

Hello Prospective Volunteer,

Thank you for your interest in volunteering at Hazel Hawkins Memorial Hospital. The HHMH volunteer program is a venture of the Hazel Hawkins Memorial Hospital Auxiliary. The Auxiliary was formed in 1950, at the request of the Hospital Trustees. Doctor's wives participated and eventually other civic minded ladies joined them to raise funds for capital equipment, as well as other needed services for the Hospital. The proceeds from this as well as those from the Gift and Thrift shops are passed on to the Hospital at the discretion of the Auxiliary Board. These activities enable us to continue the purpose as started in 1950.

The acute care facility located at 911 Sunset Drive in Hollister accepts volunteers in various departments including the ED, Escort, Madelyn's Gift Shop, Reception and the Women's Center lobby. The Mabie Skilled Nursing Facility located behind the hospital and the Mabie Northside Nursing Facility across the street from the hospital both accept volunteers. In addition volunteers may enjoy opportunities at Hazel's Treasure's Store located at 898 San Benito Street in downtown Hollister.

Health Screening: All prospective volunteers are required to complete a health screening prior to any volunteer activity. This will include a physical, lab work and applicable vaccines at no cost to you. Should you receive a positive TB test, you will be required to have a chest X-ray at the hospital. This process can take a few weeks and requires a minimum 3-visit commitment. Once in the process, should you miss an appointment, you may be dropped from the system as a potential volunteer.

Each individual health screening costs the hospital approximately \$350.00. Therefore we ask that all volunteers agree to a minimum 6-month commitment, completing a minimum of 8 hours each month, (usually in 2-four hour shifts), within each service area in which they have elected to work. The minimum volunteer age is 15 years of age.

Background Check: For the protection of our patients, potential volunteers will be asked to provide a background check report administered by Verified Volunteers. Details will be provided upon application submission.

Hospital Orientation:

All volunteers will be required to complete a Hospital Orientation session. This requirement must be fulfilled before the volunteer is scheduled to work any shifts.

Dues: Each volunteer is a member of the Auxiliary and is asked to pay annual dues of \$10.00. The initial dues are collected by the Volunteer Director at your second meeting and passed on to the Membership chairperson. Subsequently, statements are sent out in May of each year.

Please understand that the position you have applied for receives no compensation and the Hazel Hawkins Memorial Hospital volunteer program is not a stepping stone for employment. In order to provide the services necessary to benefit the hospital and community we must guarantee a solid, committed volunteer workforce. If you are searching for a job please visit our website at: www.hazelhawkins.com.

Best Regards,

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