Hazel Hawkins
MEMORIAL HOSPITAL

FACILITIES COMMITTEE
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, MAY 15, 2025 - 4:00 P.M.
SUPPORT SERVICES BUILDING, 2ND FLOOR – GREAT ROOM

Members of the public may participate remotely via zoom at the following link https://zoom.us/join with the following Webinar ID and Password:
Meeting ID: 919 7423 0996
Password: 810215

TELECONFERENCE LOCATION[1]:
Director Pack
2922 Kennebec Lane
Columbia, CA

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

	Presented By
1. Call to Order / Roll Call	**(Pack)**
2. Approve Minutes of the Facilities Committee Meeting of February 20, 2025 • Motion/Second • Action by Committee/Roll Call Vote	**(Pack)**
3. Update on Proposed Projects • HHH Radiology Imaging Pad	**(Mays)**
4. Update on Current Projects • HHH Boiler Replacement • HHH Lab Analyzer Interim Validation Phase 1 • HHH Lab Analyzer Replacement Phase 2A & 2B • HHH OR Waiver • Hugs Infant Alarm Upgrade	**(Mays)**

[1] Note: Pursuant to Government Code Section 54953(b), this meeting will include a teleconference participation by Director Pack from the address above. This notice and agenda will be posted at the teleconference location.

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5. Update on Pending Projects **(Mays)**
    - HHH Lab Analyzer Replacement Phase 3
    - HHH Lab Analyzer Replacement Phase 4
    - HHH CT Scanner Replacement

6. Update on Master Plan **(Mays)**
    - SPC-4d
        1) Small and Rural Hospital Relief Program Application (PIN 71)

7. Public Comment **(Pack)**

    This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board Committee, which are not on this agenda.

8. Adjournment **(Pack)**

    The next Facilities Committee meeting is scheduled for **Thursday, June 19, 2025** at **4:00 p.m.**

Committee Members
Devon Pack, Board Vice President
Nick Gabriel DO, Board Secretary
Mary Casillas, VP, Chief Executive Officer
Mark Robinson, VP, Chief Finance Officer
Amy Breen-Lema, VP, Clinics, Ambulatory & Physician Services
Karen Descent, VP, Chief Nursing Officer
Suzie Mays, VP, Information & Strategic Services
Doug Mays, Senior Director, Support Services
Tina Pulido, Facilities Administrative Support Supervisor

The complete Facilities Committee packet including subsequently distributed materials and presentations is available at the Facilities Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Facilities Committee. Staff and Committee recommendations are subject to change by the Facilities Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE

THURSDAY, FEBRUARY 20, 2025
4:00 P.M. – GREAT ROOM

MINUTES

I. CALL TO ORDER/ROLL CALL:

Devon Pack called the meeting of the District's Facilities & Service Development Committee to order at 4:00p.m.

COMMITTEE MEMBERS:

Devon Pack, Board Vice President	in Attendance
Nick Gabriel, DO, Board Secretary	in Attendance
Mary Casillas, VP, Chief Executive Officer	
Mark Robinson, VP, Chief Finance Officer	in Attendance
Amy Breen-Lema, VP, Clinics, Ambulatory & Physicians Services	
Karen Descent, VP Chief Nursing Officer	in Attendance
Suzie Mays, VP Information & Strategic Services	in Attendance
Doug Mays, Senior Director, Support Services	in Attendance
Tina Pulido, Facilities Administrative Support Supervisor	in Attendance

II. APPROVAL OF MINUTES:

The minutes of the District's Facilities & Service Development Committee of December 16, 2024 were approved with a motion by Devin P. and second by Nick G.

III. UPDATE ON CURRENT PROJECTS:

- HHH Autoclave Replacement (Doug M.)
  Doug M. reported that this project is currently on hold due to the possibility of a full remodel in the OR department. This project will be moved to the pending section until a decision has been made.

- HHH Boiler Replacement (Doug M.)
  Doug M. reported that this project has been completed; we are currently waiting on the finalized documents from HCAI.

- HHH AHU S-2 Emergency Repair (Doug M.)
  Doug M. reported that this project is completed. It was completed as a repair instead of a replacement and did not need to go to HCAI.

- HHH Lab Analyzer Validation Phase 1 (Doug M.)
  Doug M. introduced Bernadette Enderez the Director of the Lab department who reported that the validation part of the project is 50% completed. Abbott completed the first part and HHH staff will complete the second part. She anticipates the second validation piece to be completed by June.

- HHH Lab Analyzer Replacement Phase 2 (Doug M.)
  Doug M. reported that we completed the advertisement for bidding process today. We received one bid just over $1,000,000 that will be taken to the Finance Committee on Monday, 2/24. From there it will be taken to the Board meeting scheduled for 2/27 for approval.

- HHH OR Waiver (Doug M.)
  Doug M. reported that due to the current system in the main hospital OR's it is difficult to keep the humidity and temperature in compliance. We received a waiver from CDPH to use the ASC for all inpatient and outpatient surgeries. The waiver expires in January 2026. We are currently working with Stryker on a plan to remodel the OR to bring the rooms to code as well as adding a PACU and storage.

IV. UPDATE ON PENDING PROJECTS:

- HHH Lab Analyzer Replacement Phase 3 (Doug M.)
  Doug M. reported that we are in the planning and design stages with Treanor.

- HHH Lab Analyzer Replacement Phase 4 (Doug M.)
  Doug M. reported that we are in the planning and design stages with Treanor.

- Hugs Infant Alarm Upgrade (Doug M.)
  Doug M. reported that the Wi-Fi project was approved during the last Board meeting and the upgrades have begun. We already have the new Hugs equipment and installation will begin once the Wi-Fi upgrade has been completed.

- HHH CT Scanner Replacement (Doug M.)
  Doug M. reported that Bernadette E. will be presenting a request for a trailer pad for a mobile CT scanner in March.

V. UPDATE ON MASTER PLAN:

- SPC-4d (Doug M.)
  Doug M. reported the following:

  1) Small and Rural Hospital Relief Program Application (PIN 71)
     We have submitted our application. The next step is to apply for reimbursements for design costs. HCAI will only accept costs related to seismic specific projects.

  2) AB 1882/OSHPD PIN 75 Signage Requirements
     All signage has been approved by HCAI and posted, this has now been completed.

VI. PUBLIC COMMENT:

There was no public comment.

VII. OTHER BUSINESS:

There was no other business.

VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:22 PM. The next Facilities Committee meeting is scheduled for March 20, 2025 at 4:00pm.