



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN BENITO HEALTH CARE DISTRICT  
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA  
THURSDAY, JULY 24, 2025 – 5:00 P.M.  
SUPPORT SERVICES BUILDING, 2ND FLOOR, GREAT ROOM  
IN-PERSON AND BY VIDEO CONFERENCE**

*Members of the public may participate remotely via Zoom at the following link <https://zoom.us/join> with the following Webinar ID and Password:*

**Meeting ID: 991 5300 5433**

**Security Passcode: 007953**

**TELECONFERENCE LOCATION<sup>1</sup>:**

**Director Gabriel  
1000 Greenley Road  
Sonora, CA 95370**

**Mission Statement** - The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

**Vision Statement** - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

**AGENDA**

**Presented By:**

- 1. Call to Order / Roll Call** (Pack)
- 2. Board Announcements** (Pack)
- 3. Public Comment** (Pack)

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board, which are not otherwise covered under an item on this agenda. This is the appropriate place to comment on items on the Consent Agenda. Board Members may not deliberate or take action on an item not on the duly posted agenda. Written comments for the Board should be provided to the Board clerk or designee for the official record. Whenever possible, written correspondence should be submitted to the Board in advance of the meeting to provide adequate time for its consideration. Speaker cards are available.

---

<sup>1</sup> Note: Pursuant to Government Code Section 54953(b), this meeting will include teleconference participation by Director Gabriel from the address shown above. This notice and agenda will be posted at the teleconference location.

**4. Consent Agenda – General Business**

The Consent Agenda deals with routine and non-controversial matters. The vote on the Consent Agenda shall apply to each item that has not been removed. A Board Member may pull an item from the Consent Agenda for discussion. One motion shall be made to adopt all non-removed items on the Consent Agenda.

A. Consider and Approve Minutes of the Special and Regular Meeting of the Board of Directors – June 26, 2025.

B. Receive Officer/Director Written Reports

- Physician Services & Clinic Operations
- Skilled Nursing Facilities (Mabie Southside/Northside)
- Laboratory and Radiology
- Foundation
- Marketing - (No report)
- PMO Project Summary

C. Consider and Approve Policies:

- Clinical Evaluation and Management of a Transfusion Reaction (*Revised*)
- Infection Control Authority (*New*)
- Infection Prevention & Control Program (*Revised*)
- Influenza and Pneumococcal Vaccine Program (*Revised*)
- Transmission-Based Precautions (*Revised*)

D. Consider and Approve Family Medicine Privileges.

*Recommended Action: Approval of Consent Agenda Items (A) through (D).*

- ▶ Board Questions
- ▶ Motion/Second
- ▶ Action/Board Vote-Roll Call

**5. Receive Informational Reports**

A. Chief Executive Officer (Verbal Report) (Casillas)

- One Big Beautiful Bill Act (OBBBA)
- Transaction Update (Miller)
- Independence Biker Rally Update (Casillas)

▶ Public Comment

B. Chief Nursing Officer (Descent)

- Dashboard – June 2025

▶ Public Comment

C. Chief Financial Officer (Robinson)

- Facilities Update
- Financial Statements – June 2025
- Finance Dashboard – June 2025
- Supplemental Payments – June 2025

▶ Public Comment

**6. Action Items**

- A. Consider and Approve Response Letter to the 2024-2025 Grand Jury Report and Authorize Transmittal. (Counsel)

*Recommended Action: Approve the Response Letter to the 2024-2025 Grand Jury Report and Authorize Transmittal.*

- ▶ Report
- ▶ Board Questions
- ▶ Public Comment
- ▶ Motion/Second
- ▶ Action/Board Vote-Roll Call

- B. Consider and Approve Resolution No. 2025-04, Resolution of the Board of Directors of the San Benito Health Care District Regarding the Administration of the Oaths of Office. (Pack)

*Recommended Action: Approve Resolution No. 2025-04, Resolution of the Board of Directors of the San Benito Health Care District Regarding the Administration of the Oaths of Office.*

- ▶ Report
- ▶ Board Questions
- ▶ Public Comment
- ▶ Motion/Second
- ▶ Action/Board Vote-Roll Call

- C. Consider the Development of Board Policy Regarding Remote Attendance and Provide Direction to Staff. (Pack)

*Recommended Action: Approve the Development of Board Policy Regarding Remote Attendance.*

- ▶ Report
- ▶ Board Questions
- ▶ Public Comment
- ▶ Motion/Second
- ▶ Action/Board Vote-Roll Call

**7. Public Comment**

(Pack)

This opportunity is provided for members to comment on the closed session topics, not to exceed three (3) minutes.

**8. Closed Session**

(Pack)

See the Attached Closed Session Sheet Information.

**9. Closed Session Report**

(Counsel)

**10. Adjournment**

(Pack)

The next Regular Meeting of the Board of Directors is scheduled for Thursday, August 28, 2025, at 5:00 p.m., Great Room.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting, in the Administrative Offices of the District, and posted on the District's website at <https://www.hazelhawkins.com/news/categories/meeting-agendas/>. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Any public record distributed to the Board less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the District office. Public records distributed during the meeting, if prepared by the District, will be available for public inspection at the meeting. If the public record is prepared by a third party and distributed at the meeting, it will be made available for public inspection following the meeting at the District office.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**Please note that room capacity is limited and available on a first-come, first-served basis.**

**SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS**  
**July 24, 2025**

**AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**CLOSED SESSION AGENDA ITEMS**

☐ **LICENSE/PERMIT DETERMINATION**

(Government Code §54956.7)

**Applicant(s):** (Specify number of applicants) \_\_\_\_\_

☐ **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

☐ **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

(Government Code §54956.9(d)(1))

**Name of case:**

**Case name unspecified:**

☒ **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

(Government Code §54956.9)

*Significant exposure to litigation pursuant to § 54956.9(d)(2), (e)(3): Lidia Fernandez Claim received June 6, 2025.*

☐ **LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961):

**Agency claimed against:** (Specify name): \_\_\_\_\_.

☐ **THREAT TO PUBLIC SERVICES OR FACILITIES**

(Government Code §54957)

**Consultation with:** (Specify the name of law enforcement agency and title of officer): \_\_\_\_\_

☐ **PUBLIC EMPLOYEE APPOINTMENT**

(Government Code §54957)

**Title:**

☐ **PUBLIC EMPLOYMENT**

(Government Code §54957)

**Title:**

☐ **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Government Code §54957)

(Specify position title of the employee being reviewed):

**Title:**

☐ **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

☐ **CONFERENCE WITH LABOR NEGOTIATOR**  
(Government Code §54957.6)

**Agency designated representative:**

**Employee organization:**

**Unrepresented employee:**

☐ **CASE REVIEW/PLANNING**  
(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

☐ **REPORT INVOLVING TRADE SECRET**  
(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):

1. Trade Secrets, Strategic Planning, Proposed New Programs, and Services.

**Estimated date of public disclosure:** (Specify month and year):

☒ **HEARINGS/REPORTS**  
(Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical executive committee, or report of quality assurance committee):

1. Report – Quality of Care/Peer Review/Credentials

☐ **CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW** (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

**ADJOURN TO OPEN SESSION**



**SPECIAL AND REGULAR MEETING OF THE BOARD OF DIRECTORS  
SAN BENITO HEALTH CARE DISTRICT  
SUPPORT SERVICES BUILDING, 2<sup>ND</sup>-FLOOR, GREAT ROOM  
IN PERSON AND BY VIDEO CONFERENCE**

**WEDNESDAY, JUNE 26, 2025**

**5:00 P.M.**

**MINUTES**

**Directors Present**

Bill Johnson, Board Member  
Devon Pack, Board Member  
Victoria Angelo, Board Member (arrived at 5:10 pm)  
Nick Gabriel, Board Member - (Teleconference)  
Josie Sanchez, Board Member

**Also Present**

Mary Casillas, Chief Executive Officer  
Mark Robinson, Chief Financial Officer  
Karen Descent, Chief Nursing Officer  
Amy Breen-Lema, Vice President, Ambulatory & Physician Services  
Suzie Mays, Vice President, Information & Strategic Services  
Heidi A. Quinn, District Legal Counsel

**1. Call to Order/Roll Call**

Director Johnson called the meeting to order at 5:00 PM. A quorum was present, and attendance was taken by roll call. Directors Johnson, Pack, and Sanchez were present. Director Gabriel was present via teleconference.

**2. Board Announcements**

No board announcements.

**3. Public Comment**

An opportunity for public comment was provided, and individuals were given three minutes to address the Board Members and Administration.

Public comment was received from Mr. Fendler (written comments also submitted) and Ms. Zanger.

**4. Consent Agenda - General Business**

A. Consider and Approve Minutes of the Special Meeting of the Board of Directors – June 4, 2025.

B. Receive Officer/Director Written Reports - No action required.

- Provider Services & Clinic Operations
- Skilled Nursing Facilities (Mabie Southside/Northside)
- Laboratory and Radiology
- Foundation Report
- Public Relations
- PMO Project Summary Report

C. Consider and Approve Policies:

- Manufacturer, Distributor, and FDA Recall Policy (New)
- Dress Code Policy (Revised)
- Vancomycin Dosing and Monitoring (New)
- MRI Response to Low Oxygen Monitoring (Revised)
- Extended-Infusion Piperacillin/Tazobactam (Zosyn) Protocol: Medication Administration IV Infusion Guidelines (New)
- Surgical Antimicrobial Prophylaxis (New)
- Fixed-dose Kcentra for Reversal of Oral Anticoagulants (New)
- Guideline for the Administration of Crotalidae Polyvalent Immune Fab (CroFab) (New)
- IVPB to IV Push Conversion (New)
- Medication Reconciliation Policy (New)

D. Consider and Approve Resolution No. 2025-03 Adopting Amended and Restated District Bylaws.

E. Receive Minutes: Special Meeting of San Benito Health Care District Ad Hoc Committee Bylaws, Policies and Procedures.

F. Consider and Approve Delineation of Privileges:

- Core-Breast Surgical Oncology Privileges.

Director Johnson presented the consent agenda items to the Board for action. This information is included in the Board packet.

**MOTION:** By Director Johnson to approve the Consent Agenda – General Business, Items (A-F); Seconded by Director Sanchez.

**Moved/Seconded/ Carried.** Ayes: Directors Johnson, Pack, Sanchez, and Gabriel. Approved 4-0 by roll call.

Director Angelo arrived at the meeting at 5:10 pm.

**5. Receive Informational Reports**

A. Chief Executive Officer (Verbal Report)

- Transaction Update
- Ad-Hoc Committee Update
- Helipad Update

Ms. Casillas updated the Board on the helipad. Robert Miller, of Hooper, Lundy Bookman, provided an Ad Hoc Committee Update, along with Committee Members, Directors Pack and Gabriel. Materials for the CEO report are included in the packet.



An opportunity for public comment was provided, and comments were received from Mr. Fendler (written comments were also provided).

B. Chief Nursing Officer

- Dashboard – June 2025

Ms. Descent provided a report that is included in the packet.

An opportunity was provided for public comment; no comments were received.

C. Finance Committee – June 23, 2025

- Financial Statements – May 2025
- Finance Dashboard – May 2025
- Supplemental Payments – May 2025

Mr. Robinson reviewed the financial statements, dashboard, and supplemental payments. These reports are included in the Board packet.

An opportunity was provided for public comment; no comments were received.

6. Action Items

A. Consider and Approve a Professional Services Agreement for John Wiemann, IV, M.D., for a three-year term with an estimated amount of \$795,000 annually.

Ms. Breen-Lema provided a report; materials are included in the packet.

An opportunity for public comment was provided; comment was received from Mr. Swett.

**MOTION:** By Director Gabriel to not approve the Professional Services Agreement for John Wiemann, IV, M.D., for a three-year term with an estimated amount of \$795,000 annually; Seconded by Director Pack.

**Moved/Seconded/ Carried:** Ayes: Directors Gabriel, Pack. Noes: Johnson, Angelo, and Sanchez. Motion failed 2-3 by roll call.

Director Johnson requested a second motion:

**MOTION:** By Director Johnson to Approve a Professional Services Agreement for John Wiemann, IV, M.D., for a three-year term with an estimated amount of \$795,000 annually; Seconded by Director Sanchez.

**Moved/Seconded/ Carried:** Ayes: Johnson, Angelo, and Sanchez. Noes: Pack, Gabriel. Motion carried and approved 3-2 by roll call.

B. Consider and Approve Amendment 1 of the Professional Services Agreement with Bay Area Gynecology Oncology, Inc.

Ms. Breen-Lema provided a report; materials are included in the packet.

An opportunity for public comment was provided; no public comment was received.

**MOTION:** By Director Angelo to approve Amendment 1 of the Professional Services Agreement with Bay Area Gynecology Oncology, Inc.; Seconded by Director Sanchez.

**Moved/Seconded/ Carried:** Ayes: Directors Johnson, Pack, Angelo, Sanchez, and Gabriel.  
Approved 5-0 by roll call.

C. Consider and Approve FYE 06/30/26 Operational and Capital Budgets.

Mr. Robinson reviewed the FYE 06/30/26 Operational and Capital Budgets; materials are included in the packet.

An opportunity for public comment was provided; no public comment was received.

**MOTION:** By Director Angelo to approve FYE 06/30/26 Operational and Capital Budgets; Seconded by Director Pack.

**Moved/Seconded/ Carried:** Ayes: Directors Johnson, Pack, Angelo, Sanchez, and Gabriel.  
Approved 5-0 by roll call.

D. Consider Residency Qualifications for District Zone 5, and Provide Direction to Staff, Including Authorization to Investigate.

Director Gabriel recused himself from participating in the agenda item.

Ms. Casillas provided a verbal report.

An opportunity for public comment was provided; public comment was received from Ms. Gallagher.

**MOTION:** By Director Pack to authorize administration to retain a mutual third-party investigator to look into the residency of the Director for District Zone 5, unless Dr. Gabriel or his attorney can present sufficient evidence to establish residency by close of business tomorrow, Friday, June 27, 2025, or administration is able to confirm residency through the registrar of voters' office. Additionally, the Board grants administration the discretion to determine whether any documentation provided by Dr. Gabriel or his attorney would be sufficient to establish his residency; Seconded by Director Sanchez.

**Moved/Seconded/ Carried:** Ayes: Directors Johnson, Pack, Angelo, Sanchez; Director Gabriel recused. Approved 4-0-1 by roll call.

7. **Public Comment**

An opportunity for public comment on the closed session items was provided; no public comment was received.

8. **Closed Session**

President Johnson announced the items to be discussed in the Closed Session, as listed on the posted Agenda: a) Hearing/Reports, Credentials, Evidence Code Sections 1156 and 1157.7; Health and Safety Code Section 32106(b).

The members of the Board entered into a closed session at 7:31 pm.

9. **Reconvene Open Session/Closed Session Report**

The Board of Directors reconvened to open session at 7:46 p.m. Counsel stated that one (1) item was discussed: a) Hearing/Reports.

Under item a.) Hearings/Reports, the Credentials report was received and approved by the Board, on motion of Director Johnson, Seconded by Director Angelo, by a vote of 5-0 by roll call.

**10. Adjournment:**

There being no further regular business or actions, the meeting was adjourned at 7:47 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Thursday, July 24, 2025, at 5:00 p.m.

DRAFT

To: San Benito Health Care District Board of Directors  
 From: Amy Breen-Lema, Vice President, Clinic, Ambulatory & Physician Services  
 Date: July 11, 2025  
 Re: All Clinics – June 2025

**Rural Health and Specialty Clinics' visit volumes**

<b>Clinic Location</b>	<b>Total visits current month</b>	<b>Total visits prior month (June 2025)</b>
Orthopedic Specialty	442	437
Multi-Specialty	674	721
Sunset	574	655
Surgery & Primary Care	253	321
San Juan Bautista	168	218
1st Street	685	722
4th Street	1,001	1,071
Barragan	521	589
<b>Total</b>	<b>4,318</b>	<b>4,734</b>

Patient visits declined slightly this past month primarily due to some providers taking time off.

**Provider recruitment activities with anticipated start dates by specialty:**

- Gastroenterology: Sarathy Mandayam, M.D. – July 2025.
- Psychiatry: Lourdes Greyson, M.D. – August 2025.
- Breast Surgeon: Elaine Lee, M.D – August 2025.
- Family Practice: Loc Do, P.A. – September 2025.

We are delighted to welcome Dr. Hiral Tank, a locum tenens general surgeon, to our surgery clinic team. She has been well-received by both patients and staff, who appreciate her collaborative approach and the quality of care she provides.



# Hazel Hawkins MEMORIAL HOSPITAL

## Mabie Southside/Northside Skilled Nursing Facility Board Report – July 2025

To: San Benito Health Care District Board of Directors

From: Jaylee Davison, Interim Director of Nursing, Skilled Nursing Facility

### 1. Census Statistics: June 2025

Southside	2025	Northside	2025
Total Number of Admissions	12	Total Number of Admissions	6
Number of Transfers from HHH	11	Number of Transfers from HHH	5
Number of Transfers to HHH	8	Number of Transfers to HHH	2
Number of Deaths	1	Number of Deaths	2
Number of Discharges	15	Number of Discharges	5
Total Discharges	1351	Total Discharges	5
<b>Total Census Days</b>	<b>1360</b>	<b>Total Census Days</b>	<b>1420</b>

Note: Transfers are included in the number of admissions and discharges. Deaths are included in the number of discharges. Total census excludes bed hold days.

### 2. Total Admissions: June 2025

Southside	From	Payor	Northside	From	Payor
8	HHMH	Medicare	1	L.O.A	CCA
1	Natividad	Medicare	1	HHH	CCA
1	HHH Re-Admit	Medicare	4	HHH	MA
2	HHH Obs.	Medicare			
<b>Total: 12</b>			<b>Total:</b>		

### 3. Total Discharges by Payor: June 2025

Southside	2025	Northside	2025
Medicare	13	Medicare	3
Medicare MC	0	Medicare MC	0
CCA	1	CCA	0
Medical	1	Medical	0
Medi-Cal MC	0	Medi-Cal MC	0
Hospice	0	Hospice	2
Private (self-pay)	1	Private (self ay)	0
Insurance	0	Insurance	0
<b>Total:</b>	<b>16</b>	<b>Total:</b>	<b>5</b>

#### 4. Total Patient Days by Payor: June 2025

Southside	2025	Northside	2025
Medicare	477	Medicare	77
Medicare MC	0	Medicare MC	0
CCA	723	CCA	1151
Medical	60	Medical	90
Medi-Cal MC	0	Medi-Cal MC	0
Hospice	60	Hospice	96
Private (self-pay)	31	Private (self-pay)	0
Insurance	0	Insurance	0
Bed Hold / LOA	9	Bed Hold / LOA	6
<b>Total:</b>	<b>1360</b>	<b>Total:</b>	<b>1420</b>
<b>Average Daily Census</b>	<b>45.33</b>	<b>Average Daily Census</b>	<b>47.33</b>

To: San Benito Health Care District Board of Directors  
From: Bernadette Enderez, Director of Diagnostic Services  
Date: July 2025  
Re: Laboratory and Diagnostic Imaging

=====

Updates:

**Laboratory**

1. Quality Assurance/Performance Improvement Activities
  - Update on chemistry analyzer project → 75% assay validation completed. Interface validation on going.
  - Phase 2A construction update → Construction contract completed. Construction to begin by 08/2025.

2. Laboratory Statistics

	June 2025	2025 YTD
Total Outpatient Volume	4066	25508
Main Laboratory	1237	7552
Mc Cray Lab	936	5519
Sunnyslope Lab	402	2466
SJB and 4 <sup>th</sup> Street	55	475
ER and ASC	1436	9496
Total Inpatient Volume	139	1017

**Diagnostic Imaging**

1. Quality Assurance/Performance Improvement Activities
  - Preparation for multi-modality trailer pad proposal
  - Preparation for onsite CDPH inspection for main hospital
  - Preparation for onsite MQSA inspection for Mammography



# Hazel Hawkins

MEMORIAL HOSPITAL

## 2. Diagnostic Imaging Statistics

	June 2025	2025 YTD
Radiology	1679	10994
Mammography	666	4103
CT	991	5832
MRI	186	1147
Echocardiography	105	665
Ultrasound	709	4515

San Benito Health Care District

A Public Agency

911 Sunset Drive, Hollister, CA 95023, (831) 637-5711, [hazelhawkins.com](http://hazelhawkins.com)





TO: San Benito Health Care District Board of Directors  
FROM: Liz Sparling, Foundation Director  
DATE: July 2025  
RE: Foundation Report

The Foundation does not meet in July and will resume monthly meetings in August.

#### Financial Report

	June
1. Income	\$ 15,208.09
2. Expenses	\$ 4,400.00
3. New Donors	9
4. Total Donations	162

#### Allocations:

- No Allocations

#### Directors Report:

- Irene Davis, Foundation Board President, and I met and presented the Tranquility Room proposal to Kathy Johnson and Tracy Taggart at the Community Foundation. The proposal consists of two rooms, one at each Skilled Nursing Facility to be a dedicated space for residents with Alzheimer's and/or Dementia and their families. JayLee Davison, the Interim Director of the Skilled Nursing Facilities was an integral part of the idea and presentation. **The presentation was very well received by the Community Foundation and they have approved a grant for \$100,000.** We have started meeting with all the parties involved and the project is underway!
- With the end of the fiscal year, we have started working on our Foundation Audit.

#### Fundraising Committee:

- As of June 30, there have been 1958 total donations to our current campaign, "Invest in the Future of San Benito County Healthcare, We Deserve It" raising \$1,162,007.17.

#### Dinner Dance Committee

- Our Dinner Dance event this year will be at Leal Vineyards on November 8, 2025. Save the Date! We already have live auction items including an all-inclusive trip to Moon Palace Sunrise in Cancun, Mexico! Sponsorship letters have been mailed to past attendees and the "Save the Date" has been posted on social media. We are looking forward to a wonderful event for the Hospital.



## Project Dashboard - July Board

Project Name	Purpose	Start Date	Go Live	Duration	Status	Priority	HCAI	Key Stakeholder	Role	Update
Inovalon	Nurse Scheduling Software	12/6/2024	8/1/2025	238	In Progress	Low		Jac Fernandez	Senior Director of Acute Care Services	Pending HR credential manager access and training of staff planned for July.
HUGS/Securitas	Infant Security	4/12/2024	11/1/2025	568	In Progress	High		Jac Fernandez	Senior Director of Acute Care Services	Construction scheduled to begin week of 7/14. (cabling vendors prepping for location optimization)
BD Installation	New Pyxis Machines	12/4/2024	9/19/2025	289	In Progress	Medium		Naveen Ravela	Pharmacy Director	Pending HCAI and city of Hollister approval, once finalized will perform remaining electrical work, floor scan and installation.
BD Pharmacy Keeper	IV Compounding Verification	11/14/2024	TBD		In Progress	High		Naveen Ravela	Pharmacy Director	Technical configuration of RPM server and VPN tunnel
ABBOTT Lab Rebuild	Lab Phase 1: Alinity Analyzers		2/1/2026		In Progress	High		Bernadette Enderez	Lab/Radiology Director	currently on 60-70% of the validation process. (project will not officially close out until Lab Phase 2 is completed and ready to move to analyzers to move to permanent location)
Bepoz	Café POS / Swipe to Pay for Meals	9/3/2024	7/1/2025	301	Completed	Medium		Jessica Kopecky	Certified Dietary Manager	Transactions are successfully processing and synchronizing to payroll. Planning volunteer and doctor tracking in the system.
Stryker OR Rebuild	Updating OR per OSHPD Requirements	11/20/2024	12/31/2025	406	In Progress	High		Mendi Suber-Ventura	Director of Surgical Services	Treanor on site 7/9 to walk through and survey site to continue planning
Wi-Fi-Upgrade	Wireless Infrastructure Upgrade	9/16/2024	8/1/2025	319	In Progress	High		Salomon Mercado	Director of Inf Tech	Med surg only location left, pending construction progress for HUGS protect

## Project Dashboard - July Board

Boiler Replacement	Replace Existing Boiler to Enhance Efficiency & Reliability	1/10/2024	7/1/2025	538	In Progress	High		Doug Mays	Senior Director Support Services	Pending official closeout from HCAI compliance officer. Project construction is completed.
Lab Remodel	Remodel of LAB: Phase 2	6/3/2024	2/1/2026	608	Ongoing	High		Bernadette Enderez	Lab/Radiology Director	Contract has been finalized - planning preconstruction walkthroughs and contractor has sub contractors allocating and preparing resources
2nd Floor SSB Doors Installation	Engineering to complete permit process & installation	12/23/2024	TBD		In Progress	Medium		Doug Mays	Senior Director Support Services	City of Hollister has accepted the plans and issues the permit to begin construction
Women's Center Horizon Room Accordion Doors	Use the accordion doors to split the room and allow for dual use.	3/10/2025	8/1/2025		In Progress	Low		Karen Descent	Chief Nursing Officer	Construction is planned to start week of 7/21
Seismic	Upgrade to Meet HCAI Seismic Compliance & Safety Standards	TBD	TBD		Ongoing	High		Doug Mays	Senior Director Support Services	Pending final review of MTCAP and ROM submitted
MRI Upgrade	Proposal submitted	TBD	TBD		On Hold	Low		Bernadette Enderez	Lab/Radiology Director	Proposal submitted
•Radiology Masterplan	Assessment of equipment and remodel	11/1/2025	TBD		On Hold	High		Bernadette Enderez	Lab/Radiology Director	Meeting to be scheduled to discuss requirements
•Imaging Trailer Pad Make Ready	Treanor to help when MP starts	TBD	TBD		On Hold	Medium		Bernadette Enderez	Lab/Radiology Director	Proposal Submitted, Treanor to provide recommendation.
•Verkada	Security / SSO + Door Access	3/11/2025	TBD		In Progress	High		Jorge Ramirez	Director of Emerg Mgmt & Security	HCAI has approved the project, pending contractor being assigned to issue building permit. Coordinating with vendor for onsite visit to get sample door/controller started to build the database
Soleran	Replace current engineering ticketing system	1/1/2025	7/1/2025		In Progress	Medium		Doug Mays	Senior Director Support Services	Software configuration in progress.

## Project Dashboard - July Board

Med Surg Double Doors	Replace an existing fire rated corridor double door by the cafeteria in the main hospital	1/29/2025	TBD		On Hold	Medium		Doug Mays	Senior Director Support Services	Treanor proposal received, GC needs to be confirmed
ED Helipad	System is an AFFF system and no longer allowed in CA. Is required to be phased out due to being a hazardous chemical.	1/14/2025	TBD		In Progress	High		Doug Mays	Senior Director Support Services	HCAI emergency authorization has been granted. Site walk with all vendors and IOR on 7/9. Pending contract signed before demolition/removal of old system can begin.
Nurse Call System	Replace	9/10/2024	TBD		In Progress	High		Jac Fernandez	Senior Director of Acute Care Services	Pricing details collected and presented for review; next step is to schedule a demo.
The Hartford Leave Management System	Automate & centralize administration of leave of absences, ensure regulatory compliance & support to employees.	4/10/2025	7/2/2025	83	Completed	Medium		Drew Tartala	Director of Human Resources	Implementation completed.
Physical Therapy Clinic Remodel	Expanding current location to help with ongoing demand	6/1/2025	TBD		In Progress	High		Jun Estrada	Director of Physical Therapy	Kickoff call and initial planning has started. Key to new location has been received. Will meet with facilities, IT, security and internal team for continued planning and requirements.
Imprivata Forward Advantage Single Sign-On	Enable fast, secure access to clinical systems, improving workflow efficiency and supporting HIPAA compliance.	6/16/2025	TBD		In Progress	High		Salomon Mercado	Director of IT	Completed initial setup and testing on test workstation. Successfully tested with Okta and requested inclusion in standard workstation image in preparation for wider rollout.

## Project Dashboard - July Board

Immuware Employee Health Software	Streamline employee health tracking, automate compliance reporting & improve visibility of immunizations, exposures, & health screenings.	6/27/2025	TBD		In Progress	High	Elizabeth Von Urff	Director, Employee Health/WC	Site build in progress.
Palliative Care Room	Med/Surg room to be converted as a private space for family and loved ones.	7/15/2025	TBD		In Progress	High	Karen Descent	Chief Nursing Officer	Room assessed and required tasks identified.
Intranet	Intranet redesign and update.	6/27/2026	8/1/2025		In Progress	High	Frankie Gallagher	Director Marketing and Public Relations	Redesigned intranet site in place; content transfer from old site in progress.
CT Scanner	Replace				In Progress	High	Bernadette Enderez	Lab/Radiology Director	Both CT's that we have need repairs. One needs a tube replaced. The CT in our ER is partially down until they arrive to begin repairs
<b>Totals</b>									

	estimated go-live
	planned go live
*	possible new/not started

TASK STATUS %							
STATUS	COUNT	%					
Not Started	0	0%					
In Progress	20	71%					
Overdue	0	0%					
On Hold	4	14%					
Ongoing	2	7%					
Completed	2	7%					
<b>TOTAL</b>	<b>28</b>	<b>100%</b>					
PROJECT PRIORITY %							
PRIORITY	COUNT	%					
High	18	64%					
Medium	7	25%					
Low	3	11%					
<b>TOTAL</b>	<b>28</b>	<b>100%</b>					
				PENDING ITEMS			
				Decisions			
				Actions			
				Change Requests			



## MEMORANDUM

To: Board of Directors

From: Suzie Mays  
Vice President, Information & Strategic Services

Date: July 15, 2025

Re: Policies for Approval

Please find below a list of policies with a summary of changes for Board of Directors approval. All revised policies are available for review upon request. New policies are included in the packet.

Policy Title	Summary of Changes
10483 Clinical Evaluation and Management of a Transfusion Reaction	Revised based on AABB Technical Manual 21 <sup>st</sup> Edition.
12383 Infection Control Authority	Newly created to meet CMS requirement for governing board to designate authority for Infection Control Program.
11999 Infection Prevention & Control Program	Updated to align plan with Joint Commission, Title 22, and CMS requirements.
10829 Influenza and Pneumococcal Vaccine Program	Revised to remove requirements for hospitals to offer influenza and pneumococcal vaccinations.
10806 Transmission-Based Precautions	Revised to update standard precautions with current Centers for Disease Control guidelines.





**DocID:** 12383  
**Revision:** 0  
**Status:** Pending Committee Approval

**Department:** Infection Control  
**Manual(s):**

---

## Policy : Infection Control Authority Designation

---

### 1. PURPOSE

- a. To ensure compliance with the Centers for Medicare & Medicaid Services (CMS) Conditions of Participation for Hospitals (42 CFR §482.42), this policy establishes the requirement to designate, in writing, a qualified individual or group of individuals responsible for the hospital's infection prevention and control program.

### 2. POLICY

- a. San Benito Health Care District shall designate in writing an individual or group of individuals as the Infection Control Officer(s) responsible for the development, implementation, and oversight of San Benito Health Care District's infection prevention and control program.

### 3. PROCEDURE

#### 4. Designation

- a. The Governing Body shall appoint, in writing, a qualified Infection Control Officer (ICO) or team.
  - i. Name(s) of the designated individual(s): Shonna Avant, RN, BSPH, CIC, CPHQ, CPPS
  - ii. Title and department: Director of Quality, Safety, and Infection Prevention

#### 5. Qualifications

- a. The designated ICO(s) is qualified through education, training, experience, or certification in infection prevention and control.
- b. Acceptable qualifications include:
  - i. Certification in Infection Control (CIC)
  - ii. Experience in epidemiology or hospital infection control
  - iii. Advanced training in public health or nursing with infection prevention focus

#### 6. Responsibilities

- a. Develop and implement hospital-wide infection prevention and control policies and procedures that adhere to nationally recognized guidelines.
- b. Establish and maintain a surveillance system for detecting, investigating, and controlling healthcare-associated infections (HAIs), including auditing of adherence to infection prevention and control policies and procedures by hospital personnel.
- c. Collaborate with all departments and report infection control data and infection prevention and control issues to the governing body, medical staff, and quality committees.
- d. Communicate and collaborate with the individuals participating in the antibiotic stewardship program.
- e. Training and education of hospital personnel and staff, including medical staff, and, as applicable, personnel providing contracted services in the hospital, on the practical applications of infection prevention and control guidelines, policies, and procedures.
- f. Maintain documentation of the infection prevention and control program and its surveillance, prevention, and control activities

#### 7. Documentation and Review

- a. Written designation and job description of the ICO shall be maintained in the designated individual's personnel records.
- b. This policy shall be reviewed annually or as regulatory requirements change.

## REFERENCES

- 42 CFR §482.42 - Condition of Participation: Infection Prevention and Control Program accessed on May 18, 2025.
- CMS State Operations Manual, Appendix A - Survey Protocol, Regulations and Interpretive Guidelines for Hospitals accessed on May 18, 2025.

## AFFECTED DEPARTMENTS

All departments and locations within San Benito Health Care District

### Document Owner:

Avant, Shonna

### Collaborators:

Greenlee, Arielle  
Descent, Karen  
Silva, Victoria

### Approvals

#### - Committees:

( 05/29/2025 ) Infection Control, ( 07/08/2025 ) Chief Nursing Officer,  
(7/17/2025) Medical Executive Committee, (7/03/2025) Policy Committee,  
( Not yet approved ) Board of Directors,

#### - Signers:

### Original Effective Date:

### Revision Date:

### Review Date:



**Attachments:**

(REFERENCED BY THIS DOCUMENT)

**Other Documents:**

(WHICH REFERENCE THIS DOCUMENT)

*Paper copies of this document may not be current and should not be relied on for official purposes. The current version is in Lucidoc at*

<http://hzh-iis.hazelhawkins.com/?returnto=%2Fcgi%2Fdoc-gw.pl%3Fref%3Dhbmh%3A12383%240>.



## HAZEL HAWKINS MEMORIAL HOSPITAL APPLICATION FOR CLINICAL PRIVILEGES

### FAMILY MEDICINE

Name of Applicant: \_\_\_\_\_

In order to be eligible to request clinical privileges for both initial appointment and reappointment, a practitioner must meet the following minimum threshold criteria:

- Education: M.D. or D.O.
- Formal Training: The applicant must demonstrate successful completion of an ACGME or AOA approved post-graduate residency program in Family Medicine.

Certification: Current Board Certification in Family Medicine by the American Board of Family Medicine, or current, active participation in the process leading to certification.

For Obstetric Privileges - Current Family Medicine Core privileges and successful completion of an ACGME or AOA approved post-graduate residency program in Family Medicine. If requesting C-Section privileges, an Obstetrics Fellowship must be completed.

For Family Medicine Outpatient privileges- In addition to the above, a minimum of a Basic Life Support (BLS) certification.

- Required Clinical Experience: The applicant for **initial appointment or reappointment** must be able to demonstrate that he/she has satisfactorily performed services as an attending physician in the **past 24 months for at least:**
  1. **30** adult inpatients for the **Family Medicine- Inpatient Hospitalist Core**
  2. **24** vaginal deliveries for the **Obstetric Core**
  3. **200** patient encounters for **Outpatient Clinic**

If the applicant meets the above criteria, he/she may request privileges as specified below.

I hereby request privileges as follows:

**Family Medicine- Inpatient Hospitalist Core Privileges**

☐ **General Medicine Core:**

Diagnose, treat, and manage acute and chronic medical conditions requiring inpatient care (this may include patients in the intensive care unit) Core procedures include thoracentesis, paracentesis, joint aspiration, arterial puncture, gastric lavage, incision & drainage of simple abscess, venous cutdown, proctoscopy, lumbar puncture, central venous line placement. Manage preoperative and postoperative medical care in collaboration with surgical teams. Provide discharge planning and coordination, including medication reconciliation and follow-up arrangements. Provide end-of-life care and palliative management as appropriate.

\_\_\_\_ Requested

\_\_\_\_ Approved

☐ **Obstetric Core:**

Privileges include admission, workup, diagnosis, and provision of treatment to perinatal patients (including diet-controlled diabetics) and perform normal spontaneous vaginal delivery, and uncomplicated postpartum care. Mandatory OBG consults are required for pre-term labor < 35 weeks, diabetes in pregnancy not controlled by diet, eclampsia, pre-eclampsia, pre-term induction, breech delivery, multiple gestations or other malpresentations, possible placenta previa or abruption placenta, prolonged active phase of labor, prolapse of cord, intra-partum or pre-partum obstetric sepsis, suspected fetal distress, or pregnancy beyond 41 weeks gestation OR, OTHER COMPLICATED OBSTETRICAL CONDITIONS

\_\_\_\_ Requested

\_\_\_\_ Approved

**Surgical Assist Privileges**

Privileges include assist in surgery under the direct supervision of the surgeon, including (but not limited to) suture uncomplicated lacerations, incise and drain abscesses, simple skin biopsy or excision, remove non-penetrating corneal foreign body, preoperative care of surgical patients, and postoperative medical care of surgical patients with the approval of the attending physician or surgeon. Cannot act as the attending surgeon.

\_\_\_\_ Requested

\_\_\_\_ Approved

**Family Medicine- Outpatient Clinic**

Privileges include evaluation, diagnosis, and provision of non-surgical treatment, including consultation for patients in an outpatient setting in need of care to treat general medical problems. Order and interpret diagnostic tests, including laboratory work, radiology, EKGs, and other imaging studies. Provide preventive care, including immunizations, cancer screenings, and wellness exams. Pre- and post-operative follow-up care, pediatric and well-baby care including well-child visits, developmental screenings, and acute care management. Procedures include, but are not limited to, joint, tendon and bursa aspiration or injection, steroid injection, incision & drainage of simple abscess, wound care, including suturing & minor debridement, splinting/casting, skin biopsy, and foot care.

\_\_\_\_Requested

\_\_\_\_Approved

**ADDITIONAL AND SPECIFIC PRIVILEGES REQUESTED**

**PROCEDURE**

**REQUESTED    APPROVED**





## HUMAN RESOURCES DASHBOARD 2025

DEPARTMENTAL METRICS	April	May	June	YTD(Jan-June)
# Employees	707	706	710	706
# New Hires	9	3	11	47
# Terminations	7	4	3	37
Overall Turnover	1.0%	0.6%	0.4%	5.24%
Nursing Turnover	1.5%	2.3%	1.5%	10.35%

  

Terms By Union	April	May	June	YTD(Jan-June)
The California Nurses Association (CNA)	2	3	2	14
National Union of Healthcare Workers (NUHW)	2	1	1	15
California License Vocational Nurses (CLVN)	0	0	0	0
Engineers and Scientists of California (ESC)	0	0	0	1
Non-Union	3	0	0	7

  

Terms By Reason (V=Voluntary & IV= Involuntary)	April	May	June	YTD(Jan-June)
Personal (V)	3	2	1	16
New Opportunity(V)	1	2	0	8
Retirement (V)	0	0	1	3
Schedule (V)	1	0	0	1
Job Abandonment (V)	1	0	0	1
No Reason Given (V)	0	0	0	0
Relocating (V)	0	0	1	3
School (V)	0	0	0	0
No Show (V)	0	0	0	0
RIF(IV)	0	0	0	0
Performance (IV)	1	0	0	5

## Chief Nursing Officer Report

July 2025

- Transition to insulin pens
- We have not identified any hospital acquired CAUTI, CLABSI, or C.Diff infections since the beginning of the year.

<b>CNO Dashboard June 2025</b>				
<b>Description</b>	<b>June 2025 Budget</b>	<b>June 2025 Actual</b>	<b>Budget - Year To Date Total</b>	<b>Actual -YTD Total</b>
ED Visits	2,149	2,226	26,713	27,954
ED Admission %	10%>	5.21%	10%>	5.58%
LWBS %	<2.0%	0.7%	<2.0%	0.8%
Door to Provider	10 min	6 min	10 min	6.5 min
MS admissions	105	96	1,266	1302
ICU admissions	16	33	191	280
Deliveries	40	31	392	364
OR Inpatient	39	30	424	467
ASC/OP Cases	72	72	594	687
GI	58	83	1093	1014
<b>Met or Exceeded Target</b>				
<b>Within 10% of Target</b>				
<b>Not Within 10%</b>				

OR Cases by Service Line			
2025	APR	MAY	JUN
Surgery Total	105	97	185
GENERAL SURGERY	29	26	23
ORTHOPEDIC TOTAL	32	44	39
UROLOGY	2	2	5
OB/GYN TOTAL	40	24	25
C/SECTIONS	13	7	10
ENT TOTAL	2	1	2
GI TOTAL	92	60	91
GI ASC	89	56	83
GI INO	2	2	2
GI INPT	1	2	6
2024	APR	MAY	JUN
Surgery Total	91	100	154
GENERAL SURGERY	48	40	38
ORTHOPEDIC TOTAL	19	29	31
PODIATRY	3	6	1
UROLOGY	0	0	0
OB/GYN TOTAL	24	30	26
C/SECTIONS	7	8	16
ENT TOTAL	0	1	1
GI TOTAL	108	115	58





**Hazel Hawkins**  
MEMORIAL HOSPITAL

**REGULAR MEETING OF THE FACILITIES AND FINANCE COMMITTEE  
SAN BENITO HEALTH CARE DISTRICT  
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA  
MONDAY, JULY 21, 2025 - 4:30 P.M.  
SUPPORT SERVICES BUILDING, 2<sup>ND</sup> FLOOR – GREAT ROOM**

*San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.*

1. Call to Order
2. Approve Minutes of the Facilities Committee Meeting of May 15, 2025
  - Motion/Second
  - Action by Committee/Roll Call Vote
3. Update on Current Projects
  - HHH Helipad Repair
4. Review Financial Updates
  - Financial Statements – June 2025
  - Finance Dashboard – June 2025
  - Supplemental Payments – June 2025
5. Public Comment

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board **Committee**, which are not on this agenda.
6. Adjournment



The next Facilities and Finance Committee meeting is scheduled for **Monday, August 25, 2025 at 4:30 p.m.**

The complete Finance Committee packet including subsequently distributed materials and presentations is available at the Finance Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Finance Committee. Staff and Committee recommendations are subject to change by the Finance Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**BOARD OF DIRECTORS  
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE**

**THURSDAY, MAY 15, 2025  
4:00 P.M. – GREAT ROOM**

**MINUTES**

**I. CALL TO ORDER/ROLL CALL:**

Devon Pack called the meeting of the District's Facilities & Service Development Committee to order at 4:03p.m.

**COMMITTEE MEMBERS:**

Devon Pack, Board Vice President	in Attendance
Nick Gabriel, DO, Board Secretary	
Mary Casillas, VP, Chief Executive Officer	in Attendance
Mark Robinson, VP, Chief Finance Officer	in Attendance
Amy Breen-Lema, VP, Clinics, Ambulatory & Physicians Services	in Attendance
Karen Descent, VP Chief Nursing Officer	in Attendance
Suzie Mays, VP Information & Strategic Services	in Attendance
Doug Mays, Senior Director, Support Services	in Attendance
Tina Pulido, Facilities Administrative Support Supervisor	in Attendance

**II. APPROVAL OF MINUTES:**

The minutes of the District's Facilities & Service Development Committee of February 20, 2025 were reviewed by the Committee.

**III. UPDATE ON PROPOSED PROJECTS:**

- HHH Radiology Imaging Pad (Doug M.)

Doug M. reported that we are looking for a temporary location for an imaging trailer. After discussions with HCAI, any mobile unit put in any location for more than 30 days must be treated as a permanent structure. Per code it also has to be a minimum of 30 feet from the hospital. We are working with our Architect to come up with final numbers to bring this project to the Administrative Team.

**IV. UPDATE ON CURRENT PROJECTS:**

- HHH Boiler Replacement (Doug M.)

Doug M. reported that the installation portion of this project has been completed; we are currently waiting on the finalized documents from HCAI.

- HHH Lab Analyzer Validation Phase 1 (Doug M.)

Doug M. reported that the validation process is ongoing and estimated to be completed by June.

- HHH Lab Analyzer Replacement Phase 2 (Doug M.)

Doug M. reported that this project has already gone to the Board for approval, The Core Group won bid. We are finalizing the contract with our Attorney and should be starting the project as soon as it's completed. Amy L. will be assisting with Project Management and the Attorney to get the contract completed. Mary C. inquired if we are still in budget and Doug M. stated, yes. Estimated time for the project to start is the end of June.

- HHH OR Waiver (Doug M.)

Doug M. reported that due to the current system in the main hospital OR's it is difficult to keep the humidity and temperature in compliance. We received a waiver from CDPH to use the ASC for all inpatient and outpatient surgeries. The waiver expires in January 2026. In order to get an extension on the Flex waiver, we must have an approved project submitted with HCAI before the January 2026 expiration date.

- Hugs Infant Alarm Upgrade (Doug M.)

Doug M. reported that before we can start this project we have to complete the Wifi upgrade that was previously approved by the Board. The Wifi access points have been completed throughout the hospital. The Hugs system documents have been submitted to HCAI to start the project.

#### **V. UPDATE ON PENDING PROJECTS:**

- HHH Lab Analyzer Replacement Phase 3 (Doug M.)

Doug M. reported that we are in the planning and design stages with Treanor.

- HHH Lab Analyzer Replacement Phase 4 (Doug M.)

Doug M. reported that we are in the planning and design stages with Treanor.

- HHH CT Scanner Replacement (Doug M.)

Doug M. reported that before we can start planning this project we will have to address the mobile trailer and trailer pad.

#### **VI. UPDATE ON MASTER PLAN:**

- SPC-4d (Doug M.)

Doug M. reported the following:

- 1) Small and Rural Hospital Relief Program Application (PIN 71)

Doug M. reported that we received notification on 5/14 from HCAI that we have been awarded a \$185,000 grant for reimbursement for the monies spent so far on design fees. HCAI also said if we obtain cost estimates from contractors, we can initiate another grant application. As part of the Seismic compliance plan we are required to have a water rationing plan in place. We are working on the plan with our Architect.

#### **VII. PUBLIC COMMENT:**

There was no public comment.

#### **VIII. OTHER BUSINESS:**

There was no other business.

#### **VII. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 4:18 PM. The next Facilities Committee meeting is scheduled for June 19, 2025 at 4:00pm.



San Benito Health Care District

A Public Agency

911 Sunset Drive  
Hollister, CA 95023-5695  
(831) 637-5711

July 21, 2025

## Pre-Audit

### CFO Financial Summary for the District Board:

For the month ending June 30, 2025, the District's Net Surplus **(Loss)** is \$881,101 compared to a budgeted Surplus **(Loss)** of \$742,604. The District exceeded its budget for the month by \$138,497.

YTD as of June 30, 2025, the District's Net Surplus **(Loss)** is \$31,126,910 compared to a budgeted Surplus **(Loss)** of \$6,867,582. The District is exceeding its budget YTD by \$24,259,328.

Acute discharges were 161 for the month, exceeding budget by 6 discharges or 4%. The ADC was 15.10 compared to a budget of 14.95. The ALOS was 2.81. The acute I/P gross revenue was slightly less than budgeted by **(\$16,437) (0%)** while O/P services gross revenue exceeded budget by **\$1.69 million** or 6% over budget. ER I/P visits were 127 and ER O/P visits were over budget by 64 visits or 3%. The RHCs & Specialty Clinics treated 3,202 (includes 521 visits at the Diabetes Clinic) and 1,116 visits respectively.

**Other Operating** revenue exceeded budget by **\$1.58 million** due to:

- 1) **\$1,162,892** for CY 2024 IGT and (Direct) HQAF funding.
- 2) **\$112,289** for CCAH – HQIP and **\$112,547** higher Magellan Rx rebate.

**Operating Expenses** were over budget by **\$743,827** due mainly to: Registry of \$306,782 (partially offset by savings in Salary & Wages of \$130,195. Benefits and Supplies were over budget by \$189,923 and \$150,935 respectively due mainly to an increase in Employee Health insurance claims and Orthopedic surgery cases.

**Non-operating Revenue** exceeded budget by **\$122,348** which included donations from the Auxiliary and Foundation of \$45,000 and \$83,000 respectively.

The SNFs ADC was **92.60** for the month. The Net Surplus **(Loss)** is **(\$72,625)** compared to a budget of \$127,400. YTD, the Net Surplus **(Loss)** is \$1,569,427 exceeding its budget by \$384,177.

HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED  
HOLLISTER, CA 95023  
FOR PERIOD 06/30/25

	CURRENT MONTH				YEAR-TO-DATE			
	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE
GROSS PATIENT REVENUE:								
ACUTE ROUTINE REVENUE	3,455,298	3,248,015	207,283	6	4,095,139	40,564,284	39,149,430	1,414,854
SNF ROUTINE REVENUE	2,088,060	2,007,529	80,531	4	1,841,130	24,182,850	23,588,479	594,371
ANCILLARY INPATIENT REVENUE	3,732,260	4,008,406	(276,146)	(7)	5,429,374	50,650,757	48,214,110	2,436,647
HOSPITALIST\PEDS I/P REVENUE	180,758	0	180,758		214,236	180,758	0	180,758
TOTAL GROSS INPATIENT REVENUE	9,456,376	9,263,950	192,426	2	11,579,879	115,578,649	110,952,019	4,626,630
ANCILLARY OUTPATIENT REVENUE	29,460,285	27,881,281	1,579,004	6	25,757,265	352,343,133	331,428,805	20,914,328
HOSPITALIST\PEDS O/P REVENUE	113,964	0	113,964		87,890	113,964	0	113,964
TOTAL GROSS OUTPATIENT REVENUE	29,574,249	27,881,281	1,692,968	6	25,845,155	352,457,097	331,428,805	21,028,292
TOTAL GROSS PATIENT REVENUE	39,030,625	37,145,231	1,885,394	5	37,425,034	468,035,746	442,380,824	25,654,922
DEDUCTIONS FROM REVENUE:								
MEDICARE CONTRACTUAL ALLOWANCES	11,867,366	10,078,796	1,788,570	18	5,899,899	127,450,101	120,146,594	7,303,407
MEDI-CAL CONTRACTUAL ALLOWANCES	9,515,716	9,970,243	(454,530)	(5)	9,394,253	118,591,535	118,796,692	(105,157)
BAD DEBT EXPENSE	1,043,785	528,187	515,598	98	3,901,954	8,592,215	6,296,494	2,295,721
CHARITY CARE	25,024	39,377	(14,353)	(37)	34,099	417,647	469,391	(51,744)
OTHER CONTRACTUALS AND ADJUSTMENTS	5,005,457	4,368,677	636,780	15	6,350,050	56,197,621	52,021,948	4,175,673
HOSPITALIST\PEDS CONTRACTUAL ALLOW	103,901	0	103,901		(80,965)	103,901	0	103,901
TOTAL DEDUCTIONS FROM REVENUE	27,561,249	24,985,283	2,575,966	10	25,499,291	311,453,020	297,731,219	13,721,801
NET PATIENT REVENUE	11,469,376	12,159,948	(690,572)	(6)	11,925,743	156,582,727	144,649,605	11,933,122
OTHER OPERATING REVENUE	2,134,125	547,881	1,586,244	290	604,653	25,602,424	6,581,572	19,020,852
NET OPERATING REVENUE	13,603,501	12,707,829	895,672	7	12,530,396	182,185,151	151,231,177	30,953,974
OPERATING EXPENSES:								
SALARIES & WAGES	5,019,973	5,133,335	(113,362)	(2)	5,891,603	60,722,165	61,672,983	(950,818)
REGISTRY	588,171	228,877	359,294	157	491,872	6,508,068	2,751,332	3,756,736
EMPLOYEE BENEFITS	2,559,845	2,338,406	221,439	10	481,157	26,570,525	27,939,347	(1,368,822)
PROFESSIONAL FEES	1,732,682	1,602,929	129,753	8	1,597,780	20,375,032	19,501,562	873,470
SUPPLIES	1,134,255	977,516	156,739	16	621,103	13,503,317	12,067,904	1,435,413
PURCHASED SERVICES	1,252,972	1,114,480	138,492	12	1,396,274	16,002,200	13,559,459	2,441,741
RENTAL	167,476	145,342	22,134	15	213,925	1,930,372	1,768,304	162,068
DEPRECIATION & AMORT	316,192	318,477	(2,285)	(1)	318,900	3,803,158	3,821,724	(18,566)
INTEREST	4,879	27,649	(22,770)	(82)	5,657	34,144	334,821	209,323
OTHER	446,585	428,427	18,158	4	519,097	5,586,954	5,207,795	379,159
TOTAL EXPENSES	13,223,029	12,315,438	907,591	7	11,537,369	155,544,935	148,635,231	6,919,704
NET OPERATING INCOME (LOSS)	380,472	392,391	(11,919)	(3)	993,027	26,640,215	2,605,946	24,034,269
PRIOR YR 06/30/24								
PERCENT VARIANCE								
40,084,613					4			
24,707,998					3			
50,172,620					5			
2,051,466								
117,016,696					4			
326,949,882					6			
862,806								
327,812,688					6			
444,829,384					6			
114,440,582					6			
117,269,480					0			
11,008,966					37			
484,918					(11)			
55,007,774					8			
(52,298)								
298,159,423					5			
146,659,962					8			
7,086,392					289			
153,756,354					21			
57,247,791					(2)			
4,548,252					137			
23,618,762					(5)			
19,352,379					5			
12,386,611					12			
13,769,711					18			
1,753,051					9			
3,876,948					(1)			
483,439					63			
5,313,755					7			
142,350,699					5			
11,405,654					922			

CURRENT MONTH				YEAR-TO-DATE			
ACTUAL	BUDGET	POS/NEG	PERCENT	ACTUAL	BUDGET	POS/NEG	PERCENT
06/30/25	06/30/25	VARIANCE		06/30/25	06/30/25	VARIANCE	
06/30/24	06/30/24	VARIANCE		06/30/24	06/30/24	VARIANCE	
06/30/23	06/30/23	VARIANCE		06/30/23	06/30/23	VARIANCE	
06/30/22	06/30/22	VARIANCE		06/30/22	06/30/22	VARIANCE	
06/30/21	06/30/21	VARIANCE		06/30/21	06/30/21	VARIANCE	
06/30/20	06/30/20	VARIANCE		06/30/20	06/30/20	VARIANCE	
06/30/19	06/30/19	VARIANCE		06/30/19	06/30/19	VARIANCE	
06/30/18	06/30/18	VARIANCE		06/30/18	06/30/18	VARIANCE	
06/30/17	06/30/17	VARIANCE		06/30/17	06/30/17	VARIANCE	
06/30/16	06/30/16	VARIANCE		06/30/16	06/30/16	VARIANCE	
06/30/15	06/30/15	VARIANCE		06/30/15	06/30/15	VARIANCE	
06/30/14	06/30/14	VARIANCE		06/30/14	06/30/14	VARIANCE	
06/30/13	06/30/13	VARIANCE		06/30/13	06/30/13	VARIANCE	
06/30/12	06/30/12	VARIANCE		06/30/12	06/30/12	VARIANCE	
06/30/11	06/30/11	VARIANCE		06/30/11	06/30/11	VARIANCE	
06/30/10	06/30/10	VARIANCE		06/30/10	06/30/10	VARIANCE	
06/30/09	06/30/09	VARIANCE		06/30/09	06/30/09	VARIANCE	
06/30/08	06/30/08	VARIANCE		06/30/08	06/30/08	VARIANCE	
06/30/07	06/30/07	VARIANCE		06/30/07	06/30/07	VARIANCE	
06/30/06	06/30/06	VARIANCE		06/30/06	06/30/06	VARIANCE	
06/30/05	06/30/05	VARIANCE		06/30/05	06/30/05	VARIANCE	
06/30/04	06/30/04	VARIANCE		06/30/04	06/30/04	VARIANCE	
06/30/03	06/30/03	VARIANCE		06/30/03	06/30/03	VARIANCE	
06/30/02	06/30/02	VARIANCE		06/30/02	06/30/02	VARIANCE	
06/30/01	06/30/01	VARIANCE		06/30/01	06/30/01	VARIANCE	

Page 39



HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY  
HOLLISTER, CA 95023  
FOR PERIOD 06/30/25

	CURRENT MONTH				YEAR-TO-DATE					
	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24
GROSS PATIENT REVENUE:										
ROUTINE REVENUE	3,455,298	3,248,015	207,283	6	4,095,139	40,564,284	39,149,430	1,414,854	4	40,084,613
ANCILLARY INPATIENT REVENUE	3,272,674	3,677,153	(404,479)	(11)	5,150,323	45,890,931	44,321,922	1,569,009	4	46,563,908
HOSPITALIST I/P REVENUE	180,758	0	180,758		214,236	180,758	0	180,758		2,051,466
TOTAL GROSS INPATIENT REVENUE	6,908,731	6,925,168	(16,437)	0	9,459,698	86,635,973	83,471,352	3,164,621	4	88,699,986
ANCILLARY OUTPATIENT REVENUE	29,460,285	27,881,281	1,579,004	6	25,757,265	352,343,133	331,428,805	20,914,328	6	326,949,882
HOSPITALIST O/P REVENUE	113,964	0	113,964		87,890	113,964	0	113,964		862,806
TOTAL GROSS OUTPATIENT REVENUE	29,574,249	27,881,281	1,692,968	6	25,845,155	352,457,097	331,428,805	21,028,292	6	327,812,688
TOTAL GROSS ACUTE PATIENT REVENUE	36,482,980	34,806,449	1,676,531	5	35,304,853	439,093,070	414,900,157	24,192,913	6	416,512,675
DEDUCTIONS FROM REVENUE ACUTE:										
MEDICARE CONTRACTUAL ALLOWANCES	11,508,390	9,862,766	1,645,624	17	5,687,602	123,985,205	117,608,337	6,376,868	5	111,799,395
MEDI-CAL CONTRACTUAL ALLOWANCES	9,395,090	9,844,084	(448,995)	(5)	9,451,196	117,771,873	117,314,293	457,580	0	115,626,488
BAD DEBT EXPENSE	1,054,150	523,187	530,963	102	3,908,183	8,523,982	6,236,494	2,287,488	37	11,107,061
CHARITY CARE	25,024	39,377	(14,353)	(37)	34,099	356,209	469,391	(113,182)	(24)	481,216
OTHER CONTRACTUALS AND ADJUSTMENTS	4,849,055	4,335,831	513,224	12	6,341,770	55,667,074	51,636,009	4,031,065	8	54,630,842
HOSPITALIST/PEDS CONTRACTUAL ALLOW	103,901	0	103,901		(80,965)	103,901	0	103,901		(52,298)
TOTAL ACUTE DEDUCTIONS FROM REVENUE	26,935,609	24,605,245	2,330,364	10	25,341,886	306,408,244	293,264,524	13,143,720	5	293,592,705
NET ACUTE PATIENT REVENUE	9,547,370	10,201,204	(653,834)	(6)	9,962,967	132,684,827	121,635,633	11,049,194	9	122,919,969
OTHER OPERATING REVENUE	2,134,125	547,881	1,586,244	290	604,653	25,602,424	6,581,572	19,020,852	289	7,086,392
NET ACUTE OPERATING REVENUE	11,681,495	10,749,085	932,410	9	10,567,620	158,287,251	128,217,205	30,070,046	24	130,006,361
OPERATING EXPENSES:										
SALARIES & WAGES	3,976,813	4,107,008	(130,195)	(3)	4,516,065	48,277,984	49,487,573	(1,209,589)	(2)	45,504,240
REGISTRY	506,782	200,000	306,782	153	454,183	5,842,604	2,400,000	3,442,604	143	4,109,712
EMPLOYEE BENEFITS	2,001,664	1,811,741	189,923	11	43,589	20,679,149	21,670,311	(991,162)	(5)	18,052,592
PROFESSIONAL FEES	1,730,472	1,600,625	129,847	8	1,595,570	20,348,512	19,473,520	874,992	5	19,325,859
SUPPLIES	1,031,897	880,962	150,935	17	559,932	12,307,768	10,912,745	1,395,023	13	11,270,696
PURCHASED SERVICES	1,119,385	1,028,073	91,312	9	1,281,663	14,811,074	12,508,181	2,302,893	18	12,716,465
RENTAL	144,035	144,283	(248)	0	212,421	1,802,656	1,755,423	47,233	3	1,738,675
DEPRECIATION & AMORT	276,712	278,940	(2,228)	(1)	279,777	3,333,272	3,347,280	(14,008)	0	3,404,373
INTEREST	4,879	27,649	(22,770)	(82)	5,657	544,144	334,821	209,323	63	483,439
OTHER	404,164	373,693	30,471	8	451,703	4,904,506	4,542,335	362,171	8	4,657,373
TOTAL EXPENSES	11,196,801	10,452,974	743,827	7	9,400,559	132,851,668	126,432,189	6,419,479	5	121,263,424
NET OPERATING INCOME (LOSS)	484,694	296,111	188,583	64	1,167,060	25,435,583	1,785,016	23,650,567	1,325	8,742,937



-----YEAR-TO-DATE-----

	CURRENT MONTH				YEAR-TO-DATE					
	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	128,149	5,000	123,149	2,463	146,825	354,744	160,000	194,744	122	390,752
PROPERTY TAX REVENUE	207,883	204,954	2,929	1	504,892	2,462,377	2,459,448	2,929	0	2,428,286
GO BOND PROP TAXES	200,577	175,915	24,662	14	260,119	2,135,640	2,110,980	24,660	1	2,134,384
GO BOND INT REVENUE\EXPENSE	(65,081)	(65,081)	0	0	(68,721)	(780,977)	(780,977)	(5)	0	(824,653)
OTHER NON-OPER REVENUE	13,166	15,908	(2,742)	(17)	14,328	186,085	190,896	(4,811)	(3)	206,282
OTHER NON-OPER EXPENSE	(17,863)	(17,603)	(260)	2	(85,217)	(252,867)	(243,036)	(9,831)	4	(407,556)
INVESTMENT INCOME	2,202	0	2,202	0	13,460	16,899	0	16,899	0	9,251
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	469,033	319,093	149,940	47	785,685	4,121,500	3,897,316	224,584	6	3,936,747
NET SURPLUS (LOSS)	953,727	615,204	338,523	55	1,952,745	29,557,482	5,682,332	23,875,150	420	12,679,684

HAZEL HAWKINS SKILLED NURSING FACILITIES  
HOLLISTER, CA  
FOR PERIOD 06/30/25

	CURRENT MONTH			PRIOR YR			YEAR-TO-DATE			
	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24	ACTUAL 06/30/25	BUDGET 06/30/25	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 06/30/24
GROSS SNF PATIENT REVENUE:										
ROUTINE SNF REVENUE	2,088,060	2,007,529	80,531	4	1,841,130	24,182,850	23,588,479	594,371	3	24,707,998
ANCILLARY SNF REVENUE	459,586	331,253	128,333	39	279,051	4,759,826	3,892,188	867,638	22	3,608,712
TOTAL GROSS SNF PATIENT REVENUE	2,547,646	2,338,782	208,864	9	2,120,181	28,942,676	27,480,667	1,462,009	5	28,316,710
DEDUCTIONS FROM REVENUE SNF:										
MEDICARE CONTRACTUAL ALLOWANCES	358,976	216,030	142,946	66	212,297	3,464,896	2,538,357	926,539	37	2,641,187
MEDI-CAL CONTRACTUAL ALLOWANCES	120,627	126,162	(5,536)	(4)	(56,943)	919,663	1,482,399	(562,737)	(38)	1,642,992
BAD DEBT EXPENSE	(10,365)	5,000	(15,365)	(307)	(6,228)	68,232	60,000	8,232	14	(98,096)
CHARITY CARE	0	0	0	0	0	61,438	0	61,438	3,702	3,702
OTHER CONTRACTUALS AND ADJUSTMENTS	156,402	32,846	123,556	376	8,280	530,547	385,939	144,608	38	376,932
TOTAL SNF DEDUCTIONS FROM REVENUE	625,640	380,038	245,602	65	157,405	5,044,776	4,466,695	578,081	13	4,566,717
NET SNF PATIENT REVENUE	1,922,006	1,958,744	(36,738)	(2)	1,962,776	23,897,900	23,013,972	883,928	4	23,749,993
OTHER OPERATING REVENUE	0	0	0	0	0	0	0	0	0	0
NET SNF OPERATING REVENUE	1,922,006	1,958,744	(36,738)	(2)	1,962,776	23,897,900	23,013,972	883,928	4	23,749,993
OPERATING EXPENSES:										
SALARIES & WAGES	1,043,160	1,026,327	16,833	2	1,375,538	12,444,181	12,185,410	258,771	2	11,743,551
REGISTRY	81,389	28,877	52,512	182	37,689	665,465	351,332	314,133	89	438,540
EMPLOYEE BENEFITS	558,181	526,665	31,516	6	437,569	5,891,376	6,269,036	(377,660)	(6)	5,566,170
PROFESSIONAL FEES	2,210	2,304	(94)	(4)	2,210	26,520	28,042	(1,522)	(5)	26,520
SUPPLIES	102,359	96,554	5,805	6	61,171	1,195,549	1,155,159	40,390	4	1,115,915
PURCHASED SERVICES	133,587	86,407	47,180	55	114,612	1,190,126	1,051,278	138,848	13	1,053,246
RENTAL	23,441	1,059	22,382	2,114	1,504	127,716	12,881	114,835	882	14,376
DEPRECIATION	39,480	39,537	(57)	0	39,124	469,886	474,444	(4,558)	(1)	472,575
INTEREST	0	0	0	0	0	0	0	0	0	0
OTHER	42,421	54,734	(12,313)	(23)	67,394	682,448	665,460	16,988	3	656,382
TOTAL EXPENSES	2,036,228	1,862,464	163,764	9	2,136,809	22,693,268	22,193,042	500,226	2	21,087,275
NET OPERATING INCOME (LOSS)	(104,222)	96,280	(200,502)	(208)	(174,033)	1,204,633	820,930	383,703	47	2,662,718
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	0	0	0	0	0	0	0	0	0	0
PROPERTY TAX REVENUE	36,645	36,168	477	1	89,099	434,493	434,016	477	0	428,526
OTHER NON-OPER EXPENSE	(5,048)	(5,048)	0	0	(6,188)	(69,698)	(69,696)	(2)	0	(83,055)
TOTAL NON-OPERATING REVENUE/(EXPENSE)	31,597	31,120	477	2	82,911	364,795	364,320	475	0	345,471
NET SURPLUS (LOSS)	(72,625)	127,400	(200,025)	(157)	(91,122)	1,569,427	1,185,250	384,177	32	3,008,188

HAZEL HAWKINS MEMORIAL HOSPITAL  
HOLLISTER, CA  
For the month ended 06/30/25

	CURR MONTH 06/30/25	PRIOR MONTH 05/31/25	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/24
CURRENT ASSETS					
CASH & CASH EQUIVALENT	46,674,801	46,074,130	600,671	1	35,145,624
PATIENT ACCOUNTS RECEIVABLE	66,556,290	66,592,582	(36,292)	0	67,848,785
BAD DEBT ALLOWANCE	(7,062,672)	(6,686,582)	(376,090)	6	(9,487,617)
CONTRACTUAL RESERVES	(38,404,377)	(38,570,490)	166,113	0	(46,279,766)
OTHER RECEIVABLES	5,032,841	3,708,159	1,324,682	36	5,931,344
INVENTORIES	4,556,855	4,456,182	100,673	2	4,496,070
PREPAID EXPENSES	2,599,584	2,103,502	496,082	24	1,775,026
DUE TO\FROM THIRD PARTIES	(181,860)	(181,860)	0	0	200,709
TOTAL CURRENT ASSETS	79,771,462	77,495,624	2,275,838	3	59,630,175
ASSETS WHOSE USE IS LIMITED					
BOARD DESIGNATED FUNDS	5,234,141	8,013,013	(2,778,872)	(35)	3,512,919
TOTAL LIMITED USE ASSETS	5,234,141	8,013,013	(2,778,872)	(35)	3,512,919
PROPERTY, PLANT, AND EQUIPMENT					
LAND & LAND IMPROVEMENTS	3,370,474	3,370,474	0	0	3,370,474
BLDGS & BLDG IMPROVEMENTS	100,098,374	100,098,374	0	0	100,098,374
EQUIPMENT	46,216,440	45,876,270	340,170	1	44,435,024
CONSTRUCTION IN PROGRESS	4,324,809	4,199,667	125,143	3	1,393,964
GROSS PROPERTY, PLANT, AND EQUIPMENT	154,010,097	153,544,784	465,313	0	149,297,836
ACCUMULATED DEPRECIATION	(98,388,978)	(98,058,044)	(330,934)	0	(94,409,166)
NET PROPERTY, PLANT, AND EQUIPMENT	55,621,119	55,486,741	134,379	0	54,888,670
OTHER ASSETS					
UNAMORTIZED LOAN COSTS	327,215	333,126	(5,911)	(2)	398,148
PENSION DEFERRED OUTFLOWS NET	7,038,149	7,038,149	0	0	7,038,149
TOTAL OTHER ASSETS	7,365,364	7,371,275	(5,911)	0	7,436,297
TOTAL UNRESTRICTED ASSETS	147,992,086	148,366,653	(374,566)	0	125,468,061
RESTRICTED ASSETS	127,208	127,157	51	0	127,119
TOTAL ASSETS	148,119,295	148,493,810	(374,515)	0	125,595,180

HAZEL HAWKINS MEMORIAL HOSPITAL  
HOLLISTER, CA  
For the month ended 06/30/25

	CURR MONTH 06/30/25	PRIOR MONTH 05/31/25	POS/NEG VARIANCE	PERCENTAGE VARIANCE	PRIOR YR 06/30/24
CURRENT LIABILITIES					
ACCOUNTS PAYABLE	6,196,661	5,571,589	(625,072)	11	8,572,685
ACCRUED PAYROLL	3,467,229	2,920,381	(546,849)	19	5,824,977
ACCRUED PAYROLL TAXES	510,049	456,178	(53,871)	12	1,608,471
ACCRUED BENEFITS	5,074,320	5,206,840	132,520	(3)	6,695,829
OTHER ACCRUED EXPENSES	85,565	78,823	(6,742)	9	89,559
PATIENT REFUNDS PAYABLE	1,310	1,310	0	0	12,920
DUE TO\FROM THIRD PARTIES	4,701,466	5,356,466	655,000	(12)	2,355,584
OTHER CURRENT LIABILITIES	756,834	1,046,982	290,147	(28)	611,755
TOTAL CURRENT LIABILITIES	20,793,435	20,638,568	(154,867)	1	25,771,780
	=====	=====	=====	=====	=====
LONG-TERM DEBT					
LEASES PAYABLE	4,635,296	4,642,201	6,905	0	5,107,486
BONDS PAYABLE	28,534,881	29,893,401	1,358,520	(5)	31,742,121
TOTAL LONG TERM DEBT	33,170,177	34,535,602	1,365,425	(4)	36,849,607
	=====	=====	=====	=====	=====
OTHER LONG-TERM LIABILITIES					
DEFERRED REVENUE	0	0	0	0	0
LONG-TERM PENSION LIABILITY	23,814,514	23,814,514	0	0	23,814,514
TOTAL OTHER LONG-TERM LIABILITIES	23,814,514	23,814,514	0	0	23,814,514
	=====	=====	=====	=====	=====
TOTAL LIABILITIES	77,778,126	78,988,684	1,210,558	(2)	86,435,901
NET ASSETS:					
UNRESTRICTED FUND BALANCE	39,064,686	39,064,686	0	0	39,064,686
RESTRICTED FUND BALANCE	149,573	194,631	45,058	(23)	94,593
NET REVENUE/(EXPENSES)	31,126,910	30,245,809	(881,101)	3	0
TOTAL NET ASSETS	70,341,169	69,505,126	(836,043)	1	39,159,279
	=====	=====	=====	=====	=====
TOTAL LIABILITIES AND NET ASSETS	148,119,295	148,493,810	374,515	0	125,595,180
	=====	=====	=====	=====	=====

Description	MTD Budget	MTD Actual	YTD Actual	YTD Budget	FYE Budget
Average Daily Census - Acute	14.95	15.10	14.73	14.90	14.90
Average Daily Census - SNF	88.05	92.60	88.07	85.00	85.00
Acute Length of Stay	2.89	2.81	2.73	2.90	2.90
<u>ER Visits:</u>					
Inpatient	114	127	1,609	1,444	1,444
Outpatient	2,035	2,099	26,345	25,269	25,269
Total	2,149	2,226	27,954	26,713	26,713
Days in Accounts Receivable	50.0	51.1	51.1	50.0	50.0
Productive Full-Time Equivalents	521.33	523.75	520.47	521.33	521.33
Net Patient Revenue	12,159,948	11,469,376	156,582,727	144,649,605	144,649,605
Payment-to-Charge Ratio	32.7%	29.4%	33.5%	32.7%	32.7%
Medicare Traditional Payor Mix	31.93%	30.61%	29.57%	28.51%	28.51%
Commercial Payor Mix	20.82%	24.66%	23.43%	21.88%	21.88%
Bad Debt % of Gross Revenue	1.42%	2.70%	1.84%	1.42%	1.42%
EBIDA	972,898	1,084,708	33,897,970	9,672,030	9,672,030
EBIDA %	7.66%	7.97%	18.61%	6.40%	6.40%
Operating Margin	3.09%	2.80%	14.62%	1.72%	1.72%
Salaries, Wages, Registry & Benefits %:					
by Net Operating Revenue	60.60%	60.04%	51.49%	61.10%	61.10%
by Total Operating Expense	62.53%	61.77%	60.30%	62.15%	62.15%
<u>Bond Covenants:</u>					
Debt Service Ratio	1.25	18.14	18.14	1.25	5.18
Current Ratio	1.50	3.84	3.84	1.50	2.00
Days Cash on hand	30.00	112.03	112.03	30.00	100.00
Met or Exceeded Target					
Within 10% of Target					
Not Within 10%					

# Statement of Cash Flows

Hazel Hawkins Memorial Hospital

Hollister, CA

twelve months ending June 30, 2025

	CASH FLOW		COMMENTS
	Current Month 6/30/2025	Current Year-To-Date 6/30/2025	
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Net Income (Loss)	\$881,101	\$31,126,910	
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:			
Depreciation	330,934	3,979,814	
(Increase)/Decrease in Net Patient Accounts Receivable	246,269	(9,007,838)	
(Increase)/Decrease in Other Receivables	(1,324,681)	898,503	
(Increase)/Decrease in Inventories	(100,673)	(60,784)	
(Increase)/Decrease in Pre-Paid Expenses	(496,082)	(824,560)	
(Increase)/Decrease in Due From Third Parties	0	382,569	
Increase/(Decrease) in Accounts Payable	625,072	(2,376,024)	
Increase/(Decrease) in Notes and Loans Payable	0	0	
Increase/(Decrease) in Accrued Payroll and Benefits	488,200	(5,077,678)	
Increase/(Decrease) in Accrued Expenses	6,742	(3,996)	
Increase/(Decrease) in Patient Refunds Payable	0	(1,809)	
Increase/(Decrease) in Third Party Advances/Liabilities	(655,000)	2,345,882	
Increase/(Decrease) in Other Current Liabilities	(280,147)	145,081	Semi-Annual Int. - 2005 GO & 2021 Revenue Bonds
<b>Net Cash Provided by Operating Activities:</b>	<b>(1,189,366)</b>	<b>(9,610,540)</b>	
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of Property, Plant and Equipment	(465,313)	(4,712,263)	
(Increase)/Decrease in Limited Use Cash and Investments	0	0	
(Increase)/Decrease in Other Limited Use Assets	2,778,872	(1,721,223)	Bond Principal & Int Payment - 2014 (2005) & 2021 Bonds
(Increase)/Decrease in Other Assets	5,911	70,932	Amortization
<b>Net Cash Used by Investing Activities</b>	<b>2,319,470</b>	<b>(6,362,554)</b>	
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Increase/(Decrease) in Capital Lease Debt	(6,905)	(472,190)	
Increase/(Decrease) in Bond Mortgage Debt	(1,358,520)	(3,207,240)	
Increase/(Decrease) in Other Long Term Liabilities	0	0	2014 GO Principal & Refinancing of 2013 Bonds with 2021 Bonds
<b>Net Cash Used for Financing Activities</b>	<b>(1,365,425)</b>	<b>(3,679,430)</b>	
<b>(INCREASE)/DECREASE IN RESTRICTED ASSETS</b>	<b>(45,109)</b>	<b>54,891</b>	
<b>Net Increase/(Decrease) in Cash</b>	<b>600,671</b>	<b>11,529,177</b>	
Cash, Beginning of Period	46,074,130	35,145,624	
<b>Cash, End of Period</b>	<b>\$46,674,801</b>	<b>\$46,674,801</b>	\$0
<b>Cost per day to run the District</b>	<b>\$416,612</b>	<b>\$40,286,969</b>	Budgeted Cash on Hand
<b>Operational Days Cash on Hand</b>	<b>112.03</b>	<b>\$6,387,832</b>	Variance

Hazel Hawkins Memorial Hospital  
Supplemental Payment Programs  
FYE June 30, 2025

Payor	Actual FY 2025	Actual FY 2024	Notes:
<b>Intergovernmental Transfer Programs:</b>			
- AB 113 Non-Designated Public Hospital (NDPH)			
- SFY 2022/2023 Final Payment SFY 2023/2024	39,795	407,785	Requires District to fund program and wait for matching return.
- SFY 2023/2024 Interim SFY 2024/2025	305,302	434,472	
- SB 239 Hospital Quality Assurance Fund (HQAF) CY 2022	-	2,405,548	Paid on 04/17/24, \$156,525.63, funds rec'd in June. Rec. in June 2025.
- SB 239 Hospital Quality Assurance Fund (HQAF) CY 2023	-	2,432,278	Paid on 04/24/24, \$506,883.51, funds rec'd in June. Rec. in June 2025.
- SB 239 Hospital Quality Assurance Fund (HQAF) CY 2024	-	-	Net amount rec'd on November 1, 2023 check for CY 2022.
- SB 239 Hospital Quality Assurance Fund (HQAF) CY 2024	2,407,056	-	IGT by March 22, 2024 of \$1,257,738, funds expected in May/June.
- Rate Range Jan. 1, 2022 through Dec. 31, 2022	-	1,025,179	Paid IGT of \$1,067,193 in April. Rec. in May.
- Rate Range Jan. 1, 2022 through Dec. 31, 2023	-	-	IGT by Feb. 23, 2024 of \$472,508, funds expected in April/May.
- QIP PY 5 Settlement	1,339,141	-	Received in February 2025.
- QIP PY 6 Settlement	-	3,459,757	IGT by Feb. 16, 2024 of \$1,891,350.65, funds expected in April/May.
- District Hospital Directed Payments (DHDP) CY 2023	4,311,260	2,342,379	Sent IGT of \$2,342,379 in March. Rec. in May.
- QIP PY 4 1st Loan Repayment	710,853	-	New Program created by the DHLP. Rec. in May.
- QIP PY 4 2nd Loan Repayment	-	(1,253,000)	Paid on 02/26/2024.
- QIP PY 5 Loan Repayment	(3,090,086)	(1,222,438)	Paid on 04/08/2024.
	-	-	Paid on December 9, 2024.
<b>IGT sub-total</b>	<b>6,023,320</b>	<b>10,031,960</b>	
<b>Non-Intergovernmental Transfer Programs:</b>			
- AB 915 SY 2023-24	1,802,585	4,143,717	Direct Payments.
- SB 239 Hospital Quality Assurance Fund (HQAF)	1,069,577	1,069,577	Received on March 17, 2025.
- SB 239 Hospital Quality Assurance Fund (HQAF)	-	3,208,731	Rec. Sep. 4, 2024.
- SB 239 Hospital Quality Assurance Fund (HQAF) VIII	1,081,621	-	1st, 2nd & 3rd Qtrs rec'd on 03/19/2024, 05/23/2024 & 06/27/2024.
- SB 239 Hospital Quality Assurance Fund (HQAF) VIII	3,244,863	-	Rec. 4th qtr payment in June 30, 2025.
- Distinct Part, Nursing Facility (DP/NF)	-	-	Rec'd 1st, 2nd, & 3rd Qtr payments YTD.
- Medi-Cal Disproportionate Share (DSH)	1,260,151	1,452,877	Based on actual cost difference.
	-	-	Expected quarterly through June 30, 2025.
<b>Non-IGT sub-total</b>	<b>8,458,797</b>	<b>9,874,903</b>	
<b>Program Grand Totals</b>	<b>14,482,117</b>	<b>19,906,863</b>	
<b>Total Received</b>	<b>17,572,203</b>	<b>18,970,344</b>	
<b>Total Pending</b>	<b>-</b>	<b>1,069,577</b>	
<b>Total Paid</b>	<b>(3,090,086)</b>	<b>(2,475,438)</b>	
<b>Net Supplemental Payments</b>	<b>14,482,117</b>	<b>17,564,484</b>	



July 24, 2025

The Honorable J. Omar Rodriguez, Presiding Judge  
Judge of the Superior Court  
c/o Office of the County Counsel  
450 Fourth Street  
Hollister, CA 95023

Re: 2024-2025 San Benito County Grand Jury Final Report – San Benito Health Care District

Dear Honorable Judge Rodriguez,

This letter is in response to the San Benito County Civil Grand Jury Final Report regarding the San Benito Health Care District (“SBHD” or “District”) pursuant to Penal Code sections 933 and 933.05. The District Board approved the responses contained in this correspondence at its regular meeting on July 24, 2025.

The District is committed to complying with applicable law. The District appreciates the Civil Grand Jury’s work and responds to the report’s findings and recommendations below. The actual report language is displayed in **bold type** for readability.

#### **FINDINGS**

**F1. Three members of the 2024 Board of Directors for the SBHD were not administered the Oath of Office by a person who is authorized to do so. The error was remediated in December 2024, after it was brought to the attention of the Board of Directors.**

The District Board disagrees with this finding.

Government Code section 1360 requires all elected or appointed officers to take and subscribe the oath or affirmation set forth in Article XX of the California Constitution. Section 1362 provides that “[u]nless otherwise provided, the oath may be taken before any officer authorized to administer oaths. . .” Section 1001 defines “civil executive officers” to include “. . . such other officers as fill offices created by or under the authority of charters or laws for the government of counties and cities or of the health, school, election, road, or revenue laws; or persons serving on boards and commissions created under the laws of the state or established under the State Constitution.”

The District is a health care district governed by Health Care District Law, set forth at Health and Safety Code section 32000 et seq. Health Care District Law section 32002 specifically provides that health care district elections must be conducted in accordance with the Uniform District Election Law (“UDEL”), which is found at Election Code section 10500 et seq. (Health and Safety Code section 32002.) The District Bylaws similarly provide that District elections are subject to UDEL (Bylaws, Section VII.A.3.)



Election Code section 10512(b), which is part of the UDEL, governs the administration of the oath for those members elected to the District Board and provides:

*“The county elections official or district secretary, or a person designated by the county elections official or district secretary, may administer the oath or affirmation set forth in Section 3 of Article XX of the California Constitution to the candidate elected to office.”*

Neither Health Care District Law nor any provision of the Government Code requires a County Official listed in Government Code section 24000 to administer the Oath of Office to a District Board member, although they are authorized to do so.

Rather, the District Secretary, or a person designated by District Secretary, has authority to administer the oath or affirmation to newly elected Board members. In an abundance of caution, the District had the Oaths of Office re-administered by a County official between December 13-19, 2024.

#### **RECOMMENDATIONS**

**R1. The SBHD must ensure that only those persons duly authorized to administer the oath of office for elected officials in all government areas or departments, as detailed in Government Code 24000, should be performing this function. It is imperative for the integrity of the electoral process and the validity of the official actions taken by board members that these authorized individuals properly administer the oath of office.**

The District agrees it is imperative for the integrity of the electoral process that the Board members are sworn into office in accordance with Health Care District Law and UDEL. The District Secretary or designee may administer the Oath of Office. The recommendation has been implemented.

The District appreciates the opportunity to respond to the San Benito County Civil Grand Jury's Report.

Respectfully,

---

William Johnson  
President of the Board of Directors

**Resolution No. 2025-04**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO HEALTH CARE DISTRICT REGARDING  
ADMINISTRATION OF OATHS OF OFFICE**

**WHEREAS**, the San Benito Health Care District (“District”) is a local health care district duly organized and operating under the terms of the Local Health Care District Law (California Health and Safety Code Division 23, sections 32000-32492 (“Local Health Care District Law”));

**WHEREAS**, in addition to Local Health Care District Law, the District is governed by Uniform District Election Law, set forth at California Elections Code section 10500 et seq.;

**WHEREAS**, the District Bylaws provide that procedures of the election shall be governed by the Local Health Care District Law and the Uniform District Election Law (Bylaws, VII.A.3);

**WHEREAS**, Uniform District Election Law, set forth at California Elections Code section 10500 et seq., requires that elective officers, elected or appointed, “take office at noon on the first Friday in December next following the general district election,” and that prior to taking office, each elective officer “shall take the official oath” (section 10554);

**WHEREAS**, Government Code section 1360 requires all elected or appointed officers to “take and subscribe the oath or affirmation set forth in Article XX of the California Constitution”;

**WHEREAS**, Government Code section 1362 provides that the “oath may be taken before any officer authorized to administer oaths”;

**WHEREAS**, Government Code section 1225 states that an “executive officer, a judicial officer, and a Member of the legislature may administer and certify oaths”;

**WHEREAS**, Government Code section 1001 provides that “civil executive officers” include “such other officers as fill offices created by or under the authority of charters or laws for the government of counties and cities or of the health, school, election, road, or revenue laws; or persons serving on boards and commissions created under the laws of the state or established under the State Constitution”;

**WHEREAS**, Elections Code section 10512(b) provides that “[t]he county elections official or district secretary, or a person designated by the county elections official or district secretary, may administer the oath or affirmation set forth in Section 3 of Article XX of the California Constitution to the candidate elected to office”;

**WHEREAS**, the District Board of Directors is committed to ensuring proper procedures for the administration of the oath of office for elected and appointed officials as required under applicable laws;

**WHEREAS**, the District Board of Directors, including the District Secretary, desire to designate individuals authorized to administer oaths to elected and appointed officials of the District; and

**WHEREAS**, this Resolution is not defined as a project under the California Environmental Quality Act (“CEQA”), set forth at Public Resources Code section 21065, or section 15378 of the State CEQA Guidelines, because administration of the Oaths of Office will not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

**NOW THEREFORE, BE IT RESOLVED AND ORDERED by the San Benito Health Care District Board of Directors as follows:**

**SECTION 1.** The foregoing recitals are true, correct, and a substantive part of this Resolution.

**SECTION 2.** Any elective officer of the San Benito Health Care District Board of Directors, the United States of America, the State of California, and any city, district, or county located within the State of California, is hereby authorized to administer the Oath of Office to any individual required to take and subscribe to such an Oath under applicable law, including, but not limited to, elected or appointed officials of the San Benito Health Care District. For purposes of this Resolution, “elective officers” means any officer of a local, state, or federal agency, or political subdivision, holding an office that can be filled by election pursuant to state or federal law.

**SECTION 3.** This authority shall be exercised in accordance with applicable laws and procedures, and in furtherance of the official duties of the elected official administering the oath.

**SECTION 4.** This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED this 24th day of July, 2025 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

\_\_\_\_\_  
William Johnson, President

Attested: \_\_\_\_\_  
Nick Gabriel, Secretary