



**SPECIAL AND REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, OCTOBER 27, 2022 – 5:00 P.M.
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
IN-PERSON AND BY VIDEO CONFERENCE**

Mission Statement - The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

Vision Statement - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

This meeting will be held in-person and by video conference in order to reduce the risk of spreading COVID-19 and pursuant to the Governor’s Executive Orders and the County of San Benito Public Health Officer’s Orders. All votes taken during this meeting will be by roll call vote, and the vote will be publicly reported.

There is limited capacity for the public to attend at the physical location of the meeting. Members of the public may also participate in the public meeting using the Zoom application by using the information set forth below. Members of the public may submit email correspondence to trose1@hazelhawkins.com up to two (2) hours before the meeting begins. Members of the public may also speak during the meeting through the Zoom application during the public comment time period. Comments are limited to three (3) minutes.

**Phone Number: 1+ (669) 900-6833
Meeting ID: 935 5051 5610
Passcode: 135938**

AGENDA

Presented By:

- | | |
|--|-------------|
| 1. <u>Call to Order/Roll Call</u> | (Hernandez) |
| 2. <u>Approval of the Agenda</u> | (Hernandez) |
| A. Motion/Second | |
| B. Action/Board Vote-Roll Call | |
| 3. <u>Board Announcements</u> | (Hernandez) |
| None | |
| 4. <u>Public Comment</u> | (Hernandez) |
| This opportunity is provided for members to comment on the closed session topics, not to exceed three (3) minutes. | |
| 5. <u>Closed Session</u> | (Hernandez) |
| (See Attached Closed Session Sheet Information) | |

6. Reconvene Open Session/Closed Session Report (estimated time 5:45 PM) (Hernandez)
7. Public Comment (Hernandez)
This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. This is the appropriate place to comment on items, on the Consent Agenda. Written comments for the Board should be provided to the Board clerk for the official record. Whenever possible, written correspondence should be submitted to the Board in advance of the meeting to provide adequate time for its consideration. Board Members may not deliberate or take action on an item not on the duly posted agenda.
8. Board Resolution (Hernandez)
A. DISCUSSION OF RESOLUTION NO. 2022-18 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OCTOBER 31, 2022, THROUGH NOVEMBER 30, 2022.
- Report
 - Board Questions
 - Motion/Second
 - Public Comment
 - Action/Board Vote-Roll Call
9. Consent Agenda - General Business
(A Board Member may pull an item from the Consent Agenda for discussion.) (Hernandez)
- A. Minutes of the Regular Meeting of the Board of Directors September 22, 2022
- B. Minutes of the Special Meeting of the Board of Directors September 28, 2022
- C. Minutes of the Special Meeting of the Board of Directors October 14, 2022
- D. Clinical Policies:
- Use of Portable Fans
 - Medication Safety
 - Formulary: Development and Maintenance
 - Formulary: Non-formulary Medications (Prescribing/Ordering and Procuring)
 - Antimicrobial Stewardship
 - Controlled Drugs: Administration
 - Controlled Drugs: Anesthesia
 - Controlled Drugs: Loss and Diversion Processes
 - Controlled Drugs: Controlled Substance Patches
 - Controlled Drugs: Diversion Prevention and Detection
 - Hearing Protection During MRI Exams
 - Radiology No Show Policy
 - Personnel and Visitor Screening

- MRI Screening of Unconscious, Unresponsive, Altered-Level-of-Consciousness Patients
- Oral Contrast for CT Procedures

- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

10. Report from the Medical Executive Committee

(Dr. Bogey)

A. Medical Staff Credentials: October 19, 2022

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

B. Medical Staff Synopsis: October 21, 2022**C. Peer Review Medical Staff Policy**

- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

11. Reports from Executive Team

(Exec. Team)

A. Board Education – Medical Records**B. Comments on Officer/Director Reports (Board Members may comment on the reports listed)**

- Chief Clinical Officer/Patient Care Services (Acute Facility)
- Chief Operating Officer/VP Ambulatory Services
- Provider Services & Clinic Operations
- Skilled Nursing Facilities Reports (Mabie Southside/Northside)
- Home Health Care Agency
- Laboratory
- Patient & Community Engagement/Business Development
- Foundation Report
- Quality & Patient Satisfaction Committee

12. Report from the Finance Committee

(Robinson)

A. Finance Committee Minutes

Minutes of the Meeting of the Finance Committee, October 20, 2022

B. Finance Report/Financial Statement Review

Review of Financial Report for September 2022

C. Financial Updates

1. Finance Dashboard
2. California Licensed Vocational LVN's Association Agreement

13. Recommendations for Board Action

(Robinson)

A. Contracts:**1. 890 Sunset Drive Lease Agreement with K&S Market, Inc.**

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

2. Interim CEO Agreement ***

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

B. Physician Agreements:**1. Robert MacArthur, M.D. – Professional Services Agreement, Part-Time (Casillas)
Orthopedic Clinic and Emergency Call Coverage**

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

2. Professional Services Agreement for Gastroenterology Coverage:

- A. DOCS Medical Group, Inc.
- B. B. Nicholas Namihas, M.D., Inc.
- C. Prathibha Chandrasekaran, M.D.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

C. Capital Leases

None.

14. Report from the Facilities Committee**A. Minutes of the Meeting of the Facilities Committee, October 20, 2022**

(Robinson)

15. New Business

- A. RESOLUTION NO. 2022-19 APPROVING AND ADOPTING A MEMORANDUM (Hernandez)
OF UNDERSTANDING WITH THE CALIFORNIA LICENSED VOCATIONAL
NURSES ASSOCIATION.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

B. RESOLUTION NO. 2022-20 APPROVING AND ADOPTING A MEMORANDUM OF UNDERSTANDING WITH THE CALIFORNIA LICENSED LABORATORY SCIENTISTS AND MEDICAL LABORATORY TECHNICIANS.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

C. November and December Board of Directors Meetings (Currently Scheduled for November 17, 2022 and December 22, 2022)

- Discussion
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

16. **Upcoming Events**

17. **Adjournment**

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, November 17, 2022**, at 5:00 p.m., and will be held in person and by video conference in order to reduce the risk of spreading COVID-19.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

***** To be distributed at or before the Board meeting**