O/P visits were 1,974 compared to the budget of 1,780 visits. The RHCs & Specialty Clinics treated 4,697 (includes 695 visits at the Diabetes Clinic) and 2,815 visits respectively.

Other Operating revenue exceeded budget by \$86,584 due mainly an Anthem Blue Cross RHC bonus of \$18,909 and silver recovery valued at \$18,698 in addition to physician collections exceeding budget.

Operating Expenses were over budget by \$353,545 due mainly to variances in: Registry by \$232,488 and Supplies by \$111,406 due to the increase in COVID-19 patients. This offset the savings of \$127,017 in Salaries and Wages.

Non-operating Revenue exceeded budget by \$5,151 due to larger other non-operating revenue.

The SNFs ADC was 73.26 for the month. The Net Surplus (Loss) is \$180,896 compared to a budget of (\$45,160). The ADC is budgeted to be 84 residents for the month. YTD, the SNFs Net Surplus (Loss) is \$99,366. During the month, a \$194,244 Supplemental settlement was recorded for FYE June 30, 2020.

The debt service ratio for the fiscal year ending June 30, 2021 is budgeted to exceed 1.25, the days-cash-on-hand is projected to exceed 30.00 and the current ratio is projected to be more than 1.5. The Cal- Mortgage 2021 bond covenant targets are a 1.25 DSR, 30 days-cash-on-hand and a 1.5 current ratio.



HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED
 HOLLISTER, CA 95023
 FOR PERIOD 01/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NRG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NRG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21
GROSS PATIENT REVENUE:										
ACUTE ROUTINE REVENUE	5,244,306	3,013,150	2,231,156	74	5,239,551	29,627,536	20,171,743	9,455,793	47	22,985,745
SNF ROUTINE REVENUE	1,714,400	1,697,151	17,249	1	1,419,990	11,393,860	11,411,953	(18,093)	0	9,751,540
ANCILLARY INPATIENT REVENUE	6,564,524	4,285,584	2,278,940	53	7,527,828	37,379,928	28,699,828	8,680,100	30	32,813,172
HOSPITALIST\PEDS I\P REVENUE	249,051	0	249,051		154,192	1,485,377	971,096	514,281	53	1,085,874
TOTAL GROSS INPATIENT REVENUE	13,772,282	8,995,885	4,776,397	53	14,341,561	79,886,700	61,254,620	18,632,080	30	66,636,331
ANCILLARY OUTPATIENT REVENUE	19,322,708	20,588,135	(1,265,427)	(6)	16,045,808	142,022,567	136,927,155	5,095,412	4	125,028,903
HOSPITALIST\PEDS O\P REVENUE	56,566	0	56,566		13,970	401,516	83,398	318,118	381	130,727
TOTAL GROSS OUTPATIENT REVENUE	19,379,273	20,588,135	(1,208,862)	(6)	16,059,778	142,424,083	137,010,553	5,413,530	4	125,159,630
TOTAL GROSS PATIENT REVENUE	33,151,555	29,584,020	3,567,535	12	30,401,339	222,310,783	198,265,173	24,045,610	12	191,795,960
DEDUCTIONS FROM REVENUE:										
MEDICARE CONTRACTUAL ALLOWANCES	8,153,759	7,693,511	460,248	6	8,747,285	54,032,014	51,731,970	2,300,044	4	49,753,315
MEDI-CAL CONTRACTUAL ALLOWANCES	8,163,717	6,254,478	1,909,239	31	5,265,563	55,372,132	40,999,874	14,372,258	35	40,467,703
BAD DEBT EXPENSE	261,710	272,444	(10,734)	(4)	245,868	2,196,392	1,814,981	381,411	21	1,887,894
CHARITY CARE	39,778	71,907	(32,129)	(45)	110,041	459,025	479,040	(20,015)	(4)	562,010
OTHER CONTRACTUALS AND ADJUSTMENTS	4,220,498	4,018,397	202,101	5	3,930,409	27,908,973	26,761,863	1,147,110	4	28,079,566
HOSPITALIST\PEDS CONTRACTUAL ALLOW	21,701	0	21,701		109,412	68,301	31,634	36,667	116	123,076
TOTAL DEDUCTIONS FROM REVENUE	20,861,163	18,310,737	2,550,426	14	18,408,577	140,036,837	121,819,362	18,217,475	15	120,873,564
NET PATIENT REVENUE	12,290,392	11,273,283	1,017,109	9	11,992,762	82,273,946	76,445,811	5,828,135	8	70,922,396
OTHER OPERATING REVENUE	637,743	551,159	86,584	16	1,316,806	3,973,163	3,813,143	160,020	4	7,654,929
NET OPERATING REVENUE	12,928,135	11,824,442	1,103,693	9	13,309,568	86,247,109	80,258,954	5,988,155	8	78,577,326
OPERATING EXPENSES:										
SALARIES & WAGES	4,548,718	4,766,494	(217,776)	(5)	4,381,953	33,109,877	32,682,946	426,931	1	29,890,972
REGISTRY	417,702	178,440	239,262	134	2,178,608	2,767,897	1,215,314	1,552,583	128	4,164,484
EMPLOYEE BENEFITS	2,708,622	2,633,322	75,300	3	2,851,617	17,647,331	18,075,199	(427,868)	(2)	16,058,606
PROFESSIONAL FEES	1,475,371	1,459,666	15,705	1	1,321,134	10,006,545	10,028,642	(22,097)	0	9,482,507
SUPPLIES	1,160,326	1,061,955	98,371	9	1,209,147	8,192,782	7,099,216	1,093,566	15	7,471,463
PURCHASED SERVICES	1,006,300	988,963	17,337	2	943,173	6,935,500	6,791,639	143,861	2	6,964,266
RENTAL	155,182	139,636	15,546	11	146,987	1,056,623	977,433	79,190	8	1,111,813
DEPRECIATION & AMORT	312,477	323,395	(10,918)	(3)	318,111	2,181,760	2,263,765	(82,005)	(4)	2,359,315
INTEREST	818	5,765	(4,947)	(86)	2,714	9,517	40,595	(31,078)	(77)	21,875
OTHER	332,768	269,590	63,178	23	246,512	2,427,461	2,073,338	354,123	17	1,967,761
TOTAL EXPENSES	12,118,283	11,827,226	291,057	3	13,599,954	84,335,293	81,248,087	3,087,206	4	79,493,061
NET OPERATING INCOME (LOSS)	809,852	(2,784)	812,636	(29,190)	(290,386)	1,911,816	(989,133)	2,900,949	(293)	(915,735)

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HAZEL HANKINS MEMORIAL HOSPITAL - COMBINED
 HOLLISTER, CA 95023
 FOR PERIOD 01/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NBG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NBG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	0	5,000	(5,000)	(100)	1,212	144,387	145,000	(613)	0	123,617
PROPERTY TAX REVENUE	185,249	185,249	0	0	171,868	1,296,743	1,296,739	4	0	1,203,078
GO BOND PROP TAXES	160,091	160,091	(1)	0	155,365	1,120,634	1,120,634	(1)	0	1,087,555
GO BOND INT REVENUE\EXPENSE	(75,091)	(75,091)	1	0	(77,865)	(525,634)	(525,634)	1	0	(545,055)
OTHER NON-OPER REVENUE	17,718	7,866	9,852	125	20	69,922	55,064	14,858	27	507
OTHER NON-OPER EXPENSE	(43,752)	(44,126)	374	(1)	(65,110)	(308,835)	(310,749)	1,914	(1)	(448,966)
INVESTMENT INCOME	0	75	(75)	(100)	(2,394)	263	525	(262)	(50)	(670)
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	244,215	239,064	5,151	2	183,096	1,797,480	1,781,579	15,901	1	1,420,067
NET SURPLUS (LOSS)	1,054,067	236,280	817,787	346	(107,289)	3,709,295	792,446	2,916,849	368	504,331

EBIDA	\$ 1,325,296	\$ 518,801	\$ 806,495	155.45%	\$ 198,431	\$ 5,604,891	\$ 2,771,960	\$ 2,832,931	102.19%	\$ 2,770,112
EBIDA MARGIN	10.25%	4.39%	5.86%	133.64%	1.49%	6.50%	3.45%	3.04%	88.15%	3.53%
OPERATING MARGIN	6.26%	(0.02)%	6.29%	(26,756.17)%	(2.18)%	2.22%	(1.23)%	3.45%	(279.86)%	(1.17)%
NET SURPLUS (LOSS) MARGIN	8.15%	2.00%	6.16%	308.02%	(0.81)%	4.30%	0.99%	3.31%	335.55%	0.64%

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HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY
 HOLLISTER, CA 95023
 FOR PERIOD 01/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21
GROSS PATIENT REVENUE:										
ROUTINE REVENUE	5,244,306	3,013,150	2,231,156	74	5,239,551	29,627,536	20,171,743	9,455,793	47	22,985,745
ANCILLARY INPATIENT REVENUE	6,403,716	3,950,949	2,452,767	62	7,357,040	35,911,801	26,449,907	9,461,894	36	31,599,885
HOSPITALIST I/P REVENUE	249,051	0	249,051		154,192	1,485,377	971,096	514,281	53	1,085,874
TOTAL GROSS INPATIENT REVENUE	11,897,074	6,964,099	4,932,975	71	12,750,783	67,024,714	47,592,746	19,431,968	41	55,671,503
ANCILLARY OUTPATIENT REVENUE	19,322,708	20,588,135	(1,265,427)	(6)	16,045,808	142,022,567	136,927,155	5,095,412	4	125,028,903
HOSPITALIST O/P REVENUE	56,566	0	56,566		13,970	401,516	83,398	318,118	381	130,727
TOTAL GROSS OUTPATIENT REVENUE	19,379,273	20,588,135	(1,208,862)	(6)	16,059,778	142,424,083	137,010,553	5,413,530	4	125,159,630
TOTAL GROSS ACUTE PATIENT REVENUE	31,276,347	27,552,234	3,724,113	14	28,810,561	209,448,796	184,603,299	24,845,497	14	180,831,133
DEDUCTIONS FROM REVENUE ACUTE:										
MEDICARE CONTRACTUAL ALLOWANCES	8,022,982	7,460,203	562,779	8	8,689,963	53,189,025	50,178,382	3,010,643	6	49,300,614
MEDI-CAL CONTRACTUAL ALLOWANCES	8,239,207	6,079,154	2,160,053	36	5,234,809	55,270,848	40,516,272	14,754,576	36	40,685,306
BAD DEBT EXPENSE	260,723	272,444	(11,721)	(4)	238,589	2,113,475	1,814,981	298,494	16	1,856,341
CHARITY CARE	39,778	71,907	(32,129)	(45)	110,041	456,984	479,040	(22,056)	(5)	562,010
OTHER CONTRACTUALS AND ADJUSTMENTS	4,162,000	3,984,466	177,534	5	3,899,669	27,645,554	26,533,708	1,111,846	4	27,876,671
HOSPITALIST\PEDS CONTRACTUAL ALLOW	21,701	0	21,701		109,412	68,301	31,634	36,667	116	123,076
TOTAL ACUTE DEDUCTIONS FROM REVENUE	20,746,390	17,868,174	2,878,216	16	18,282,483	138,744,186	119,554,017	19,190,169	16	120,404,017
NET ACUTE PATIENT REVENUE	10,529,957	9,684,060	845,897	9	10,528,078	70,704,610	65,049,282	5,655,328	9	60,427,116
OTHER OPERATING REVENUE	637,743	551,159	86,584	16	1,316,806	3,973,163	3,813,143	160,020	4	7,654,929
NET ACUTE OPERATING REVENUE	11,167,700	10,235,219	932,481	9	11,844,884	74,677,773	68,862,425	5,815,348	8	68,082,045
OPERATING EXPENSES:										
SALARIES & WAGES	3,761,137	3,888,154	(127,017)	(3)	3,543,975	26,980,444	26,695,862	284,582	1	24,081,577
REGISTRY	405,942	173,454	232,488	134	2,166,422	2,690,140	1,180,736	1,509,404	128	4,119,370
EMPLOYEE BENEFITS	2,107,894	2,086,630	21,264	1	2,284,455	13,895,065	14,344,733	(449,668)	(3)	12,583,660
PROFESSIONAL FEES	1,473,331	1,449,788	23,543	2	1,319,094	9,992,265	9,960,600	31,665	0	9,467,198
SUPPLIES	1,093,349	981,943	111,406	11	1,125,322	7,580,509	6,564,760	1,015,749	16	6,942,106
PURCHASED SERVICES	954,410	928,524	25,886	3	894,108	6,522,325	6,373,354	148,971	2	6,364,374
RENTAL	154,198	138,640	15,558	11	145,837	1,047,168	970,459	76,709	8	1,100,663
DEPRECIATION & AMORT	273,051	282,499	(9,448)	(3)	277,589	1,903,284	1,977,489	(74,205)	(4)	2,072,650
INTEREST	818	5,765	(4,947)	(86)	2,714	9,517	40,595	(31,078)	(77)	21,875
OTHER	297,885	233,074	64,811	28	211,274	2,129,583	1,785,662	343,921	19	1,691,485
TOTAL EXPENSES	10,522,016	10,168,471	353,545	4	11,970,790	72,750,301	69,894,250	2,856,051	4	68,444,958
NET OPERATING INCOME (LOSS)	645,684	66,748	578,936	867	(125,906)	1,927,472	(1,031,825)	2,959,297	(287)	(362,913)

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HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY
 HOLLISTER, CA 95023
 FOR PERIOD 01/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	0	5,000	(5,000)	(100)	1,212	144,387	145,000	(613)	0	123,617
PROPERTY TAX REVENUE	159,183	159,183	0	0	147,685	1,114,281	1,114,278	3	0	1,033,796
GO BOND PROP TAXES	160,091	160,091	(1)	0	155,365	1,120,634	1,120,634	(1)	0	1,087,555
GO BOND INT REVENUE\EXPENSE	(75,091)	(75,091)	1	0	(77,865)	(525,634)	(525,634)	1	0	(545,055)
OTHER NON-OPER REVENUE	17,718	7,866	9,852	125	20	69,922	55,064	14,858	27	507
OTHER NON-OPER EXPENSE	(34,414)	(34,788)	374	(1)	(51,099)	(241,393)	(243,307)	1,914	(1)	(350,891)
INVESTMENT INCOME	0	75	(75)	(100)	(2,394)	263	525	(262)	(50)	(670)
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	227,487	222,336	5,151	2	172,924	1,682,460	1,666,560	15,900	1	1,348,859
NET SURPLUS (LOSS)	873,171	289,084	584,087	202	47,018	3,609,932	634,735	2,975,197	469	985,947
	*****	*****	*****	*****	*****	*****	*****	*****	*****	*****

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HAZEL HAWKINS SKILLED NURSING FACILITIES
 HOLLISTER, CA
 FOR PERIOD 01/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21	ACTUAL 01/31/22	BUDGET 01/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 01/31/21
GROSS SNF PATIENT REVENUE:										
ROUTINE SNF REVENUE	1,714,400	1,697,151	17,249	1	1,419,990	11,393,860	11,411,953	(18,093)	0	9,751,540
AMCILLARY SNF REVENUE	160,808	334,635	(173,827)	(52)	170,788	1,468,127	2,249,921	(781,794)	(35)	1,213,287
TOTAL GROSS SNF PATIENT REVENUE	<u>1,875,208</u>	<u>2,031,786</u>	<u>(156,578)</u>	<u>(8)</u>	<u>1,590,778</u>	<u>12,861,987</u>	<u>13,661,874</u>	<u>(799,887)</u>	<u>(6)</u>	<u>10,964,827</u>
DEDUCTIONS FROM REVENUE SNF:										
MEDICARE CONTRACTUAL ALLOWANCES	130,777	233,308	(102,531)	(44)	57,322	842,989	1,553,588	(710,599)	(46)	452,701
MEDI-CAL CONTRACTUAL ALLOWANCES	(75,490)	175,324	(250,814)	(143)	30,753	101,284	483,602	(382,318)	(79)	(217,603)
BAD DEBT EXPENSE	987	0	987		7,279	82,917	0	82,917		31,553
CHARITY CARE	0	0	0	0	0	2,041	0	2,041		0
OTHER CONTRACTUALS AND ADJUSTMENTS	58,498	33,931	24,567	72	30,740	263,419	228,155	35,264	16	202,896
TOTAL SNF DEDUCTIONS FROM REVENUE	<u>114,773</u>	<u>442,563</u>	<u>(327,790)</u>	<u>(74)</u>	<u>126,094</u>	<u>1,292,651</u>	<u>2,265,345</u>	<u>(972,694)</u>	<u>(43)</u>	<u>469,547</u>
NET SNF PATIENT REVENUE	<u>1,760,435</u>	<u>1,589,223</u>	<u>171,212</u>	<u>11</u>	<u>1,464,684</u>	<u>11,569,336</u>	<u>11,396,529</u>	<u>172,807</u>	<u>2</u>	<u>10,495,281</u>
OTHER OPERATING REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET SNF OPERATING REVENUE	<u>1,760,435</u>	<u>1,589,223</u>	<u>171,212</u>	<u>11</u>	<u>1,464,684</u>	<u>11,569,336</u>	<u>11,396,529</u>	<u>172,807</u>	<u>2</u>	<u>10,495,281</u>
OPERATING EXPENSES:										
SALARIES & WAGES	787,581	878,340	(90,759)	(10)	837,978	6,129,433	5,987,084	142,349	2	5,809,395
REGISTRY	11,760	4,986	6,774	136	12,186	77,757	34,578	43,179	125	45,114
EMPLOYEE BENEFITS	600,727	546,692	54,035	10	567,162	3,752,266	3,730,466	21,800	1	3,474,946
PROFESSIONAL FEES	2,040	2,234	(194)	(9)	2,040	14,280	15,028	(748)	(5)	15,309
SUPPLIES	66,977	80,012	(13,035)	(16)	83,825	612,273	534,456	77,817	15	529,357
PURCHASED SERVICES	51,890	60,439	(8,549)	(14)	49,065	413,172	418,285	(5,113)	(1)	599,893
RENTAL	983	996	(13)	(1)	1,150	9,454	6,974	2,480	36	11,149
DEPRECIATION	39,427	40,896	(1,470)	(4)	40,522	278,476	286,276	(7,800)	(3)	286,665
INTEREST	0	0	0	0	0	0	0	0	0	0
OTHER	34,883	36,516	(1,633)	(5)	35,237	297,879	287,676	10,203	4	275,276
TOTAL EXPENSES	<u>1,596,268</u>	<u>1,651,111</u>	<u>(54,843)</u>	<u>(3)</u>	<u>1,629,164</u>	<u>11,584,990</u>	<u>11,300,823</u>	<u>284,167</u>	<u>3</u>	<u>11,048,104</u>
NET OPERATING INCOME (LOSS)	<u>164,168</u>	<u>(61,888)</u>	<u>226,056</u>	<u>(365)</u>	<u>(164,480)</u>	<u>(15,654)</u>	<u>95,706</u>	<u>(111,360)</u>	<u>(116)</u>	<u>(552,823)</u>
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	0	0	0	0	0	0	0	0	0	0
PROPERTY TAX REVENUE	26,066	26,066	0	0	24,183	182,462	182,461	1	0	169,282
OTHER NON-OPER EXPENSE	(9,338)	(9,338)	0	0	(14,011)	(67,442)	(67,442)	0	0	(98,075)
TOTAL NON-OPERATING REVENUE/(EXPENSE)	<u>16,728</u>	<u>16,728</u>	<u>0</u>	<u>0</u>	<u>10,173</u>	<u>115,020</u>	<u>115,019</u>	<u>1</u>	<u>0</u>	<u>71,208</u>
NET SURPLUS (LOSS)	<u>180,896</u>	<u>(45,160)</u>	<u>226,056</u>	<u>(501)</u>	<u>(154,307)</u>	<u>99,366</u>	<u>210,725</u>	<u>(111,359)</u>	<u>(53)</u>	<u>(481,615)</u>

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HAZEL HAWKINS MEMORIAL HOSPITAL
 HOLLISTER, CA
 For the month ended 01/31/22

	CURR MONTH 01/31/22	PRIOR MONTH 12/31/21	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/21
CURRENT ASSETS					
CASH & CASH EQUIVALENT	15,601,975	17,918,784	(2,316,809)	(13)	18,776,056
PATIENT ACCOUNTS RECEIVABLE	46,606,372	41,319,530	5,286,843	13	41,109,182
BAD DEBT ALLOWANCE	(3,719,280)	(3,801,734)	82,454	(2)	(3,410,983)
CONTRACTUAL RESERVES	(27,906,840)	(24,424,812)	(3,482,028)	14	(24,852,045)
OTHER RECEIVABLES	(3,772,909)	(3,975,879)	202,970	(5)	2,536,893
INVENTORIES	2,943,788	2,848,210	95,578	3	2,844,436
PREPAID EXPENSES	1,151,426	856,867	294,560	34	504,949
DUE TO\FROM THIRD PARTIES	581,453	280,931	300,521	107	1,063,597
TOTAL CURRENT ASSETS	31,485,985	31,021,896	464,089	2	38,572,086
ASSETS WHOSE USE IS LIMITED					
BOARD DESIGNATED FUNDS	5,183,164	4,953,945	229,219	5	3,014,647
TOTAL LIMITED USE ASSETS	5,183,164	4,953,945	229,219	5	3,014,647
PROPERTY, PLANT, AND EQUIPMENT					
LAND & LAND IMPROVEMENTS	3,237,474	3,237,474	0	0	3,237,474
BLDGS & BLDG IMPROVEMENTS	97,237,473	97,236,443	1,030	0	97,184,444
EQUIPMENT	40,680,409	40,588,873	91,536	0	39,899,483
CONSTRUCTION IN PROGRESS	831,771	775,777	55,994	7	425,000
CAPITALIZED INTEREST	80	80	0	0	0
GROSS PROPERTY, PLANT, AND EQUIPMENT	141,987,208	141,838,648	148,560	0	140,746,401
ACCUMULATED DEPRECIATION	(84,644,026)	(84,316,584)	(327,442)	0	(82,357,510)
NET PROPERTY, PLANT, AND EQUIPMENT	57,343,182	57,522,064	(178,882)	0	58,388,891
OTHER ASSETS					
UNAMORTIZED LOAN COSTS	577,754	584,170	(6,416)	(1)	622,665
PENSION DEFERRED OUTFLOWS NET	1,480,373	1,480,373	0	0	1,480,373
TOTAL OTHER ASSETS	2,058,127	2,064,543	(6,416)	0	2,103,038
TOTAL UNRESTRICTED ASSETS	96,070,458	95,562,448	508,010	1	102,078,662
RESTRICTED ASSETS	98,964	98,941	23	0	102,297
TOTAL ASSETS	96,169,422	95,661,389	508,033	1	102,180,959

HAZEL HAWKINS MEMORIAL HOSPITAL
 HOLLISTER, CA
 For the month ended 01/31/22

	CURR MONTH 01/31/22	PRIOR MONTH 12/31/21	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/21
CURRENT LIABILITIES					
ACCOUNTS PAYABLE	6,413,255	6,959,525	546,271	(8)	7,650,785
ACCRUED PAYROLL	2,601,967	2,101,689	(500,277)	24	1,629,838
ACCRUED PAYROLL TAXES	1,369,199	1,279,712	(89,487)	7	2,425,261
ACCRUED BENEFITS	6,397,945	6,542,018	144,073	(2)	6,431,270
ACCRUED PENSION (CURRENT)	1,835,608	1,567,876	(267,732)	17	1,321,074
OTHER ACCRUED EXPENSES	52,631	45,798	(6,833)	15	69,880
PATIENT REFUNDS PAYABLE	31,552	568	(30,984)	5,456	0
DUE TO\FROM THIRD PARTIES	462,747	1,296,201	833,454	(64)	9,331,006
OTHER CURRENT LIABILITIES	306,902	195,764	(111,138)	57	186,314
TOTAL CURRENT LIABILITIES	19,471,805	19,989,151	517,345	(3)	29,045,428
LONG-TERM DEBT					
LEASES PAYABLE	55,764	55,954	191	0	0
BONDS PAYABLE	40,164,202	40,192,722	28,520	0	40,363,842
TOTAL LONG TERM DEBT	40,219,965	40,248,676	28,711	0	40,363,842
OTHER LONG-TERM LIABILITIES					
DEFERRED REVENUE	0	0	0	0	0
LONG-TERM PENSION LIABILITY	12,243,918	12,243,918	0	0	12,243,918
TOTAL OTHER LONG-TERM LIABILITIES	12,243,918	12,243,918	0	0	12,243,918
TOTAL LIABILITIES	71,935,689	72,481,745	546,056	(1)	81,653,188
NET ASSETS:					
UNRESTRICTED FUND BALANCE	20,425,474	20,425,474	0	0	20,425,474
RESTRICTED FUND BALANCE	98,964	98,941	(23)	0	102,297
NET REVENUE/(EXPENSES)	3,709,295	2,655,229	(1,054,067)	40	0
TOTAL NET ASSETS	24,233,733	23,179,644	(1,054,089)	5	20,527,771
TOTAL LIABILITIES AND NET ASSETS	96,169,422	95,661,389	(508,033)	1	102,180,959

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San Benito Health Care District
Hazel Hawkins Memorial Hospital
JANUARY 2022

Description	Target	MTD Actual	YTD Actual	YTD Target
Average Daily Census - Acute	14.26	24.00	20.93	13.76
Average Daily Census - SNF	84.00	73.26	79.55	81.43
Acute Length of Stay	3.03	3.80	3.37	3.04
ER Visits:				
Inpatient	102	143	1,026	692
Outpatient	1,780	1,973	13,079	12,029
Total	1,882	2,117	14,105	12,721
Days in Accounts Receivable	45.0	46.3	46.3	45.0
Productive Full-Time Equivalents	495.86	459.67	492.14	495.86
Net Patient Revenue	11,273,283	12,290,392	82,273,946	76,445,811
Medicare Traditional Payor Mix	26.86%	29.80%	30.10%	27.20%
Commercial Payor Mix	31.42%	25.19%	24.70%	31.67%
Bad Debt % of Gross Revenue	0.92%	0.80%	1.00%	0.92%
EBIDA	518,801	1,325,296	5,604,891	2,771,960
EBIDA %	4.39%	10.25%	6.50%	3.45%
Operating Margin	-0.02%	6.26%	2.22%	-1.23%
Salaries, Wages, Registry & Benefits %: by Net Operating Revenue	64.09%	59.37%	62.06%	64.76%
by Total Operating Expense	64.07%	63.33%	61.47%	63.97%
Bond Covenants:				
Debt Service Ratio	1.25	5.13	5.13	1.25
Current Ratio	1.50	1.62	1.62	1.50
Days Cash on hand	30.00	40.42	40.42	30.00
Met or Exceeded Target				
Within 10% of Target				
Not Within 10%				

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54.

Statement of Cash Flows

Hazel Hawkins Memorial Hospital

Hollister, CA

Seven months ending January 31, 2022

	CASH FLOW		COMMENTS
	Current Month 1/31/2022	Current Year-To-Date 1/31/2022	
CASH FLOWS FROM OPERATING ACTIVITIES:			
Net Income (Loss)	\$1,054,067	\$3,709,296	
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:			
Depreciation	327,442	2,286,518	
(Increase)/Decrease in Net Patient Accounts Receivable	(1,887,269)	(2,134,097)	
(Increase)/Decrease in Other Receivables	(202,970)	6,309,802	
(Increase)/Decrease in Inventories	(95,578)	(99,353)	
(Increase)/Decrease in Pre-Paid Expenses	(294,560)	(646,477)	
(Increase)/Decrease in Due From Third Parties	(300,521)	482,146	
Increase/(Decrease) in Accounts Payable	(546,271)	(1,237,532)	
Increase/(Decrease) in Notes and Loans Payable	0	0	
Increase/(Decrease) in Accrued Payroll and Benefits	713,424	397,276	
Increase/(Decrease) in Accrued Expenses	6,833	(17,251)	
Increase/(Decrease) in Patient Refunds Payable	30,984	31,552	
Increase/(Decrease) in Third Party Advances/Liabilities	(833,454)	(8,868,259)	
Increase/(Decrease) in Other Current Liabilities	111,138	120,588	Semi-Annual Interest - 2021 Insured Revenue Bonds
Net Cash Provided by Operating Activities:	(2,970,802)	(3,375,087)	
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase of Property, Plant and Equipment	(148,560)	(1,240,808)	
(Increase)/Decrease in Limited Use Cash and Investments	0	0	
(Increase)/Decrease in Other Limited Use Assets	(229,219)	(2,168,517)	Bond Principal & Int Payment - 2014 & 2021 Bonds
(Increase)/Decrease in Other Assets	6,416	44,912	Amortization
Net Cash Used by Investing Activities	(371,363)	(3,364,413)	
CASH FLOWS FROM FINANCING ACTIVITIES:			
Increase/(Decrease) in Bond/Mortgage Debt	(28,520)	(199,640)	Refinancing of 2013 Bonds with 2021 Bonds
Increase/(Decrease) in Capital Lease Debt	(191)	(382)	
Increase/(Decrease) in Other Long Term Liabilities	0	56,145	
Net Cash Used for Financing Activities	(28,711)	(143,877)	
(INCREASE)/DECREASE IN RESTRICTED ASSETS	0	0	
Net Increase/(Decrease) in Cash	(2,316,809)	(3,174,081)	
Cash, Beginning of Period	17,918,784	18,776,056	
Cash, End of Period	\$15,601,975	\$15,601,975	

Cost per day to run the District

\$385,983

Operational Days Cash on Hand

40.42

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**HAZEL HAWKINS HOSPITAL
BAD DEBT WRITE OFF
FEBRUARY
2022**

<u>CCS BAD DEBT RECOVERY %:</u>		15.80%
<u>BAD DEBT RECOVERY \$: JANUARY 2022</u>	\$	91,717.72

COLLECTION CONSULTING SERVICES:

310 Accounts Ready for Collections	\$	465,542.64
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TOTAL BAD DEBT	\$	465,542.64
WRITE-OFF COUNT	#	310

CHARITY CARE JANUARY 2022

17 Accounts W/O to Charity	\$	19,677.61
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SLIDING FEE SCALE CLINICS JANUARY 2022

44 Accounts W/O to Sliding Fee Scale	\$	20,100.25
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TOTAL CHARITY CARE JANUARY 2022	\$	39,777.86
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*NOTE

TOTAL WRITE-OFF	\$	505,320.50
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Hazel Hawkins
MEMORIAL HOSPITAL

Professional Service Agreement Updates

February 2022

Provider	Service	Status	Board update only	Board action needed
Russell Dedini, MD	Orthopedic clinic/call coverage	Mutual extension of coverage through January 2024	X	
Luke Bi, MD	Gastroenterology clinic/call coverage	Mutual extension of coverage through January 2023	X	
USACS / Pinehurst Hospitalist Medical Group, Inc.	Hospitalist coverage	90-day extension through June 30, 2022 while parties renegotiate terms	X	
Nursing Services of Silicon Valley, Inc. (Steve Homen, RNFA)	Hospital-based RNFA services	Mutual extension of coverage through January 2023	X	
Ryan Gerry, M.D.	Special General Surgery call coverage	Call coverage outside of current 1:3 call rotation		X
Nick Gabriel, D.O.	Special General Surgery call coverage	Call coverage outside of current 1:3 call rotation		X

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Sunset Complex Refresh Project

930 Sunset Drive, Suite C-1



Project Scope

- 2,050 sq. ft. of vacant hospital-owned clinic property
- 3 exam rooms & 1 treatment room
- Large, shared 4 provider office
- General surgery & Primary care services
- Ample patient parking
- Easy patient/provider access to & from hospital
- Will require licensure as Rural Health Clinic from CDPH
- ADA / OSHPD-3 updates needed
- Landscape refresh for enhanced curb appeal

CO
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Project Construction Cost Estimates

• Architect (<i>Design/Plumbing/HVAC/ADA compliance/surveying</i>)	\$42,560
• Construction (<i>Demolition/framing/sheetrock/paint/doors/flooring</i>)	\$137,500
• City of Hollister permit fees	\$5,000 - \$16,000
Estimated total	\$196,060



190 Maple Street, Hollister, CA 95023

ACTIVE(21 Days)
\$2,000,000 ✓



Lot Size: 0.65 ac
Finished Sq Ft: 11,187 sq. ft.
Type: Commercial/Industrial
Style: Commercial Property
Year Built: 1998
Subdivision: Hollister
Stories: 2
MLS #: ML81876463

History on Homesnap

Date	Event	Price
1/23/2022	For Sale	\$2,000,000
9/28/2020	Off Market	\$1,475,000
8/29/2020	For Sale	\$1,800,000
9/28/2020	Off Market	\$8,000
8/29/2020	For Rent	\$10,000
7/21/2015	Sold	\$65,000
8/1/2015	For Sale	\$64,900
8/18/2016	Off Market	\$1,289,000
8/5/2016	For Sale	\$1,289,000

Prime location near government facilities and existing commercial. This 24 year old commercial building is in good shape. It is approximately 12,029 square foot and has ample parking with 42 spaces. The majority of the building is currently vacant with two tenants operating businesses that focus on health and beauty.

Listing Details

Communication: Cable TV
Zoning: AP
Subclass: Commercial Property
Age: 24
Listing Class: Commercial/Industrial
Present Use: Commercial
Structure Sq Ft: 11167

Garage/Parking

Parking Spaces: 42
Garage Parking Features: Common Parking Area, Unassigned Spaces, Uncovered Parking

Association/Amenities

Amenities Misc: High Ceiling, Video / Audio System
Facilities: Carpentry, Exercise Room, Manager's Office, Office, Restroom(s)

Rental Info

Net Leasable Square Footage: 12029

Commercial Info

Business Type: Barber/Beauty, Fitness, Health Services
Minimum Ceiling Height: 20
Office Square Feet: 400

Location Info

Cross Street: Rustic St
Area ID: 182
Filtered Address: 190 Maple ST
County Name: San Benito
State or Province: CA
City Limits: Yes
City Name: HOLLISTER
City Postal ID: 24

Interior Features

Stories: 2
Security: Closed Circuit Monitoring (24-Hour), Fire System - Sprinkler, Security Alarm
Flooring: Carpet, Hardwood, Tile

Exterior Features

Foundation: Concrete Slab
Roof: Metal
Yard/Grounds: Low Maintenance

Utilities

Cooling System: Central AC
Heating System: Central Forced Air
Sewer/Septic System: Sewer - Public
Water Source: Public

Lot Info

Lot Area: 0.6500
Lot Size Source: Assessor
Lot Size Area Minimum Units: Square Feet
Minimum Lot Size: 28314.00
Lot Size Area Maximum Units: Square Feet
Maximum Lot Size: 28314.00

MultiFamily

Utilities: Master Meter, Public Utilities
Expense Total: 9774
Met: Master Electric, Master Gas, Master Water
Owner Pays: Electric, Garbage, Gas, Insurance - Fire, Maintenance - Common Area, Maintenance - Roof, Sewer, Taxes, Water

Listing Courtesy Of: Karan Kipour DRE# 01900403, Nino Real Estate Last Changed: Monday, January 31, 2022 11:18:50 AM

Homesnap, Inc.
7200 Wisconsin Avenue Suite 200
Beltsville, MD 20814

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Contract Review Worksheet – Ryan Gerry, M.D.

Agreement Type: New ___ Amendment X Addendum ___

Medical Director Professional Services ED On-Call
 Recruitment Hospital Coverage Leadership/Committee
 Other (specify):

Contracting Entity Name: Gerry Medical Corporation

Executive Summary: Beginning mid-March 2022, compensated general surgery call coverage will temporarily adjust to a 1:2 rotation until October 2022.

Services Provided: Dr. Gerry will provide additional call coverage as available during this time.

Department	Cost Center	Person Responsible for Oversight
RHC & MSC	01.7180, 01.7077	1: CEO 2: Dir, Provider Svcs & Clinic Operations

Agreement Terms:

Proposed Effective Date: 3/11/22 Contract Term: 6 months Expiration Date 10/1/2022 Auto-renew: No

Financial Terms:

Select One: ___ Funds to be Paid to Hospital X Funds to be Paid by Hospital

Contract Rate: A special coverage rate of \$1,500 per shift.

Rate/period	FMV %ile	Base Monthly Cost	Expected Annual Base Cost
\$1,500/shift	75th %ile	\$10,500	\$73,500

Other Compensation Agreements with Contracting Entity (List All)

Specify: Professional Services Agreement

Required Assessment/Attachments (required prior to approval):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Drafted or template | <input checked="" type="checkbox"/> Other Associated Contracts |
| <input checked="" type="checkbox"/> Contract FMV | <input type="checkbox"/> Supplemental doc if FMV >75 th %ile |
| <input checked="" type="checkbox"/> Overall FMV | <input checked="" type="checkbox"/> Commercial Reasonableness Documented |
| <input checked="" type="checkbox"/> Certificate of Liability Insurance | <input checked="" type="checkbox"/> Supplemental checklist (if w/in 1 yr of orig & \$ change) |
| <input checked="" type="checkbox"/> Sanctions Screening/Clearance | |

	Name/Activity	Date/Note
Requested by/Responsible:	Steven Hannah, CEO	1/20/22

Review following signatures/approval:

Legal Counsel:	2/4/22
Finance Committee:	2/17/22

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6.3.

**AMENDMENT NUMBER 2
TO
PROFESSIONAL SERVICES AGREEMENT**

This Amendment Number 2 ("Amendment") is entered into and effective on March 11, 2022 ("Amendment Effective Date"), by and between **San Benito Health Care District**, a public health care district organized and operated pursuant to Division 23 of the California Health and Safety Code ("SBHCD"), and **Ryan Gerry, M.D.** ("Physician"), and is made to that certain Professional Services Agreement between the parties with an Effective Date of July 28, 2021 ("Agreement").

RECITALS

- A. SBHCD and Physician are parties to the Agreement for the provision of professional medical services to patients at Hazel Hawkins Memorial Hospital ("Hospital"), which includes Hospital Call coverage for the general surgery panel.
- B. The parties desire to amend the Agreement to provide for additional compensation to Physician for certain emergency call coverage in instances where there is a specified shortage of assigned general surgeons with Hospital Medical Staff privileges to provide such coverage.
- C. Such emergency call coverage shall be requested and approved by SBHCD and mutually agreed to by SBHCD and Physician shall be compensated at fair market value rate for such special call coverage.

The parties hereby mutually agree as follows:

- 1. Section A.3.3.1 is hereby added to Exhibit A of the Agreement as follows:
 - A.3.3.1 **Special Hospital Call Coverage Rate**. Notwithstanding the provisions of Section A.3.3, for Hospital Call Days covered in excess of those required under Section A.3.1 as mutually agreed to by SBHCD and Physician during SBHCD specified periods when there are less than three (3) assigned general surgeons with Hospital Medical Staff eligibility to provide Hospital Call coverage, Physician shall be compensated at the rate of Fifteen Hundred Dollars (\$1,500.00) per 24-hour day ("Special Call Rate").
- 2. No further changes to the Agreement are made by this Amendment and in all other aspects, the Agreement, as amended, remains in full force and effect. Should there be a conflict between the terms and provision of this Amendment and those of the Agreement, the terms and provisions of this Amendment shall govern.

The parties hereby execute this Amendment as of the Amendment Effective Date first set forth above.

SBHCD
San Benito Health Care District

PHYSICIAN
Ryan Gerry, M.D.

By: _____
Steven M. Hannah, Chief Executive Officer

Ryan Gerry, M.D.

Date: _____

Date: _____



Contract Review Worksheet – Nick H. Gabriel, D.O.

Agreement Type: New ___ Amendment X Addendum ___

Medical Director Professional Services ED On-Call
 Recruitment Hospital Coverage Leadership/Committee
 Other (specify):

Contracting Entity Name: Nick H. Gabriel, D.O., Inc.

Executive Summary: Beginning mid-March 2022, compensated general surgery call coverage will temporarily adjust to a 1:2 rotation until October 2022.

Services Provided: Dr. Gabriel will provide additional call coverage as available during this time.

Department	Cost Center	Person Responsible for Oversight
RHC & MSC	01.7180, 01.7077	1: CEO 2: Dir, Provider Svcs & Clinic Operations

Agreement Terms:

Proposed Effective Date: 3/11/22 Contract Term: 6 months Expiration Date 10/1/2022 Auto-renew: No

Financial Terms:

Select One: ___ Funds to be Paid to Hospital X Funds to be Paid by Hospital

Contract Rate: A special coverage rate of \$1,500 per shift.

Rate/period	FMV %ile	Base Monthly Cost	Expected Annual Base Cost
\$1,500/shift	75th %ile	\$10,500	\$73,500

Other Compensation Agreements with Contracting Entity (List All)

Specify: Professional Services Agreement

Required Assessment/Attachments (required prior to approval):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Drafted or template | <input checked="" type="checkbox"/> Other Associated Contracts |
| <input checked="" type="checkbox"/> Contract FMV | <input type="checkbox"/> Supplemental doc if FMV >75 th %ile |
| <input checked="" type="checkbox"/> Overall FMV | <input checked="" type="checkbox"/> Commercial Reasonableness Documented |
| <input checked="" type="checkbox"/> Certificate of Liability Insurance | <input checked="" type="checkbox"/> Supplemental checklist (if w/in 1 yr of orig & \$ change) |
| <input checked="" type="checkbox"/> Sanctions Screening/Clearance | |

	Name/Activity	Date/Note
Requested by/Responsible:	Steven Hannah, CEO	1/20/22

Review following signatures/approval:

Legal Counsel:	2/4/22
Finance Committee:	2/17/22

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Handwritten initials



Hazel Hawkins
MEMORIAL HOSPITAL

Contract Review Worksheet – Nick H. Gabriel, D.O.

Board of Directors (if required: insert N/A or Board approval date at right):	2/24/22
---	---------

Review following signatures:

Signatures: MD: _____ CEO: _____	
Board of Directors (if required: insert N/A or Board approval date at right)	
Added to physician contract tracking document	
Contract Administrator – final review:	

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67.

**AMENDMENT NUMBER 2
TO
PROFESSIONAL SERVICES AGREEMENT**

This Amendment Number 2 ("Amendment") is entered into and effective on March 11, 2022 ("Amendment Effective Date"), by and between **San Benito Health Care District**, a local health care district organized and operated pursuant to Division 23 of the California Health and Safety Code ("SBHCD"), and **Nick H. Gabriel, D.O.** ("Physician"), and is made to that certain Professional Services Agreement between the parties with an Effective Date of October 1, 2021 ("Agreement").

RECITALS

- A. SBHCD and Physician are parties to the Agreement for the provision of professional medical services to patients at Hazel Hawkins Memorial Hospital ("Hospital"), which includes Hospital Call coverage for the general surgery panel.
- B. Due to the availability of services in Physician's specialty in the Hospital's service area and in response to challenges from the COVID-19 pandemic, the parties desire to amend the Agreement to provide for additional compensation to Physician for certain emergency call coverage in instances where there is a specified shortage of assigned general surgeons with Hospital Medical Staff privileges to provide such coverage.
- C. Such emergency call coverage shall be requested and approved by SBHCD and mutually agreed to by SBHCD and Physician shall be compensated at a mutually agreed upon rate for such special call coverage.

The parties hereby mutually agree as follows:

- 1. Section A.3.3.1 is hereby added to Exhibit A of the Agreement as follows:
 - A.3.3.1 **Special Hospital Call Coverage Rate**. Notwithstanding the provisions of Section A.3.3, for Hospital Call Days covered in excess of those required under Section A.3.1 as mutually agreed to by SBHCD and Physician during SBHCD specified periods when there are less than three (3) assigned general surgeons with Hospital Medical Staff eligibility to provide Hospital Call coverage, Physician shall be compensated at the rate of **One Thousand Five Hundred Dollars (\$1,500.00)** per 24-hour day ("Special Call Rate").
- 2. No further changes to the Agreement are made by this Amendment and in all other aspects, the Agreement, as amended, remains in full force and effect. Should there be a conflict between the terms and provision of this Amendment and those of the Agreement, the terms and provisions of this Amendment shall govern.

The parties hereby execute this Amendment as of the Amendment Effective Date first set forth above.

SBHCD
San Benito Health Care District

PHYSICIAN
Nick H. Gabriel, D.O.

By: _____
Steven M. Hannah, Chief Executive Officer

Nick H. Gabriel, D.O.

Date: _____

Date: _____

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**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE
VIA TELECONFERENCE**

**Thursday, February 17, 2022
4:00 P.M. – Hybrid Zoom Meeting**

MINUTES

PRESENT: Jeri Hernandez, Board President
Bill Johnson, Board Secretary
Steven Hannah, Chief Executive Officer
Mark Robinson, VP/Chief Financial Officer
Barbara Vogelsang, VP/Chief Clinical Officer
Richard Tawney, Director of Engineering
Amy Breen-Lema, Director, Provider Services & Clinic Ops
Tina Pulido, Plant Operations/Construction Coordinator

I. CALL TO ORDER:

The meeting of the District's Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m. via Hybrid Zoom.

II. REVIEW OF MINUTES:

The minutes of the District's Facilities & Service Development Committee of January 27, 2022, were reviewed.

III. MASTER PLAN:

- SPC-4d

Steve Hannah reported that they are in the financial modeling period. He anticipates two more months before it's presented to the Board.

IV. UPDATE ON CURRENT PROJECTS:

- CAT Scanner:

Richard Tawney reported that the project will be completed in two phases. Phase 1 to consist of the reception area, moving file cabinets, install new flooring, remove wall in radiologists room and add drop down fire door.

- Main Entry Canopy Demolition:

Richard Tawney reported that the OSHPD documentation has been 100% approved and this project is completed.

- Acute Roof Replacement:

Richard Tawney reported that they received three bids today, February 17, 2022 for the project and the project was awarded to the lowest bidder being California Roofing. The bids were as follows:

LA

- | | | |
|-----------------------|------------|-------------|
| 1) California Roofing | Bid Amount | \$1,310,081 |
| 2) Water Proof | Bid Amount | \$1,674,708 |
| 3) Legacy Roofing | Bid Amount | \$1,693,100 |

Due to the winning bid being so much lower than the other two, Richard will conduct a post bid interview to make sure the contractor has a full understanding of the scope of work and requirements of the project. The bid documents are reviewed in detail to make sure they have all the various pieces and components in their bid to eliminate the chance for a change order once the job is underway.

V. CURRENT PROJECTS ON HOLD:

○ Northside Nurses Station Refresh:

Richard Tawney reported that there is Foundation money that was available for this project. He will meet with Liz from the Foundation and Sherry from the SNF's to confirm if this project can be completed.

VI. OTHER PROJECTS:

○ Parking:

Richard Tawney reported that they will be painting 2 parking spaces for the Women's Center OB patients on Friday, February 18, 2022. Steve Hannah requested that the font for the spaces be large enough for the patients to see easily.

○ Horizon Conference Room:

Richard Tawney reported that the blinds are on order and will be installed as soon as they are received.

○ Acute Patient Room Refresh:

Richard Tawney reported that Med Surg room 15 has been completed and they are waiting for another available room.

○ Grounds Maintenance:

Richard Tawney reported that he will contact the land owner on the corner of Airline Hwy and Sunset Drive to try and collaborate the same type of ground cover for their area.

○ Southside SNF Refresh:

Richard Tawney reported that this project is on hold until Northside is completed.

○ Hospital Grounds and Buildings Decorating Policy:

Richard Tawney reported that this has been completed.

○ Front Hospital Spruce Up Projects:

- a. Lobby Furniture; Richard Tawney reported that the furniture has been put on a weekly cleaning PM. This item is now completed.

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- b. Front Drop off Accent Paint, General Layout, Benches, Trash Cans and Press Box Dispensers; Richard Tawney reported that the benches, trash cans and newspaper stands with the exception of one stand have been removed. The Freelance contacted Richard regarding where their stands went so he temporarily put one stand back until the location of the newspaper can be further discussed with Administration.
- c. Front Flag Pole Landscaping; Richard Tawney reported that we have painted the flag pole and completed the wiring for the new donated lights. Rosemary Bridwell, landscape designer, is also currently working on a landscape design plan for this area.
- Dr. Al-Hasan's Office:
 - a. Office Refresh for General Surgeons
Amy Breen-Lema reported that 930 Sunset Suite C1 is currently vacated with over 2,000 sq. ft. of possible usable space that they would like to convert to a Clinic and upgrade the landscaping. David Huboi, Architect, has been contacted to do this OSHPD 3 project. The current estimate for this project is \$196,060 using inside staff. If we use outside contractors that price will increase by approximately \$100,000 or more. The Committee agreed to move forward with the project using inside staff.

VII. OPEN DISCUSSION:

- Maple Street Building:
Amy Breen-Lema presented a slide show example of what the building can be potentially used for. It is currently designed as Gym space with a little over 11,000 sq. ft. of usable space. An architectural design showed that it can potentially be used as MOB space with potentially 34 exam rooms on the 1st floor. The second floor being used as employee and Med staff offices that could cost approximately \$2-\$3 million dollars. Another option would be to use it for Outpatient Rehab Services, Diagnostic Imaging Services and/or Laboratory Services. This area of town does not have any type of Medical services available. The current cost to purchase the building is \$2,000,000. The Committee agreed to put an offer on the building contingent to the appraisal. The information will be sent to the Finance Committee for review.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:56p.m.

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**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE
VIA TELECONFERENCE**

**Thursday, January 27, 2022
4:00 P.M. – Hybrid Zoom Meeting**

MINUTES

PRESENT: Jeri Hernandez, Board President
Bill Johnson, Board Secretary
Steven Hannah, Chief Executive Officer
Mark Robinson, VP/Chief Financial Officer
Barbara Vogelsang, VP/Chief Clinical Officer
Richard Tawney, Director of Engineering
Tina Pulido, Plant Operations/Construction Coordinator

I. CALL TO ORDER:

The meeting of the District's Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m. via Hybrid Zoom.

II. REVIEW OF MINUTES:

The minutes of the District's Facilities & Service Development Committee of December 16, 2021, were reviewed.

III. MASTER PLAN:

- SPC-4d
Steve Hannah reported that there are no new updates.

IV. UPDATE ON CURRENT PROJECTS:

- CAT Scanner:
Richard Tawney reported that the floor plan has been completed and prices for the new CT will be coming in next week.
- Main Entry Canopy Demolition:
Richard Tawney reported that the construction part of the project is completed but we are waiting for the finalized OSHPD documents.
- Acute Roof Replacement:
Richard Tawney reported that the Advertisement for Bid was posted on January 21, 2022. The job walk is scheduled for February 2, 2022 and bids will be received by 3pm on February 17, 2022.

V. CURRENT PROJECTS ON HOLD:

- Northside Nurses Station Refresh:

Richard Tawney reported that due to a delay in the project, it was dropped off OSHPD. He is currently going through the previous project documentation and will report back to the Committee.

VI. OTHER PROJECTS:

- Parking:

Richard Tawney reported that they have painted 14 parking spaces with Patient/Visitor. They will be painting 2 parking spaces for OB patients as soon as the location and color of the paint is decided.

- Registration Area Flooring:

Richard Tawney reported that this project is completed.

- Bowling Alley Conference Room & Horizon Conference Room:

Richard Tawney reported that the Bowling Alley conference room is completed. Blinds have been ordered for the Horizon Conference Room.

- Acute Patient Room Refresh:

Richard Tawney reported that Med Surg room 10 has now been completed and they have started room 15.

- Grounds Maintenance:

Richard Tawney reported that a company in Watsonville can super hydro seed the hillside on Airline highway. He will work with Jeri to come up with a drought tolerant and compacted ground cover. He will also contact the land owner on the corner of Airline Hwy and Sunset Drive to try and collaborate the same type of ground cover for their area.

- Southside SNF Refresh:

Richard Tawney reported that this project will be completed in 7 phases. Due to Covid, the start time of the project has been delayed.

- Hospital Grounds and Buildings Decorating Policy:

Steve Hannah reported that requests for decorating Hospital grounds, buildings, etc. will go through the Administrative Space Management Committee then be brought to Facilities if applicable. Richard Tawney reported that Frankie from Marketing has put in a request to hang a quilt in the main Hospital. He will look into how to hang it safely on the wall.

- Front Hospital Spruce Up Projects:

- a. Lobby Furniture; Richard Tawney will schedule the main lobby furniture to be deep cleaned.
- b. Front Drop off Accent Paint, General Layout, Benches, Trash Cans and Press Box Dispensers; Richard Tawney will schedule to paint the front of the Hospital's trim

to silver to match the ED, paint the benches, remove the newspaper stands and remove the columns left from the canopy replacement project.

- c. Front Flag Pole Landscaping; Jeri and Richard will meet with Mary McCullough to discuss this project.

- Dr. Al-Hasan's Office:

- a. Office Refresh for General Surgeons

Richard Tawney reported that the office space will need to be brought up to current ADA compliance. The office will also need 3 exam rooms and 1 treatment room. Richard suggested using local vendors. Per the Committee, Richard will reach out to David and Ravenna Huboi, Architects, for the project.

VII. OPEN DISCUSSION:

- Maple Street Building:

Jeri Hernandez reported that there is a building for sale for possible Clinic space by the post office being sold by Karson Klauer. It is 12,000sq. ft. with 47 parking spaces. Richard will look into it.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:54p.m.

CONSTRUCTION PROJECTS - BIDS RECEIVED

Re-Roofing Project

1. California Roofing Co., Inc. – San Jose, CA - \$1,310,081.00
2. Waterproofing Associates, Inc. – Mountain View, CA - \$1,674,708.00
3. Legacy Roofing – San Jose, CA - \$225,875.00

Mr. Hannah indicated the District Board members will meet Thursday, February 24, 2022 at 5:00pm, the lowest qualified bidder will be approved by the Board. The bids will be reviewed to make sure they all meet the qualifications. Richard will register the deemed bidder with the Department of Industrial Relations (DIR).

Construction Projects - Bids